

SCHOOLCRAFT COUNTY ROAD COMMISSION
332N EAST ROAD, MANISTIQUE, MI 49854
BOARD MEETING MINUTES
November 23, 2022 - 7:00 a.m.

000518

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
6. Public Comment
7. Unfinished Business:
 - A. Policy A6.00 Policy for Removing a Road from Seasonal Designation
8. New Business:
 - A. Vouchers 23-06, 23-07
 - B. October Financial Statements
 - C. Interview Tim Johnson
 - D. Interview Jonathan Guertin
9. Manager's Report
10. Engineer's Report
11. Department Heads
12. Meeting Notices
 - A. December 14, 2022, RTF Regional Meeting, Munising, MI
13. Public Comment
14. Adjournment

1. Call Meeting to Order:

The meeting was called to order by Chairman T. Klarich at 7:00 A.M.

2. Roll Call Information: The roll was called for the Commissioners.

Present: Randy Lund
Robin LaCroix
Dale DuFour
Thomas Klarich
Keith Rochefort

Absent: None

Also in Attendance: Tanya Hoar, Finance Director; Ian Stampfly, Highway Engineer, Ann Peterson, Payroll/HR Coordinator, Kim Rochefort, Road Foreman, Roger Martin, Shop Foreman, Troy Basset, County Commissioner

3. Pledge of Allegiance: The pledge was recited.**4. Approval of Agenda:**

It was moved by Commissioner R. LaCroix, seconded by Commissioner K. Rochefort, to approve the agenda as presented.

Commissioner T. Klarich asked that the interviews be moved below the 2nd Public Comment period.

Ayes: Five

Nays: None

Motion Carried

5. Approval of Minutes:**A. Regular Session 11/9/22:**

It was moved by Commissioner D. DuFour, seconded by Commissioner K. Rochefort, to approve the minutes of the meeting held on November 9, 2022.

Ayes: Five

Nays: None

Motion Carried

6. Public Comment: None

7. Unfinished Business:

- A. Policy A6.0 Policy for Removing a Road from Seasonal Designation:** This item was tabled until Manager J. Vanderville could be in attendance.

8. New Business:**A. Vouchers 23-06 and 23-07:****i. 23-06 and 23-07:**

It was moved by Commissioner R. LaCroix, seconded by Commissioner R. Lund, to approve vouchers 23-06 and 23-07 as presented.

Roll Call:

LaCroix – Yes

Lund - Yes

DuFour – Yes

Rocheport - Yes

Klarich – Yes

Motion Carried

- B. October Financial Statements:** T. Hoar provided an overview of the October Financial Statements.

It was moved by Commissioner D. DuFour, seconded by Commissioner R. LaCroix, to approve the October Financial Statements as presented.

Roll Call:

DuFour – Yes

LaCroix – Yes

Lund – Yes

Rocheport – Yes

Klarich – Yes

Motion Carried**9. Manager's Report:**

Township Meetings: Thompson, Doyle, Mueller, Manistique, Hiawatha & Germfask were attended. Ian Stampfly has provided the townships with the project timeline guide. We intend to take December – March off from Township meetings except at their request for our attendance.

Seney Salt Shed: Johnson Brothers has submitted their final pay estimate. Project is complete except for the new driveway.

800 Radios: Sheriff Willour has received our radios and will be conducting a training overview on Wednesday at 2:00 pm for the crew.

Raft Issue on Indian Lake: J. Vanderville is working on a policy for board approval. She is looking for feedback from the board on how they feel about items placed within the ROW and to what level do we want to pursue removals. Previous practice has been, if it does not inhibit our maintenance, we don't push the issue, but if it does, then we work with the landowner to relocate the item. J. Vanderville has included some language from Act 368 of 1925 for guidance.

Cooperative Forest Road Agreement: J. Vanderville received notice that Cathy is on vacation and will send an updated contract in the next couple of weeks.

Fed Aid Buyout: We would have to realize an 8% bid savings to breakeven on the sale of our federal aid dollars through the RTF. Even at a breakeven point, there are some additional savings in the form of time savings and testing costs. Testing would be at the discretion of the engineer and the reduction of red tape would reduce the amount of administrative time spend per project by the Managing Director, Engineer, & Finance Director. J. Vanderville's recommendation is to sell our Fed Aid and evaluate the successes / failures and use that in determining future projects for the sale of future fed aid.

Midwest Truck Driving School: We receive quite a few of our applicants out of the Midwest Truck Driving School, so J. Vanderville spoke with Shauna at Midwest Truck Driving school and, while they are unable to provide hands-on training to their students for plow trucks, she will incorporate a classroom segment on plow trucks. She will work with Shauna to create the segment.

CR 432 Speed Issue: Mrs. Fischer requested from Doyle Township information on how to reduce the speed in the area of CR 432 near the residential section of McDonald Lake. J. Vanderville advised that she would look into the request and provide a recommendation. Recommendation and details were included in the packet.

Per I. Stampfly, there were no safety concerns on that portion of road, and no accidents. The township would need to request a speed study before the county could provide one.

A6.00 Policy for Removing a Road from Seasonal Designation: J. Vanderville still stands behind her original policy recommendation as it relates to seasonal roads, but she has updated the policy to allow the Township Match. We have not received many recent requests, but she thinks it is a great idea to have a policy that we can use as guidance in addressing the requests. **(See tabled item 7.A. above)**

10. Engineer's Report:**CR-433 River Road Project (2022)**

I. Stampfly is still working on the remaining documentation to submit to MDOT for review. This has turned into a slow process due to deer season and the holidays.

PM Bridge Projects (2023)

The three bridges include Clear Lake Road @ Stutts Creek, Railroad Street @ Fox River, and CR-448 @ Creighton River. Ian talked to UPEA, and they are planning to submit the projects for grade inspection review by the end of the month. UPEA is anticipating a quick turnaround between the review and final submission. These projects will be combined into one contract to try and keep the costs down. According to MDOT's planning guide, submitting a final biddable package by December 23rd should yield a letting date in March.

CR-436 & CR-449 Force Account Projects

CR-436 was submitted to MDOT for review on November 3rd and Ian still has not heard any updates.

Critical Bridge Funding

Critical bridge projects for FY2025 have been selected and announced. We did not receive any critical bridge money this application round. We will apply for funding again in April of 2023.

Map Work

It was brought to Ian's attention that a map showing adjacent counties or portion of would be helpful to answer questions about roads that cross county boundaries. The map has been finished and shared electronically. He can share it via pdf if interested.

RTF 5-Year Plan

We received updated targets and therefore, had to change our 5-year plan. If no other changes occur, the plan looks similar to what we were planning before. The current plan is included in the packet.

11. Department Heads:

Tanya Hoar, Finance Director: None

Troy Bassett, County Commissioner: None

Kim Rochefort: None

Roger Martin, Shop Foreman: None

Ann Peterson, Payroll / HR Coordinator: Reported that two more Temp CDL drivers will start on Monday, November 28th. There will then be only one open spot, which will hopefully be filled after interviews are conducted today.

12. Meeting Notice:

A. December 14, 2022, RTF Regional Meeting, Munising, MI

13. Public Comment: None

The board recessed for approximately 10 minutes beginning at 7:39 am.

14. New Business:

A. (8.C. above) Interview Tim Johnson: An interview was conducted.

B. (8.D. above) Interview Jonathan Guertin: An interview was conducted.

15. Adjournment: The meeting was adjourned at 8:19 am.



Thomas Klarich, Chairperson



Jean Vanderville, Managing Director