

**SCHOOLCRAFT COUNTY ROAD COMMISSION**  
**332N EAST ROAD, MANISTIQUE, MI 49854**  
**BOARD MEETING AGENDA**  
**August 14, 2019 - 7:00 a.m.**

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
6. Public Comment:
7. Old Business:
  - A. Tannery Road Property; Sand Pit Purchase -Attorney's Opinion
8. New Business:
  - A. Vouchers 19-44, 19-45 & 19-46
  - B. Inwood Township Road Agreements
  - C. Drug Testing Changes
  - D. RFP 2019-11 Boiler
9. Manager's Report
10. Department Heads
11. Meeting Notices
12. Public Comment
13. Adjournment

1. Call Meeting to order:

The meeting was called to order by Chairman T. Klarich at 7:01 A.M.

2. Roll Call Information:

Roll call showed the following Board Members in attendance:

Thomas Klarich, Dale DuFour, Keith Rochefort, Randy Lund, and Robin LaCroix

Also, in attendance:

Jean Frankovich, Managing Director

Kim Rochefort, Road Foreman

Tanya Hoar, Finance Director

Brittany DeMars, Human Resources

Greg Dibble, Shop Foreman

Jim Barham, Engineer Tech

Gilbert Baker, Hiawatha Township

Allen Ott, County Commissioner

John Osterhout, J.O. Backhoe Services

3. Pledge of Allegiance: The pledge was recited

4. Approval of Agenda

**It was moved** to approve the agenda as presented by Commissioner D. DuFour, seconded by Commissioner R. LaCroix. Motion carried.

Ayes: Five  
Nays: None

5. Approval of minutes

**It was moved** to approve the minutes from July 24th, 2019 with a correction to Commissioner R. Lund's vote on the award of tree/stump removal to abstained by Commissioner K. Rochefort, seconded by Commissioner D. DuFour. Motion carried.

Ayes: Five  
Nays: None

6. Public Comment: None

**7. Old Business****A. Tannery Road Property; Sand Pit Purchase -Attorney's Opinion**

It was decided to table a decision until Managing Director J. Frankovich can further consult with the attorney.

**8. New Business****A. Voucher 19-44, 19-45 & 19-46**

It was moved to pay vouchers 19-44, 19-45 & 19-46 by Commissioner K. Rochefort, seconded by Commissioner R. Lund. Motion carried.

**Roll Call:**

K. Rochefort – Yes  
R. Lund – Yes  
D. DuFour – Yes  
R. LaCroix – Yes  
T. Klarich – Yes

**B. Inwood Township Road Agreements**

Agreements were signed to allow Bacco to complete the work with the Schoolcraft County Road Commission coordinating the project.

**C. Drug Testing Changes**

It was moved to allow Human Resources B. DeMars to change the Commissions third party administrator to Drug Screen Plus by Commissioner R. LaCroix, seconded by Commissioner D. DuFour. Motion carried.

**Roll Call:**

R. LaCroix – Yes  
D. DuFour – Yes  
K. Rochefort – Yes  
R. Lund – Yes  
T. Klarich – Yes

## D. RFP 2019-11 Boiler

**It was moved** to allow Managing Director J. Frankovich to release the RFP by Commissioner T. Klarich, seconded by Commissioner D. DuFour. Motion carried.

Ayes: Five  
Nays: None

## 9. Managers' Report

- a. Private Road Plowing Public Hearing - The date has been corrected to September 3, 2019 at 7:00 am.
- b. Grant Rd Culvert - DEQ Permit public notice has started. We are hopeful that everything moves along smoothly, and we can start construction late August early September
- c. Category E Funds - I am putting together a list of local loggers and would like to work with the loggers to see if they have areas of concern for road improvements to make accessibility to the land better and talking about our future goals. I would like to start to utilize the dollars that have been allotted to SCRC for Category E funds (\$177,294.87 annually). I am thinking about a three-year plan (\$531,884.61) which means improvements would not begin until 2023.
- d. Equipment Auction - Just a reminder that the auction is scheduled for the 3rd Tuesday in September. Auction items can be viewed at [rangerbid.com](http://rangerbid.com)

## 10. Department Heads

- a. T. Hoar, Finance Director, informed the Board that she had attended the CEO round table event for MER's, she was happy to see that municipalities are still largely supporting the defined benefit plan. T. Hoar is also currently sending out bills for the liquid chloride applications and the Southside bridge project. The Board was also notified that the 2020 budget would be presented at the first board meeting in September.
- b. G. Dibble, Shop Foreman, informed the Board that the recent crane and lift inspections all went well. He will be gathering the remainder of the materials needed to begin the salt shed projects.
- c. K. Rochefort, Road Foreman, informed the Board that he still had a lot of dura-patch work to catch up on. K. Gouza has some additional projects for him to work on, however they will not begin until October.
- d. J. Barham, Engineer Tech, informed the Board that the Cope Bridge project was winding down and the Mintonye Road project would be completed today.

- e. B. DeMars, Human Resources, informed the Board that the first aid/CPR/fire training would tentatively take place August 26<sup>th</sup>, 2019. She also informed the Board that she would be looking into active shooter training to accompany the regular fall safety meetings.

11. Meeting Notices: None

12. Public Comment:

- a. G. Baker took this opportunity to ask the Board if they could utilize category E funding for repair work on County Road 448. Managing Director J. Frankovich stated it could be possible and would be one of the roads considered when the time came.
- b. J. Osterhout took this opportunity to thank the Board for the opportunity to do business with them on the Cope Bridge Project.
- c. Commissioner K. Rochefort informed Managing Director J. Frankovich that PK Contracting was in the area and asked if she could contact them regarding the painting errors in Cooks.
- d. Commissioner R. Lund asked if we were responsible for the washed-out culverts on Green Box Road off M-94. Managing Director J. Frankovich stated that we were not responsible and K. Gouza with MDOT had been notified of the problem.

13. Adjournment

It was moved to adjourn the meeting at 7:44 A.M. by Commissioner T. Klarich, seconded by Commissioner D. DuFour. Motion carried.

  
Thomas Klarich, Chairperson

  
Jean Frankovich, Manager