

SCHOOLCRAFT COUNTY ROAD COMMISSION
332N EAST ROAD, MANISTIQUE, MI 49854
BOARD MEETING AGENDA
June 25, 2025 - 7:00 a.m.

000989

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
6. Public Comment
7. Unfinished Business:
8. New Business:
 - A. Vouchers 25-39, 25-40
 - B. Grader Bid Opening and Award
 - C. Ashley Reitter – Autumn Olive
 - D. May Financials
 - E. MCRCSIP At Large Ballot
 - F. MCRCSIP UP Representative Ballot
 - G. Request to Reschedule July 9th or July 23rd Regular Meeting
9. Manager's Report
 - A. Commissioner Comments
10. Engineer's Report
 - A. Commissioner Comments
11. Department Heads
12. Meeting Notices
 - A. MCRCSIP Annual Meeting July 23, 2025, Mt. Pleasant, MI
13. Public Comment
14. Adjournment

1. Call Meeting to Order

000990

The meeting was called to order by Chairman T. Klarich at 7:00 am.

2. Roll Call: The roll was called for the Commissioners.

Present: Thomas Klarich
Robin LaCroix
Randy Lund
Keith Rochefort
Wayne Johnson

Absent: None

Also in Attendance: Jean Vanderville, Managing Director; Ian Stampfly, Road Engineer; Tanya Hoar, Finance Director; Michelle Steffen, HR Generalist; Roger Martin, Shop Foreman; Troy Bassett, County Commissioner; Ashley Reitter, District Manager - SCD

3. Pledge of Allegiance: The pledge was recited.

4. Approval of Agenda:

It was moved by Commissioner R. LaCroix , seconded by Commissioner R. Lund to approve the agenda as presented.

Ayes: Five
Nays: None

Motion Carried

5. Approval of Minutes:

Board Meeting 6-9-2025:

It was moved by Commissioner R. Lund, seconded by Commissioner Keith Rochefort, to approve the Board Meeting minutes from 6-9-25 as presented.

Ayes: Five
Nays: None

Motion Carried

6. Public Comment: None

7. Unfinished Business: None

8. New Business:**A. Vouchers 25-39 & 25-40:**

It was moved by Commissioner W. Johnson, seconded by Commissioner K. Rochefort, to approve Vouchers 25-39 and 25-40 as presented.

Roll Call:

Johnson – Yes

Rochefort – Yes

Lund – Yes

LaCroix – Yes

Klarich – Yes

Motion Carried

B. Grader Bid Opening & Award: J. Vanderville opened the sealed bids for the Gallion. There was a total of four bids. The highest bid came in at \$5,625.00.

It was moved by Commissioner K. Rochefort, seconded by Commissioner W. Johnson, to approve the highest bid for the Gallion.

Roll Call:

Rochefort – Yes

Johnson – Yes

Lund – Yes

LaCroix – Yes

Klarich – Yes

Motion Carried

J. Vanderville opened the sealed bids for the CAT. There was a total of two bids. The determined reserve was not met.

It was moved by Commissioner R. LaCroix, seconded by W. Johnson to reject the bids and place the CAT on GovDeals.

Ayes: Five

Nays: None

Motion Carried

C. Ashley Reitter Presentation on Autumn Olive: A. Reitter provided handouts and an overview of the invasive Autumn Olive plant. This plant is a food source to wildlife and how it is spread. The plant is very invasive and hard to control, practically impossible to get rid of it. It was determined that we need to brush hog along the roads in order to knock it back.

D. May Financials: T. Hoar provided an overview of the May Financials.

It was moved by Commissioner R. Lund, seconded by Commissioner T. Klarich, to approve the May financials as presented.

Ayes: Five

Nays: None

Motion Carried

E. MCRCSIP At Large Ballot: J. Vanderville presented the MCRCSIP At Large Ballot.

F. MCRCSIP UP Representative Ballot: J. Vanderville presented the MCRCSIP UP Representative Ballot.

It was moved by Commissioner R. LaCroix, seconded by Commissioner K. Rochefort, to vote for all three incumbents for the MCRCSIP at Large and MCRCSIP UP Representative.

Roll Call:

LaCroix – Yes

Rochefort – Yes

Johnson – Yes

Lund – Yes

Klarich – Yes

Ayes: Five

Nays: None

Motion Carried

- G. Request to Reschedule July 9th or July 23rd Regular Meeting:** J. Vanderville requested that either the July 9th or 23rd regular meeting be moved to an alternate date.

It was moved by Commissioner T. Klarich, seconded by Commissioner R. LaCroix to move the July 23rd meeting to July 21st.

