

**ANNUAL BOARD ORGANIZATIONAL MEETING**

**January 05, 2022**

**Oath of Office**

There were no new members to be sworn in for the year of 2022.

**Roll Call  
Information**

2020 Schoolcraft County Road Commissioners:

<u>Board Members</u>	<u>Term Expires:</u>
Thomas J. Klarich	2026
Dale J. DuFour	2022
Keith I. Rochefort	2022
Randy L. Lund	2026
Robin A. LaCroix	2024

This meeting was called to order at 7:01 am by Jean Vanderville, Managing Director.

Roll call showed the following Board Members in attendance:

Thomas Klarich, Dale DuFour, Keith Rochefort, Robin LaCroix

Absent: Randy Lund

Also in attendance:

Jean Vanderville , Managing Director  
Ann Peterson , Payroll/Human Resources Coordinator  
Ian Stampfly , County Highway Engineer

**Pledge of Allegiance**

**Nominations and Election of Chairman**

The Managing Director called for nominations for Chairman.

R. LaCroix nominated T. Klarich Chairman of the Board of Road Commissioners. The nomination was seconded by D. DuFour.

ROLL CALL VOTE :

AYES : R. LaCroix  
D. DuFour  
K. Rochefort

NAYS : T. Klarich

ABSENT : R. Lund

Thomas J. Klarich was elected Chairman of the Board of Road Commissioners.

The Managing Director turned the meeting over to the Chairman of the Board of Road Commissioners.

**Nominations and Election of Vice-Chair**

The Chairman called for nominations of Vice-Chair.

D. DuFour nominated R. LaCroix for Vice Chairman of the Board of Road Commissioners. There was not a second.

T. Klarich nominated K. Rochefort for Vice Chairman of the Board of Road Commissioners. The nomination was seconded by D. DuFour.

ROLL CALL VOTE :

AYES : T. Klarich  
D. DuFour  
R. LaCroix

NAYS : None

ABSTAIN : K. Rochefort

ABSENT : R. Lund

Keith I. Rochefort was elected vice-chair of the Board of Road Commissioners.

**Public Comment**

None

**Open Meetings Act**

Recommend the Board approve the following item:

**Open Public Meetings Act – Establish Meeting Dates, Time and Place**

RESOLVED that the Schoolcraft County Board of Road Commissioners, pursuant to Open Meetings Act, Act 276 of 1976 does hereby proclaim the public meetings of the Board of Road Commissioners will be held in the Schoolcraft County Road Commission Conference Room, 332N East Road, Manistique, MI 49854, at 7:00 a.m., on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of the month as set forth below unless indicated otherwise:

BE IT FURTHER RESOLVED that the purpose of the Regular Meetings shall be for the normal conduct of business of the Board of Road Commissioners and any other items brought to the Board's attention by the Board Members, Board Attorney, Managing Director and Business Administrator/Board Secretary

BE IT FURTHER RESOLVED that the Board of Road Commissioners does hereby designate the Advisor and/or Pioneer Tribune as official newspapers to receive notices of meetings; and

BE IT FURTHER RESOLVED that notices of meetings of the Board of Road Commissioners will be posted in the Schoolcraft County Road Commission Administration Office and posted on the website.

BE IT FURTHER RESOLVED that the Board of Road Commissioners reserves the right to adjourn or recess a meeting at any time to discuss such matters that may be considered in closed session. However, the Board will first adopt a resolution stating the general nature of the subject to be discussed, and, as precisely as possible, the time and circumstances under which disclosure to the public will be made; and

BE IT FURTHER RESOLVED that, in order to conduct its meetings properly and efficiently, the Board shall require the following procedures pertaining to public participation at Board meetings:

- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than ten (10) minutes per individual.
- The Board vests in its Chairman, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

BE IT FURTHER RESOLVED that individuals or organizations desiring notification of Board Meetings shall request such notification through the Schoolcraft County Road Commission office and be charged an annual fee of \$25.00, paid in advance.

