

**SCHOOLCRAFT COUNTY ROAD COMMISSION**  
**332N EAST ROAD, MANISTIQUE, MI 49854**  
**SPECIAL BOARD MEETING MINUTES**  
**April 20, 2021 8:00 AM**

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
6. Public Comment
7. New Business:
  - A. JoAnne Tembreull Interview – 8:00
  - B. Alyssa Smith Interview – 8:30
  - C. Heather Mason Interview – 9:00
  - D. Alexis Farmer Interview – 9:30
  - E. Marie St. Julian Interview – 10:00
  - F. CDL & Non-CDL Hiring Recommendations (added to the agenda)
  - G. Truck Driver Job Description (added to the agenda)
8. Public Comment
9. Adjournment

1. **Call Meeting to Order:** The meeting was called to order at 8:01 am.

2. **Roll Call:** The roll was called for the Commissioners.

**Present:** Thomas Klarich  
Randy Lund  
Dale DuFour  
Robin LaCroix

**Absent:** Keith Rochefort

**Also in Attendance:** Jean Frankovich, Managing Director; Tanya Hoar, Finance Director; JoAnne Tembreull, Alyssa Smith, Heather Mason, Alexis Farmer, and Marie St. Julian during their portion of the interviews only.

3. **Pledge of Allegiance:** The pledge was recited.

4. **Approval of Agenda:**

**It was moved** by Commissioner R. LaCroix, seconded by Commissioner D. DuFour to approve the agenda with the addition of 7F - CDL and Non-CDL Hiring Recommendations and 7G - Truck Driver Job Description.

Ayes: Four  
Nays: None  
Absent: One

***Motion Carried***

5. **Approval of Minutes:**

**It was moved** by Commissioner D. DuFour, seconded by Commissioner R. LaCroix to approve the minutes of the April 14, 2021 regular Board Meeting and to approve the minutes of the April 16, 2021 Special Board Meeting.

Ayes: Four  
Nays: None  
Absent: One

***Motion Carried***

6. **Public Comment:** None

7. **New Business:**

- A. **JoAnne Tembreull Interview:** The interview was conducted.
- B. **Alyssa Smith Interview:** The interview was conducted.
- C. **Heather Mason Interview:** The interview was conducted.
- D. **Alexis Farmer Interview:** The interview was conducted.
- E. **Marie St. Julian Interview:** The interview was conducted.

**It was moved** by Commissioner T. Klarich, seconded by D. DuFour to hire JoAnne Tembreull contingent upon references and a background check.

Ayes: Four  
Nays: None  
Absent: One

***Motion Carried***

- F. **CDL and Non-CDL Hiring Recommendations:** It was recommended to hire Paul Scott as a temporary CDL driver; to hire Chris Tufnell as a temporary CDL driver contingent upon passing a driver's test; to hire Wyatt May as a non-CDL driver and to interview Tyler Powell.
- G. **Truck Driver Job Description:** A truck driver job description was presented.

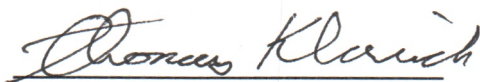
**It was moved** by Commissioner T. Klarich, seconded by Commissioner D. DuFour to approve the Truck Driver job description.

Ayes: Four  
Nays: None  
Absent: One

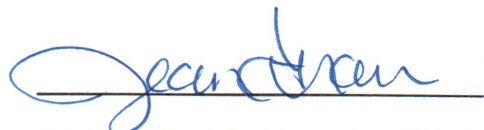
***Motion Carried***

8. **Public Comment:** None

9. **Adjournment:** The meeting was adjourned at 10:21 am.



Thomas Klarich, Chairperson



Jean Frankovich, Managing Director