

ANNUAL BOARD ORGANIZATIONAL MEETING

January 03, 2024

Oath of Office

No new members to be sworn in for the year of 2024.

**Roll Call
Information**

2024 Schoolcraft County Road Commissioners:

<u>Board Members</u>	<u>Term Expires:</u>
Thomas J. Klarich	2026
Dale J. DuFour	2028
Keith I. Rochefort	2028
Randy L. Lund	2026
Robin A. LaCroix	2024

This meeting was called to order at 7:00 a.m. by Jean Vanderville, Managing Director.

Roll call showed the following Board Members in attendance:

Thomas Klarich, Dale DuFour, Keith Rochefort, Robin LaCroix, Randy Lund

Also in attendance:

Jean Vanderville, Managing Director
Tanya Hoar, Finance Director
Ann Peterson, Payroll / Human Resources Coordinator
Ian Stampfly, County Highway Engineer

Pledge of Allegiance

Nominations and Election of Chairman

The Managing Director called for nominations for Chairman.

R. Lund nominated T. Klarich Chairman of the Board of Road Commissioners. The nomination was seconded by R. LaCroix.

ROLL CALL VOTE:

AYES: R. Lund
R. LaCroix
K. Rochefort
D. DuFour

NAYS: T. Klarich

T. Klarich was elected Chairman of the Board of Road Commissioners.

The Managing Director turned the meeting over to the Chairman of the Board of Road Commissioners.

Nominations and Election of Vice-Chair

The Chairman called for nominations of Vice-Chair.

R. Lund nominated K. Rochefort for Vice Chairman of the Board of Road Commissioners. The nomination was seconded by T. Klarich.

ROLL CALL VOTE:

AYES: R. Lund
T. Klarich
R. LaCroix
D. DuFour

NAYS: None

ABSTAIN: K. Rochefort

K. Rochefort was elected vice-chair of the Board of Road Commissioners.

Public Comment:

None

New Business:**A. Set 2024 Meeting Dates****Open Meetings Act**

Recommend the Board approve the following item:

Open Public Meetings Act – Establish Meeting Dates, Time and Place

RESOLVED that the Schoolcraft County Board of Road Commissioners, pursuant to Open Meetings Act, Act 276 of 1976 does hereby proclaim the public meetings of the Board of Road Commissioners will be held in the Schoolcraft County Road Commission Conference Room, 332N East Road, Manistique, MI 49854, at 7:00 a.m., on the 2nd and 4th Wednesday of the month as set forth below unless indicated otherwise:

BE IT FURTHER RESOLVED that the purpose of the Regular Meetings shall be for the normal conduct of business of the Board of Road Commissioners and any other items brought to the Board's attention by the Board Members, Board Attorney, Managing Director and Business Administrator/Board Secretary

BE IT FURTHER RESOLVED that the Board of Road Commissioners does hereby designate the Advisor and/or Pioneer Tribune as official newspapers to receive notices of meetings; and

BE IT FURTHER RESOLVED that notices of meetings of the Board of Road Commissioners will be posted in the Schoolcraft County Road Commission Administration Office and posted on the website.

BE IT FURTHER RESOLVED that the Board of Road Commissioners reserves the right to adjourn or recess a meeting at any time to discuss such matters that may be considered in closed session. However, the Board will first adopt a resolution stating the general nature of the subject to be discussed, and, as precisely as possible, the time and circumstances under which disclosure to the public will be made; and

BE IT FURTHER RESOLVED that, in order to conduct its meetings properly and efficiently, the Board shall require the following procedures pertaining to public participation at Board meetings:

- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than ten (10) minutes per individual.
- The Board vests in its chairman, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

BE IT FURTHER RESOLVED that individuals or organizations desiring notification of Board Meetings shall request such notification through the Schoolcraft County Road Commission office and be charged an annual fee of \$25.00, paid in advance.

BE IT FURTHER RESOLVED that the Board of Road Commissioners will meet on the following dates:

Regular Meeting Schedule2024

<u>Month</u>	<u>Day</u>	<u>Year</u>	<u>Type of Meeting</u>
January 10, 2024	Wednesday	2024	Regular Meeting
January 24, 2024	Wednesday	2024	Regular Meeting
February 14, 2024	Wednesday	2024	Regular Meeting
February 28, 2024	Wednesday	2024	Regular Meeting
March 13, 2024	Wednesday	2024	Regular Meeting
March 27, 2024	Wednesday	2024	Regular Meeting
April 10, 2024	Wednesday	2024	Regular Meeting
April 24, 2024	Wednesday	2024	Regular Meeting
May 08, 2024*	Wednesday	2024	Regular Meeting
May 22, 2024	Wednesday	2024	Regular Meeting
June 12, 2024	Wednesday	2024	Regular Meeting
June 26, 2024	Wednesday	2024	Regular Meeting
July 10, 2024	Wednesday	2024	Regular Meeting
July 24, 2024	Wednesday	2024	Regular Meeting
August 14, 2024	Wednesday	2024	Regular Meeting
August 28, 2024	Wednesday	2024	Regular Meeting
September 11, 2024	Wednesday	2024	Regular Meeting
September 25, 2024	Wednesday	2024	Regular Meeting
October 09, 2024*	Wednesday	2024	Regular Meeting
October 23, 2024	Wednesday	2024	Regular Meeting
November 13, 2024	Wednesday	2024	Regular Meeting
November 27, 2024	Wednesday	2024	Regular Meeting
December 11, 2024	Wednesday	2024	Regular Meeting
December 25, 2024	Wednesday	2024	Regular Meeting

Unforeseen circumstances may force the rescheduling of these meetings.
In such cases, notice will be given as provided in the Open Meetings Act.

***Conflicts with Christmas**

Meetings to be held at 3:00 pm

Commissioner R. LaCroix motioned that the meeting dates be accepted as noted except for the meeting scheduled for December 25th. He motioned that the meeting be moved to December 18th at 7:00 am. Commissioner D. DuFour seconded the motion.

ROLL CALL VOTE:

AYES: R. LaCroix
D. DuFour
T. Klarich

NAYS: R. Lund
K. Rochefort

The 2024 Regular Meeting Schedule was approved.

B. Parliamentary Procedures

Recommend the Board approve the following item:

To adopt Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings for the Schoolcraft County Board of Road Commissioners.

Commissioner D. DuFour motioned that Roberts Rules of Order NOT be used as the official parliamentary procedure manual for SCRC meetings. Commissioner R. LaCroix seconded the motion.

ROLL CALL VOTE:

AYES: D. DuFour
R. LaCroix
R. Lund
T. Klarich

NAYS: K. Rochefort

The motion to NOT use Roberts Rules as the official parliamentary procedure manual to conduct meetings for the Schoolcraft County Board of Road Commissioners was approved.

C. Board Policies / Regulations

Recommend the Board approve the following item:

The adoption of all existing Board Policies and Regulations.

Commissioner D. DuFour motioned that all existing Board Policies and Regulations be adopted. Commissioner R. Lund seconded the motion.

ROLL CALL VOTE:

AYES:

D. DuFour _____
R. Lund _____
R. LaCroix _____
K. Rochefort _____
T. Klarich _____

NAYS:

None _____

The motion to adopt all existing Board Policies and Regulations was approved.

Public Comment:

None

The meeting was adjourned at 7:08 am.


Thomas Klarich, Chairperson


Jean Vanderville, Managing Director