BE IT FURTHER RESOLVED that the Board of Road Commissioners will meet on the following dates:

Regular Meeting Schedule2022

<u>Month</u>	<u>Day</u>	<u>Year</u>	<u>Type of Meeting</u>
January 12, 2022	Wednesday	2022	Regular Meeting
January 26, 2022	Wednesday	2022	Regular Meeting
February 09, 2022	Wednesday	2022	Regular Meeting
February 23, 2022	Wednesday	2022	Regular Meeting
March 07, 2022*	Monday	2022	Regular Meeting
March 23, 2022	Wednesday	2022	Regular Meeting
April 13, 2022	Wednesday	2022	Regular Meeting
April 27, 2022	Wednesday	2022	Regular Meeting
May 11, 2022	Wednesday	2022	Regular Meeting
May 25, 2022	Wednesday	2022	Regular Meeting
June 08, 2022	Wednesday	2022	Regular Meeting
June 22, 2022	Wednesday	2022	Regular Meeting
July 13, 2022	Wednesday	2022	Regular Meeting
July 27, 2022	Wednesday	2022	Regular Meeting
August 10, 2022	Wednesday	2022	Regular Meeting
August 24, 2022	Wednesday	2022	Regular Meeting
September 14, 2022	Wednesday	2022	Regular Meeting
September 28, 2022	Wednesday	2022	Regular Meeting
October 12, 2022	Wednesday	2022	Regular Meeting
October 26, 2022	Wednesday	2022	Regular Meeting
November 09, 2022	Wednesday	2022	Regular Meeting
November 23, 2022	Wednesday	2022	Regular Meeting
December 14, 2022	Wednesday	2022	Regular Meeting
December 28, 2022	Wednesday	2022	Regular Meeting

Unforeseen circumstances may force the rescheduling of these meetings. In such cases, notice will be given as provided in the Open Meetings Act.

\*Rescheduled due to conflict in scheduling

D. DuFour moved that the schedule presented not be accepted. He recommended having one evening meeting at 6:00 pm the second Wednesday of each quarter. The motion was seconded by R. LaCroix.

ROLL CALL VOTE :

AYES : D. DuFour  
R. LaCroix

NAYS : K. Rochefort  
T. Klarich

ABSENT : R. Lund

T. Klarich moved that the schedule presented be accepted, with the meeting scheduled for March 7<sup>th</sup>, 2022, to be rescheduled. The motion was seconded by K. Rochefort.

ROLL CALL VOTE :

AYES : T. Klarich  
K. Rochefort  
D. DuFour

NAYS : R. LaCroix

ABSENT : R. Lund

### Parliamentary Procedures

Recommend the Board approve the following item:

To adopt Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings for the Schoolcraft County Board of Road Commissioners.

D. DuFour moved that Roberts Rules of Order not be adopted as the official parliamentary procedure manual. The motion was seconded by R. LaCroix.

ROLL CALL VOTE :

AYES : D. DuFour  
R. LaCroix  
T. Klarich

NAYS : K. Rochefort

ABSENT : R. Lund

**Board Policies/Regulations**

Recommend the Board approve the following item:

The adoption of all existing Board Policies and Regulations.

D. DuFour moved that all existing Board Policies and Regulations be adopted. The motion was seconded by T. Klarich.

ROLL CALL VOTE :

AYES : D. DuFour  
T. Klarich  
R. LaCroix  
K. Rochefort


NAYS : None

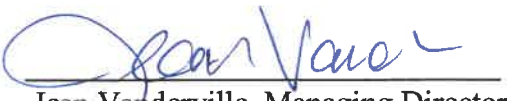
ABSENT : R. Lund

**Public Comment**

None

The meeting was adjourned at 7:16 am.

  
Thomas Klarich, Chairperson

  
Jean Vanderville, Managing Director