

**SCHOOLCRAFT COUNTY ROAD COMMISSION**  
**332N EAST ROAD, MANISTIQUE, MI 49854**  
**BOARD MEETING AGENDA**  
**November 8, 2023 - 7:00 a.m.**

000701

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes:
  - A. October 25<sup>th</sup> Regular Meeting
  - B. October 30<sup>th</sup> Special Meeting
6. Public Comment:
7. Unfinished Business:
8. New Business:
  - A. Voucher 24-04, 24-05
  - B. Resolution to Contract 23-5476 for JN #'s 133088, 212294, & 212298
  - C. Automated Traffic Control Systems
  - D. Jack's Gift Card Safety
  - E. Interview Kennedy Segerstrom
9. Manager's Report
10. Engineer's Report
11. Department Heads
12. Meeting Notices
13. Public Comment
14. Adjournment

**1. Call Meeting to Order**

000702

The meeting was called to order by Chairman T. Klarich at 7:01 am.

**2. Roll Call:** The roll was called for the Commissioners.

**Present:** Thomas Klarich  
Robin LaCroix  
Randy Lund  
Keith Rochefort

**Absent:** Dale DuFour

**Also in Attendance:** Jean Vanderville, Managing Director, Ian Stampfly, Road Engineer; Tanya Hoar, Finance Director; Ann Peterson, Payroll/HR Coordinator, Kim Rochefort, Road Foreman, Roger Martin, Shop Foreman, Troy Bassett, County Commissioner.

**3. Pledge of Allegiance:** The pledge was recited.

**4. Approval of Agenda:**

**It was moved** by Commissioner R. LaCroix, seconded by Commissioner R. Lund, to approve the agenda, moving Item 8.E., Interview, to 13a.

Ayes: Four  
Nays: None  
Absent: One (D. DuFour)

***Motion Carried***

**5. Approval of Minutes:**

**It was moved** by Commissioner R. LaCroix, seconded by Commissioner K. Rochefort, to approve the minutes of October 25<sup>th</sup>, 2023, and the minutes of October 30<sup>th</sup>, 2023, as presented.

Ayes: Four  
Nays: None  
Absent: One (D. DuFour)

***Motion Carried***

**6. Public Comment:** None

7. **Unfinished Business:** None

8. **New Business:**

**A. Vouchers 24-04 & 24-05:**

It was moved by Commissioner R. Lund, seconded by Commissioner T. Klarich, to approve vouchers 24-04 and 24-05 as presented.

**Roll Call:**

Lund - Yes

Klarich – Yes

Rocheftort – Yes

LaCroix – Yes

DuFour - Absent

***Motion Carried***

- B. Resolution to Contract 23-5476 for JN #'s 133088, 212294 & 212298:** A resolution between MDOT and the Board of County Road Commissioners of the County of Schoolcraft was presented for approval, regarding CR 448, Railroad St., and Clear Lake Road.

It was moved by Commissioner K. Rocheftort, seconded by Commissioner R. Lund, to approve Resolution to Contract 23-5476 as presented.

**Roll Call:**

Rocheftort – Yes

Lund - Yes

Klarich – Yes

LaCroix – Yes

DuFour - Absent

***Motion Carried***

- C. Automated Traffic Control Systems:** J. Vanderville provided information regarding automated traffic control systems. Discussion was held.

- D. Jack's Gift Card Safety:** J. Vanderville requested approval to provide \$25 gift cards to all staff, as is the SCRC's tradition. Commissioner R. LaCroix suggested that the gift card amount be increased to \$30.

It was moved by Commissioner R. LaCroix, seconded by Commissioner R. Lund, to approve the purchase of \$30 gift cards for all crew.

**Roll Call:**

LaCroix – Yes

Lund - Yes

Rocheport – Yes

Klarich – Yes

DuFour - Absent

***Motion Carried*****9. Manager's Report:**

**Rail Crossing CR 434:** No update's from CRA yet.

**RFT Local Meeting:** The local meeting will be on November 22 at 8:30 am. The regional meeting is scheduled for November 27 at Alger CRC. New funding targets have been released. We will present updated 5-year plan details at the local meeting.

**RFP 2024-01 Foreman's Truck:** J. Vanderville reached out to the bidders on the bidder's list and discovered that one completely forgot, two did not answer and two had personnel changes and/or were out of the office. Two said they would bid if we resent, one said he doesn't know if he can bid because of availability and the strike. J. Vanderville looked at our options for Sourcewell and MiDeal. Sourcewell does not have any Chevrolet or GMC options currently, but they do have a Ford option. The Ford option is priced at approximately \$2,200 below MSRP. MiDeal information is included in your packet and the options are limited and availability is sparse. She would like to look at what is available on the lots at a few dealerships before we decide.

Significant discussion was held on this topic, including rotation of the fleet.

**Drain Commission:** A copy of the packet provided to the county board was sent to the board via email. A hard copy will be provided if requested.

**Cooks School South Road:** I. Stampfly and J. Vanderville met with two members of the Inwood board to discuss the road project completed on Cooks School South Road. There were concerns about a low spot. They confirmed that there was a need for additional gravel. After discussion with Road Foreman K. Rocheport, it was determined that it would be best for the gravel to be placed in the spring to allow for better compaction over the summer rather than place it now just before plowing season.

