

**SCHOOLCRAFT COUNTY ROAD COMMISSION**  
**332N EAST ROAD, MANISTIQUE, MI 49854**  
**BOARD MEETING MINUTES**  
**October 12, 2022 - 7:00 a.m.**

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
6. Public Comment
7. Unfinished Business:
  - A. Policy A6.00 Policy for Removing a Road from Seasonal Designation
8. New Business:
  - A. Voucher 22-53, 23-01
  - B. Approve FY '23 State Police Contract for Seasonal Weight Restrictions
  - C. Interview Tim Cook Temp CDL
  - D. Interview Tony Williams Temp CDL
  - E. Interview Kevin Uehlein Mechanic
  - F. Interview Tanner Holmberg Temp CDL
  - G. Interview Brian Hochberg Temp CDL
9. Manager's Report
10. Engineer's Report
11. Department Heads
12. Meeting Notices
  - A. Straits Area Council November 1, 2022, Mackinaw City
13. Public Comment
14. Adjournment

**1. Call Meeting to Order:**

The meeting was called to order by Chairman T. Klarich at 7:00 A.M.

**2. Roll Call Information:** The roll was called for the Commissioners.

**Present:** Randy Lund  
Robin LaCroix  
Dale DuFour  
Thomas Klarich

**Absent:** Keith Rochefort

**Also in Attendance:** Jean Vanderville, Managing Director; Tanya Hoar, Finance Director; Ian Stampfly, Highway Engineer, Ann Peterson, Payroll/HR Coordinator, Troy Basset, County Commissioner

**3. Pledge of Allegiance:** The pledge was recited.**4. Approval of Agenda:**

**It was moved** by Commissioner R. Lund, seconded by Commissioner R. LaCroix, to approve the agenda as presented, adding two interviews for Temp CDL Driver under 'New Business'. In addition, the interviews were moved to take place after the second Public Comment period.

Ayes: Four  
Nays: None  
Absent: One (K. Rochefort)

***Motion Carried***

**5. Approval of Minutes:**

**It was moved** by Commissioner R. LaCroix, seconded by Commissioner D. DuFour, to approve the minutes of the Regular Session meeting held on September 28, 2022.

Ayes: Four  
Nays: None  
Absent: One (K. Rochefort)

***Motion Carried***

**6. Public Comment:** None

**7. Unfinished Business:**

- A. Policy A6.0 Policy for Removing a Road from Seasonal Designation:** J. Vanderville continues to research this topic.

**8. New Business:****A. Vouchers:****i. 22-53:**

**It was moved** by Commissioner R. LaCroix, seconded by Commissioner R. Lund, to approve voucher 22-53 as presented.

**Roll Call:**

LaCroix – Yes  
Lund - Abstain  
DuFour – Yes  
Klarich – Yes  
Rocheffort - Absent

***Motion Carried*****ii. 23-01:**

**It was moved** by Commissioner R. LaCroix, seconded by Commissioner R. Lund, to approve voucher 23-01 as presented.

**Roll Call:**

LaCroix – Yes  
Lund - Abstain  
DuFour – Yes  
Klarich – Yes  
Rocheffort - Absent

***Motion Carried***

- B. Approve FY '23 State Police Contract for Seasonal Weight Restrictions:** The Michigan State Police Commercial Vehicle Enforcement Division Reimbursed Services Rates for FY 2023, effective 10-1-22, was presented for review and approval.

**It was moved** by Commissioner D. DuFour, seconded by Commissioner R. LaCroix, to approve the State Police Contract as presented.

**Roll Call:**

DuFour – Yes  
 LaCroix – Yes  
 Lund – Yes  
 Klarich – Yes  
 Rochefort – Absent

***Motion Carried***

- C. Interview Tim Cook Temp CDL:** An interview was conducted.
- D. Interview Tony Williams Temp CDL:** An interview was conducted.
- E. Interview Kevin Uehlein Mechanic:** An interview was conducted.
- F. Interview Tanner Holmberg Temp CDL:** An interview was conducted.
- G. Interview Bryan Hochberg Temp CDL:** An interview was conducted.

**9. Manager's Report:**

**Township Meetings:** There has been only one township meeting since the last board meeting for Germfask Township. I. Stampfly attended that meeting.

**Manager's Truck:** The truck has been delivered.

**Website Addition:** I. Stampfly has worked on completing a couple of PowerPoint presentations regarding funding and speed limits. J. Vanderville converted those to videos and placed them on our website under "Get to Know Us". We will also be adding the project PowerPoint after it is presented to the staff and board. Presentation to the staff will be at the fall Safety Meeting and Board at the October 26th meeting, pending the completion of the Seney Salt Shed.

