

**SCHOOLCRAFT COUNTY ROAD COMMISSION
332N EAST ROAD, MANISTIQUE, MI 49854
BOARD MEETING AGENDA
October 8, 2025 - 7:00 a.m.**

001034

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
6. Public Comment
7. Unfinished Business:
8. New Business:
 - A. Voucher 25-54 & 26-1
 - B. Bruce Birr Recycling Program Discussion
 - C. USDA Cooperative Agreement (Trapping)
 - D. RFP 2026-02 Manager's Truck
 - E. RFP 2026-04 Gravel Crushing
 - F. RFP 2026-05 Blades (Plow/Wing)
 - G. NFC Change Discussion
9. Manager's Report
 - A. Commissioner Comments
10. Engineer's Report
 - A. Commissioner Comments
11. Department Heads
12. Meeting Notices
 - A. Straits Area District Meeting November 4, 2025, Mackinaw City, MI
13. Public Comment
14. Adjournment

1. Call Meeting to Order

The meeting was called to order by Chairman T. Klarich at 7:00 am.

2. Roll Call: The roll was called for the Commissioners.

Present: Thomas Klarich
Randy Lund
Keith Rochefort
Robin LaCroix
Wayne Johnson

Absent: None

Also in Attendance: Jean Vanderville, Managing Director; Ian Stampfly, Road Engineer; Tanya Hoar, Finance Director; Michelle Steffen, HR Generalist; Roger Martin, Shop Foreman; Kim Rochefort, Road Foreman; Paul Walker, County Commissioner, Bruce Birr, County Commissioner

Absent: None

3. Pledge of Allegiance: The pledge was recited.**4. Approval of Agenda:**

It was moved by Commissioner Robin Lacroix, seconded by Commissioner R. Lund, to approve the agenda as presented.

Ayes: Five
Nays: None

Motion Carried

5. Approval of Minutes:**Board Meeting 9-24-2025:**

It was moved by Commissioner R. Lund, seconded by Commissioner K. Rochefort, to approve the Board Meeting minutes from 9-24-25 as presented.

Ayes: Five
Nays: None

Motion Carried

6. **Public Comment:** None

7. **Unfinished Business:** None

8. **New Business:**

A. Voucher 25-54 and 26-1:

It was moved by Commissioner W. Johnson, seconded by Commissioner R. LaCroix, to approve the Vouchers 25-54 and 26-1 as presented.

Roll Call:

Johnson – Yes

LaCroix – Yes

Rocheftort – Yes

Lund – Yes

Klarich – Yes

Motion Carried

B. Bruce Birr Recycling Discussion:

Bruce Birr conducted a presentation on a proposed recycling program. One of the requirements for approval is to have 1 drop-off site on public or county property, asking if the road commissions property would be feasible. B. Birr asked for approval of taking pictures of the road commissions grounds. By allowing this, there is no commitment to becoming a drop-off site.

The Commissioners approved the taking of pictures.

C. USDA Cooperative Agreement (Trapping):

It was moved by Commissioner R. LaCroix, seconded by Commissioner R. Lund, to approve the USDA Cooperative Agreement (Trapping).

Ayes: Five

Nays: None

Motion Carried

D. RFP 2026-02 Manager's Truck:

It was moved by Commissioner W. Johnson, seconded by Commissioner R. Lund, to approve the RFP 2026-02 Manager's Truck as presented.

Roll Call:

Johnson – Yes

Lund– Yes

Rocheftort – Yes

LaCroix – No

Klarich – No

001037

Motion Carried

E. RFP 2026-04 Gravel Crushing

It was moved by Commissioner R. LaCroix, seconded by Commissioner R. Lund, to approve the RFP 2026-04 Gravel Crushing as presented.

Ayes: Five

Nays: None

Motion Carried

F. RFP 2026-05 Blades (Plow/Wing):

It was moved by Commissioner W. Johnson, seconded by Commissioner K. Rocheftort, to approve the RFP 2026-05 Blades (Plow/Wing) as presented.

Ayes: Five

Nays: None

Motion Carried

G. NFC Changes Discussion:

It was moved by Commissioner K. Rocheftort, seconded by Commissioner W. Johnson, to approve the NFC Changes as presented.

Ayes: Five

Nays: None

Motion Carried

9. Manager's Report:

Frost Law Violations: No new updates.

County Recycling Program: Bruce Birr will be here to talk about the program and why they would like to utilize the road commission property. I do not believe he will know the status or any details related to the additional funds to improve the road, etc., but feel free to ask any questions that he can take back to the workgroup.

