

**SCHOOLCRAFT COUNTY ROAD COMMISSION
332N EAST ROAD, MANISTIQUE, MI 49854
BOARD MEETING AGENDA
August 27, 2025 - 7:00 a.m.**

001014

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
6. Public Comment
7. Unfinished Business:
8. New Business:
 - A. Vouchers 25-48 & 25-49
 - B. 2026 Budget Assumptions
 - C. July Financial Statements
 - D. OPEB Reimbursement
 - E. Resolution of Support for Sault Tribe Grant – Add-on per J. Vanderville request
9. Manager's Report
 - A. Commissioner Comments
10. Engineer's Report
 - A. Commissioner Comments
11. Department Heads
12. Meeting Notices
13. Public Comment
14. Adjournment

1. Call Meeting to Order

The meeting was called to order by Chairman T. Klarich at 7:00 am.

2. Roll Call: The roll was called for the Commissioners.

Present: Thomas Klarich
Robin LaCroix
Randy Lund
Keith Rochefort
Wayne Johnson

Absent: None

Also in Attendance: Jean Vanderville, Managing Director; Ian Stampfly, Road Engineer; Tanya Hoar, Finance Director; Michelle Steffen, HR Generalist; Roger Martin, Shop Foreman; Kim Rochefort, Road Foreman; Paul Walker, County Commissioner

Absent: None

3. Pledge of Allegiance: The pledge was recited.**4. Approval of Agenda:**

It was moved by Commissioner R. LaCroix, seconded by Commissioner R. Lund, to approve the agenda as presented.

It was moved by Commissioner R. LaCroix, seconded by Commissioner R. Lund to support the add-on of "E" to New Business.

Ayes: Five

Nays: None

Absent: None

Motion Carried

5. Approval of Minutes:

Board Meeting 8-13-2025:

It was moved by Commissioner R. Lund, seconded by Commissioner W. Johnson, to approve the Board Meeting minutes from 8-13-25 as presented.

Ayes: Five

Nays: None

Absent: None

001016

Motion Carried

6. Public Comment: None

7. Unfinished Business: None

8. New Business:

A. Vouchers 25-48 & 25-49:

It was moved by Commissioner W. Johnson, seconded by Commissioner R. LaCroix, to approve Vouchers 25-48 & 25-49 as presented.

Roll Call:

Johnson – Yes

LaCroix – Yes

Lund – Yes

Rocheftort – Yes

Klarich – Yes

Absent: None

B. 2026 Budget Assumptions:

T. Hoar presented the 2026 Budget assumptions. It was noted that the Board did not have to approve the 2026 Budget today.

C. July Financial Statements:

It was moved by Commissioner R. LaCroix, seconded by Commissioner W. Johnson, to approve the July Financial Statements as presented.

Ayes: Five

Nays: None

Absent: None

Motion Carried

D. OPEB Reimbursement:

It was moved by Commissioner W. Johnson, seconded by Commissioner K. Rocheftort, to approve the request made by T. Hoar to withdraw \$30,000 from SCRC's OPEB Trust for reimbursement of retiree health insurance premiums as presented.

Roll Call:

Johnson – Yes

Rocheftort– Yes

Lund – Yes

LaCroix – Yes

Klarich – Yes

Absent: None

Motion Carried**E. Resolution of Support for Sault Tribe Grant:**

It was moved by Commissioner R. LaCroix, seconded by Commissioner R. Lund to approve the Resolution of Support for the Sault Tribe Grant as presented.

Ayes: Five

Nays: None

Absent: None

Motion Carried**9. Manager's Report:**

Frost Law Violations: There are no new updates to report currently.

HB 4415 Road Commission Purchasing Thresholds: The bill has passed the House and is waiting for action from the Senate. Reminder this will increase the sealed and competitive bidding thresholds from \$15,000 to \$50,000 for machines, tools, appliances, and materials. The emergency purchase thresholds would increase from \$50,000 to \$250,000. The weight threshold on passenger vehicles is still unclear but we will see what happens when the Senate acts.

2025 Certification Maps: Acceptance letter is included in the packets. Certification maps have been updated on our website. You can access them on the home page, scroll down and click on certification map link.

Website Cleanup: We have been able to reduce storage from approximately 7GB to 2.31 GB. The lower priced plan is below 2GB, so we still have some work to do.

GovDeals: At the time of writing, the auctions were:

- 1989 Grader \$32,000 (08/31)
- 1993 Roller \$3,850 (08/31)
- 1996 Single Axle \$925 (09/03)
- Nikon Total Station (08/31)
- Leer Truck Topper (09/03)

Grant Opportunity: Chris Peterson (Emergency Manager) is applying for a Sault Tribe grant for guardian lights in our next MiWish grant.

10. Engineer's Report:

2025 Projects (CR-440, CR-453, and CR-443): I have continued working on documentation to finalize these projects for MDOT's review.

2026 Projects (CR-455 & CR-432/CR-433): The GI meeting went well and MDOT had minimal comments that I will need to address. I have not had a chance to start revisions to the documents with other construction projects going on but hope to start addressing them soon.

CR-450 (Fox River Road) Project: This project will be wrapping up early this week with slope restoration taking place. Due to time constraints, we decided not to work on CR-448 this year and that made room for us to extend this project to 0.7 miles. This project was a Category E or forest road fund project. Public response to this project was positive in all aspects.

CR-449 (8 Mile) Project: This project is a force account (federally funded) project that we pulled forward this year due to bid savings on our other federal aid projects. It started this week and is anticipated to take about 4 to 5 days to complete.

FLAP Projects FY27-29: The FLAP grants in conjunction with the forest service are completed and ready for submission. I am waiting for the wildlife refuge to sign their application and then their application is ready to submit. Applications are due at the end of this week.

EDA Grant – Quarry Road: We received notice from the EDA that we were unsuccessful in our application to reconstruct Quarry Road. I had a meeting with the grant coordinator, and we discussed the application and the weak areas within it. He and I discussed other project ideas and possible changes to make the application more competitive. I am planning to reapply for this funding this winter either for the same project with some changes or a different project all together. Once we have decided what route we're going to take, I'll let you know.

11. Department Heads:

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Paul Walker:

The County is currently in budget negotiations. A meeting was held with managers to find out what is needed for budget purposes.

The County recently put out a bid for a new auditor. Three bids have been received thus far.

Kim Rochefort:

K. Rochefort reported that C. Herbst is back to work and is training S. Kopischke on the sign truck.

Doing routine maintenance and finishing up on projects.

With the chloride wearing out, we are beginning to blade roads.

Roger Martin:

Sign truck is currently down. The dip-stick tube was broken. The replacement is scheduled for delivery next Tuesday.

Basic maintenance work is on-going.

Michelle Steffen:

Recruitment continues for the truck driver/equipment operator. Advertising has been extended in hopes of additional qualified applicants submitting their application and/or resume. Once all have been collected, we will provide the Board with the applicant spreadsheet to determine who we will want to schedule an interview with.

12. Meeting Notices:

A. 2026 Budget Hearing September 10, 2025.

It was moved by Commissioner W. Johnson, seconded by Commissioner K. Rochefort to move the Budget Hearing to the September 24, 2025, meeting.

Ayes: Five

Nays: None

Absent: None

Motion Carried

- B. Commissioners Committee Meeting September 11, 2025, Acme
- C. Commissioners Seminar September 21-22, 2025, Bay City
- D. CRASIF Annual Meeting is scheduled for September 22-23, 2025, Bay City

13. Public Comment: None

14. Adjournment: The meeting was adjourned at 8:03 am.


Thomas Klarich, Chairperson


Jean Vanderville, Managing Director