**MCRCSIP Loss Control Visit:** A report dated October 4<sup>th</sup> was included in the packet regarding the loss control visit of September 22<sup>nd</sup>, 2022. The minimal findings were outlined for the board.

**County Building & Grounds Committee Meeting:** J. Vanderville attended the committee meeting per the county board's request to provide information on the steps to establish a special assessment district for Indian lake and the Carpenter Dam. She provided the committee with Part 307 Inland Lake Levels (this provides steps to establishing legal lake levels), act 188 of 1954 (this is the provision for townships to assess taxes for public improvements), act 451 of 1994 Part 309 (this is also for inland lake improvements process), and Act 163 of 1962 (steps for process of special assessments). We also discussed the inspection report and the immediate and long-term improvements needed. The committee

also requested information on contractors for painting because they received one estimate for over \$100,000. She is working on a list to provide to Steve.

**FY '23 Gravel Crushing:** We will be looking to go bid for gravel crushing at Grave's Pit, Ottenhoff & Stoney Cut. J. Vanderville will set the bid specs to go out in or around February. 15,000 ton per pit.

**New Employee Orientation defensive Driver Training MCRCSIP:** Mike Phillips will be providing a training that will be hosted here for UP & Northern Michigan Road Commissions on October 25<sup>th</sup> starting at 8:00 am. This is a free training. We will be including all drivers with less than 3 -5 years of experience as recommended by MCRCSIP. The morning will be classroom training and the afternoon will be an obstacle course training to include inside curves, outside curves, mailboxes, straight line, RR crossings, offset alleys, backing, etc.

## 10. Engineer's Report:

### CR-433 River Road Project (2022)

The project is now completed. I. Stampfly is working on the remaining documentation to submit to MDOT for review. Total project cost will be less than the awarded price and within 3% of the awarded price making it a very good project in MDOT's eyes.

### CR-433 River Road Project (2023)

The final project package has been submitted as of October 3<sup>rd</sup>. As more information comes available regarding the letting date, I. Stampfly will pass it along.

### CR-436 & CR-449 Force Account Projects

CR-436 is now completed. I. Stampfly is still working on the documentation to submit to MDOT. The project for CR-449 is still in MDOT review and he has not heard anything at this time.

### Seney Salt Barn

I. Stampfly visited the salt barn this past Friday and it is progressing well. The roof is now on and shingled. Barring some unforeseen issue, the barn should be completed around the end of the month. As of right now the barn is 75% complete.

### CR-436 Culvert Replacement

The culvert replacement near the temporary refuge visitor center is now finished. It went very well, and the crew did a wonderful job again. This is a 4-foot diameter metal culvert that is longer than the old culvert which allowed us to flatten the slopes. This will mitigate the future potential for this crossing or slopes to erode as it has in the past.

### Speed Limit PowerPoint

I. Stampfly put together a PowerPoint to provide information on how speed limits are established and the process that takes place to do so. He thinks this information is helpful as we get asked about this often. J. Vanderville has added this presentation and the funding guide presentation to the website for the public to view.

**Seasonal Road Map**

I. Stampfly has updated our seasonal road map to include the two roads approved at the previous board meeting. J. Vanderville has been working with the Tribune to get three printed copies.

**11. Department Heads:**

**Ann Peterson, Payroll / HR Coordinator:** Noted that there has only been one application for the Mechanic position. Also noted that paperwork has started for the five returning Temp CDL drivers. Once the new temp is hired, onboarding will begin for him as well.

**Troy Bassett, County Commissioner:** Noted that there will be a county board meeting tomorrow at 4:30 pm. Building and grounds items have all been approved. Discussed the ARPA funds and where they were allocated. He had originally recommended \$200k be awarded to the SCRC, which did not take place. Troy will make a motion at the county meeting to restart the committee to discuss the ARPA funds. Discussed the county agenda.

**Tanya Hoar, Finance Director:** Reported that the new MDOT codes were effective starting October 1<sup>st</sup>. The transition went smoothly, and the crew did not report any issues.

T. Hoar, R. Martin and K. Rochefort toured the facility to determine whether old assets that are still on the books are still onsite. She reported on those that are still onsite and those that are not.

**12. Meeting Notice:**

**A. Straits Area Council November 1, 2022, Mackinaw City**

**13. Public Comment:** None

**14. Adjournment:** The meeting was recessed at 7:43 prior to the interviews (8.C. to 8.G.) and returned to session at 8:06 to conduct interviews and adjourned at 9:40 am by Chairman T. Klarich.



Thomas Klarich, Chairperson



Jean Vanderville, Managing Director