NFC Change Considerations: MDOT has agreed to consider all requests submitted. It appears that NFC changes were requested and completed in 2009. Not all changes in 2009 were granted and we may expect the same outcome. The changes from 2009 differ from what we are requesting.

Commissioner's Conference: As many of you know, I became ill while at the conference, but I was still able to gain some valuable information on the day that I attended. I have copies of all the handouts if anyone would like a copy. I am also available to have a conversation to discuss anytime.

- Main Topics:

- LRRP chose 3 items for research
 - Gravel roads
 - Artificial intelligence
 - Chip/seal fog
- Engineered Crumb Rubber
 - They discussed the continued research into the use of crumb rubber in pavement mix design, chip seals, and gravel.
- 2025 Northern Michigan Ice Storm
- Salary Market Analysis
- Effective Boards
 - They discussed how to set the stage for new members, boundaries and expectations, effective meetings, policies, and best practices.

Road Funding Package/State Budget: At the time of this writing, it is still a little unclear what the total package will look like. We are optimistic that as our CRA reps fought into the night to change the language of the Neighborhood Road Fund, it is going to be a much more equitable road funding package. If we get any new information, I will bring it to the meeting for discussion.

USDA Cooperative Agreement: This cooperative agreement has been beneficial over the years, and I would like to sign up for another year of working with the USDA and their trapper Kurt Harjula. The agreement is set not to exceed \$10k, but historically we have not gone over \$3k in trapping costs. I believe this has proven to be a more cost-effective method than our previous method of utilizing local trappers and our crews to remove beaver and their dams.

Fire Extinguisher Inspection: Jean included the summary showing all fire extinguishers have passed inspection. If anyone would like to see the full report, please let Jean know and it can be printed for you.

10. Engineer's Report:

2025 Projects (CR-440, CR-453, and CR-443): Ian continues working on documentation to finalize these projects for MDOT's review.

Asset Management Plan: The plan is now complete and has been submitted to TAMC. We had a discussion internally about creating a presentation to show the data from 2025 and how it compares to the data from the original plan from 2022. Ian will work on putting together the presentation as time allows and will share it when it is completed.

2026 Projects (CR-432/CR-433 and CR-455): Ian has started addressing the comments from the GI meeting with MDOT. We are still on track to have the projects submitted at the beginning of November which will place the projects in the February bid letting.

FWS Coastal Program Grant – Schuster Road: The Fish and Wildlife Service selected a project to move forward that we previously applied for to replacing two culverts on the Schuster Road. It is not guaranteed that we will receive this grant funding, but it is promising. If the funding is awarded, we will be replacing and upsizing both culverts and this funding would cover the cost of the new culverts. SCRC will replace the culverts as an in-kind match to the grant, which is worth \$64,000.

MDOT Safety Grant: We received an email stating that one of our safety grant applications from this spring will be awarded. The project is a chip seal with fog from M-149 near Linda's Bread Box to Advent Road and is approximately \$165,000. This project will take place in 2027. We will let everyone know once we receive the official award notice.

Ross Lake Road & CR-450 Intersection: This project is now completed. This project did cause some damage to the roads which we were hauling on. We have since fixed the damaged areas. Jean and I discussed possible improvements in the future, and we will have discussions with the DNR and Commercial Forest Owners about future timber sales and having trees near the roadway cut down to decrease shaded areas and improve the drying of the road. This would also be the first step in reconstructing the roadway and save us from having to either do it ourselves or include it in a project.

RTF 5-Year Plan: We have started to update our 5-year plan for the RTF projects in preparation of the meetings this fall. We can share it with you after the updates are completed.

11. Manager's Report:

Tanya Hoar:

Tanya provided a printout of the FY 2026 Transportation Funding Package for County Distribution and City/Village Distribution for review.
Currently working on making changes in equipment codes.

Kim Rochefort:

In the process of pulling shoulders.
Hauling winter sand.
Touch-ups on turn arounds.

Roger Martin:

While sandblasting B289, we found an issue with the frame rails. They will need to be replaced.

Starting the equipment switch over to winter.

Michelle Steffen:

Second batch of interviews are scheduled for today, beginning after the board meeting. Once these are completed, decisions will be made as to whom we will proceed with.

Open Enrollment was October 5th and went well. Presentations were informative and helpful.

Meeting Notices:

RTF Meeting October 27, 2025, Alger CRC, Munising, MI

Straits Area District Meeting November 4, 2025, Mackinaw City, MI

- 12. Public Comment:** Commissioner Rochefort stated that there was a vehicle parked on the edge of Advent Road and requested that we assure it's removal as soon as possible.

- 13. Adjournment:** The meeting was adjourned at 8:16 am.


Thomas Klarich, Chairperson
Jean Vanderville, Managing Director