**Autosist Fleet Maintenance Software:** R. Martin and J. Vanderville spent some time trying the software during a free trial and then went through a demo with the company. The software will provide app-based Driver Vehicle Inspection Reports (DVIR's), prioritization of repairs, and scheduling of work orders, schedule of maintenance intervals, plus many other features. In addition, there are many reporting options that will be useful to the shop operations. The software required a one-year commitment at

a cost of \$5 per unit per month. We will start with 22 trucks and add equipment later. Our first-year cost will be approximately \$1,320. Potential additional costs include (2) iPad's and one additional email account.

**Seney Rest Area:** The Seney RA notice to bidders has been posted. The mandatory pre-bid meeting will take place Monday, November 13<sup>th</sup>, with Kevin Gouza (MDOT). Bids will be due Tuesday, November 21<sup>st</sup>, and the bids will be opened at our regular board meeting November 22<sup>nd</sup>. MDOT will award the bid. We just need to accept the bids.

**Cybersecurity Hack:** We had a slight issue with a hacker that Sinetech was able to handle promptly and get our systems back to a secure status.

**FY25 Fed Aid Buyout:** A copy of the MDOT notice to delayed call for exchanges was included in the board packets.

**Local PASER Reimbursement:** J. Vanderville submitted for reimbursement through CUPPAD for the local PASER/IBR ratings that we collected.

**MDOT Budget:** We received our FY24 budget for MDOT, which included a decrease for our winter maintenance of approximately 2% and an increase in our non-winter maintenance of approximately 7.3%. Our overall MDOT budget decreased by about \$3,639. Winter maintenance is determined by the previous five years' average. We still have effects of COVID where we were only allowed to perform essential work.

**Resolution to Contract #23-5476 for JN #'s 133088, 212294 & 212298:** The resolution was included in the board packets. The resolution needs to be signed with the new digital signature so the resolution will include Engineer I. Stampfly, since he has an established e-signature with MDOT.

## 10. Engineer's Report:

**FLAP Projects:** I. Stampfly is continuing to address the comments MDOT had for these projects. Most have been addressed. He is waiting to hear from MDOT if they will accept our proposed design exception before finalizing the last couple of items. This design exception delay may lead to a March letting instead of February. He does not think this will be critical because our larger projects, such as River Road, will have already been bid and the economy of scale will still exist.

**CR-433 & CR-453:** I. Stampfly is still working on the design documents. He is still on track to let the projects for bid in early December.

**Township Work:** I. Stampfly has been developing updates for all township 5-year plans and intends to share them with the townships this winter. For Hiawatha Township, he has been developing estimates for about \$170,000 to share with them at the November meeting. He will be providing the township with 4 different options including a portion

of Beckman Road, Swanson Road and Rivers Bend, a portion of Riverview Drive, and Wawaushnosh Drive.

**Ross Lake Road Presentation:** Part of the requirements for the conservation district grant we received was to develop a report for the project. I. Stampfly has chosen to develop a presentation to accomplish this and plans to present it to the conservation district sometime in December. If the file is not too large, he will share this final report with the board once it is completed.

**CEW Presentation:** I. Stampfly has started to put together a presentation that will be given at the upcoming County Engineers Workshop about our new bridge. The presentation intends to show the pros and cons of using timber as a viable bridge option and why it worked for us. He will also share this presentation with the board once it is complete, if the file is not too large.

## 11. Department Heads:

**Tanya Hoar:** Reported that the State accepted Corrective Action Plan monitoring. She also noted that she is working on year-end. The audit will take place next week. Financial statements will be completed next week.

**Troy Bassett:** Reported that the County will vote on money for radios, blades, etc. for the SCRC.

The County's Personnel Committee had a good discussion on getting the Corrective Action Plan put in place. First, communication and public notice is huge, and second, checking for permits is imperative. Commissioner R. LaCroix was in attendance at the meeting and suggested a draw-down permit. A lake level permit was also considered along with an assessment district. The State of Michigan is reviewing.

The Brewer Dam has been completed. Levels on Indian Lake are increasing slightly every day.

The violation cited by EGLE will never be dropped. EGLE will close it, but it will never be completely gone. The same thing happened in 2003 when no permits were acquired.

**Roger Martin:** Reported that the last two sanders were put on the road today. The shop crew has been going through training classes. They have also been working on the sanders, etc.

**Ann Peterson:** Reported that Brandon Schnurer's last day was October 29<sup>th</sup>. Wesley Burkhardt, who was hired as a Temp TD for Seney, backed out. Therefore, Russell Clute, hired as a Temp TD for Manistique, was moved to Seney, since he lives in Curtis. An open temp position is now open in Manistique, which is why the interview will take place today. Tim Bosanic will start the FT TD position on November 20<sup>th</sup>.

**12. Meeting Notices:**

000707

A. Straits Area council November 7, Mackinaw City

**13. Public Comment:** None

**14. Interview Kennedy Segerstrom:** An interview was conducted.

**15. Adjournment:** The meeting was adjourned at 8:46 am.



Thomas Klarich, Chairperson



Jean Vanderville, Managing Director