Ayes: Five

Nays: None

Motion Carried

Commissioner's Comments: K. Rochefort requested the cost per mile for brine for Township Roads. T. Hoar will get that number to him.

9. Manager's Report:

Manistique Salt Shed Replacement: MDOT is establishing a 5-year plan for salt shed repair/replacement. Applications are due September 1, 2025. We plan to apply for a replacement. If chosen, we will further discuss location. Size will be determined by the average usage.

Ashley Reitter, Conservation District: Ashley has agreed to come talk to us about Autumn Olive. I asked her if she could find more information on available funding for invasive species controls whether it be for the landowner or the road commission.

Seney Fuel Pumps: The pumps are working, but we are working through some technical issues with the pumps and our Smartfill system. OWL has sent one technician to repair it, but it did not resolve the issue. OWL will continue to troubleshoot and get the two systems working together.

R420: J. Vanderville is still working on getting together the pictures and details die GOVDeals. I will let you know once it is posted.

Annual Sprinkler Inspection: Ahern completed our annual inspection of the sprinkler system and everything passed. If you would like a copy of the inspection just let Jean know.

Sign Truck: We received a recommendation from Nate (Knapheide) on the bucket. His recommendation is a Palfinger ETC 40 IH. We provided the details to our sign guy to review and comment on. We will continue to work through the building of the truck with Nate.

Germfask Township: Ian and Jean have been attending special meetings with Germfask Township to discuss and educate about local road millage options. The meetings have been going well, and the Germfask Township Board has approved moving forward at the next available election to include ballot language. We will continue to assist in educating their voters.

Pickup Trucks: We are looking at possibly trading in or selling truck 98 because of the unexplained issues that arise periodically that the dealership is unable to diagnose and resolve. Some of the issues are minor, but the biggest one is the left blinker working intermittently. It would be replaced with another used truck. As we move closer to that decision, we will present it to the board for approval.

Commissioner's Comments: T. Klarich is in favor of going out to bid for new truck (s). J. Vanderville will expand her request for bids to include the Sault St. Marie dealership and others.

10. Engineer's Report:

Township Work: All the township paving projects are now completed. I am pleased with how they turned out and our crew did a wonderful job on the prep and finish work. Our next township project will be for Doyle Township on Howard Road. We plan to complete that project in July or August.

2025 Projects (CR-440, CR-453, and CR-443): The paving and shoulder work is now completed for the 440 project. The concrete driveways and pavement markings still need to be completed to finish up the project. Last I heard, the concrete driveways should be poured the second half of this week. At the time of writing this, Bacco's schedule has them paving CR-453 next week before the 4th while crushing and shaping CR-443. I anticipate paving on CR-443 will follow on the Monday after the 4th of July.

2026 Projects (CR-455 & CR-432/CR-433): Work continued on design documents for next year's projects. I am still on track to have them submitted for MDOT review later this summer.

CR-449 (8 Mile) Project: The NEPA documentation has been approved, and I have a GI review meeting scheduled for this Wednesday afternoon. I will work on addressing any comments from MDOT as soon as possible so that we can complete this project prior to the end of the fiscal year. Currently, we plan to complete the work in August.

11. Department Heads:

Troy Bassett: There will be training mid-July for staff related to computer threats, identifying phishing/scams, etc.

The courthouse generator has been installed.

We have about 3 months left with the temporary Medical Examiner.

We lost the bid for the school van that would have been used as transport for the Medical Examiner.

A temporary contract was signed with EMS, so that if they are onsite of an incident, they will transport a deceased person.

Tanya Hoar: T. Hoar stated that we are over on the M28 TWA project. MDOT did approve and will allow that we tap into the US2 TWA if necessary.

Brenda did respond to our request of private road liability issue. Brenda did have some ideas, but needs to ask some additional questions and stated she will get back to us by the end of the week.

Roger Martin: The two-day training for the mechanics went well. The training subjects were electrical and hydraulics. Painting is on hold at the moment due to the M28 project but should resume next week. Brush guard has been installed on Kim's truck.

Michelle Steffen: Recruitment has begun for the temporary/seasonal General Laborer/Flagger. The ad was placed in the Advisor, Tribune, MI Works, SCRC website and Facebook page. Thus far we have received four applications, and we have two interviews scheduled.

12. Meeting Notices:

- A. MCRCSIP Annual Meeting July 23, 2025, Mt. Pleasant, MI. Please let Michelle know if you plan to attend so that she can get you registered.

13. Public Comment: None**14. Adjournment:** The meeting was adjourned at 8:09 am.


Thomas Klarich, Chairperson


Jean Vanderville, Managing Director