

**SCHOOLCRAFT COUNTY ROAD COMMISSION**  
**332N EAST ROAD, MANISTIQUE, MI 49854**  
**BOARD MEETING MINUTES**  
**February 10, 2021 - 8:00 a.m.**

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
6. Public Comment:
7. Unfinished Business:
  - A. Drain Commission
8. New Business:
  - A. Voucher 21-17 & 21-18
  - B. Remove Brittany DeMars from all SSB Bank Accounts
  - C. Road Commissioner Wage Increase Request
  - D. 2021 Budget Amendment #1
  - E. Award Bid 2021-02 Emulsion
  - F. Award Bid 2021-03 V Plow
9. Manager's Report
10. Department Heads
11. Meeting Notices
12. Public Comment
13. Adjournment

1. Call Meeting to order:

The meeting was called to order by Chairman T. Klarich at 8:00 A.M. JF

2. Roll Call Information:

Roll call showed the following Board Members in attendance:

Thomas Klarich, Dale DuFour via Zoom, Keith Rochefort, Randy Lund, and Robin LaCroix

Also, in attendance:

JF  
Jean Frankovich, Manager

Tanya Hoar, Finance Director, ~~Via Zoom~~

Brittany DeMars, Human Resources

Greg Dibble, Shop Foreman

Kim Rochefort, Road Foreman

Troy Basset, County Commissioner, Via Zoom

Ian Stampfly, UPEA

3. Pledge of Allegiance: The pledge was recited

4. Approval of Agenda:

**It was moved** to approve the agenda by Commissioner K. Rochefort, seconded by Commissioner R. Lund. Motion Carried.

**Roll Call:**

R. Lund – Yes

D. DuFour – Yes

R. LaCroix – Yes

T. Klarich – Yes

D. DuFour – Abstained

5. Approval of Minutes

**It was moved** to approve the regular minutes by Commissioner R. Lund, seconded by Commissioner T. Klarich. Motion carried.

**Roll Call:**

R. Lund – Yes

T. Klarich – Yes

K. Rochefort – Yes

R. LaCroix – Yes

D. DuFour – Abstained

6. Public Comment: None

7. Unfinished Business:

A. Drain Commission

Further information will be available after the next county meeting.

8. New Business:

A. Vouchers 21-17 & 21-18

**It was moved** to approve voucher 21-17 by Commissioner R. LaCroix, seconded by Commissioner T. Klarich. Motion carried.

**Roll Call:**

R. Lacroix- Yes  
T. Klarich- Yes  
R. Lund – Abstained  
K. Rochefort – Yes  
D. DuFour – Abstained

**It was moved** to approve voucher 21-18 by Commissioner R. LaCroix, seconded by Commissioner T. Klarich. Motion carried.

**Roll Call:**

R. Lacroix- Yes  
T. Klarich- Yes  
R. Lund –Yes  
K. Rochefort – Yes  
D. DuFour – Abstained

B. Remove Brittany DeMars from all SSB Bank Accounts

**It was moved** to approve to remove Brittany DeMars from all SSB Bank Accounts by Commissioner T. Klarich, seconded by Commissioner K. Rochefort. Motion carried.

**Roll Call:**

T. Klarich – Yes  
K. Rochefort – Yes  
R. Lund – Yes  
R. LaCroix – Yes  
D. DuFour – Abstained

C. Road Commissioner Wage Increase

**It was moved** to request a wage increase by Commissioner K. Rochefort, seconded by Commissioner R. LaCroix. Motion rescinded.

**It was moved** to request an in-house meeting compensation increase, if there is no response the Board will return to a salary negotiation by Commissioner K. Rochefort, seconded by Commissioner R. LaCroix. Motion carried.

**Roll Call:**

K. Rochefort – Yes  
R. LaCroix – Yes  
R. Lund – Yes  
T. Klarich – Yes  
D. DuFour – Abstained

D. 2021 Budget Amendment #1

**It was moved** to approve the 2021 budget amendment as presented by Commissioner R. LaCroix, seconded by Commissioner T. Klarich. Motion carried.

**Roll Call:**

R. LaCroix – Yes  
T. Klarich – Yes  
K. Rochefort – Yes  
R. Lund – Yes  
D. DuFour – Abstained

E. Award Bid 2021-02 Emulsion

**It was moved** to award bid 2021-02 to Michigan Paving and Materials by Commissioner T. Klarich, seconded by Commissioner R. Lund. Motion carried.

**Roll Call:**

T. Klarich – Yes  
R. Lund – Yes  
K. Rochefort – Yes  
R. LaCroix – Yes  
D. DuFour – Abstained

## F. Award Bid 2021-03 V Plow

**It was moved** to award bid 2021-03 to Fabick CAT by Commissioner R. Lund, seconded by Commissioner T. Klarich. Motion carried.

**Roll Call:**

- R. Lund – Yes
- T. Klarich – Yes
- K. Rochefort – Yes
- R. LaCroix – Yes
- D. DuFour – Abstained

## 9. Manager's Report

- A. The RTF voted and approved for the change to the project limits on CR 433. The RTF also voted and approved the additional illustrative projects. I programmed CR 449 to only utilize STP and local match as it is not on the All-Season Network and not eligible for State D. It appears that if the Board decides to request CR 449 be added to the All-Season Network it could be voted on at a future RTF meeting and then CR 449 would be eligible for any State D funds or carry overs. CR 449 is currently being utilized due to the closure on CR 437 and needs improvements. I cannot guarantee the continued usage of CR 449 once CR 437 is reopened but the road will still need improvements and use of State D would be helpful to address the repairs needed.
- B. Copies of MERL estimates included in packet.
  - Option 1 (\$19,650) is to fix the washout only.
  - Option 2 (\$22,075) is to fix the washout and notch a 6" ditch. This option does not give any snow storage and the water is intended to permeate into the soil.
  - Option 3 (\$45,110) is to fix the washout and cut a full ditch 2'. This option will allow for some snow and water storage. The water will still permeate into the soil.The US Geological shows good sandy soils in this area. The ditch will run from the access road to approximately 400'. The fore slope is a 1:2 and the back slope 1:1. These plans all stay within the ROW. Ian intentionally left out culverts to eliminate any future maintenance needs. He believes the full ditch will be the best fit, but all options will allow us to open the road again to motorist.
- C. B. DeMars two week notice

## 10. Department Heads

- A. T. Hoar, Finance Director, advised the Board that she spoke with Alan Supp and will be bringing back investment proposals to the next Board Meeting. She also updated the Board on the budget software that she reviewed and after reviewing pricing, determined it was too expensive.
- B. B. DeMars, Human Resources, Thanked the Board for her employment opportunities and advised them she would be available if any additional training was needed to fill her position.
- C. G. Dibble, Shop Foreman, notified the Board that one of the furnaces was down but would be worked on within the week.

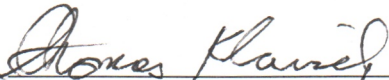
## 14. Meeting Notices

## 15. Public Comment

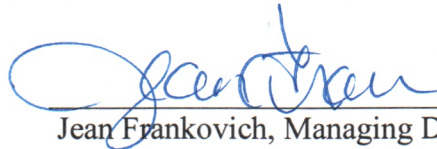
- A. T. Basset wished B. DeMars good luck on her new venture.

## 16. Adjournment

Meeting was adjourned at 9:20 A.M. by Chairman T. Klarich.



Thomas Klarich, Chairperson



Jean Frankovich, Managing Director