

SCHOOLCRAFT COUNTY ROAD COMMISSION
332N EAST ROAD, MANISTIQUE, MI 49854
BOARD MEETING Minutes
June 10, 2021 - 7:00 a.m.

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
6. Public Comment:
7. Unfinished Business:
 - A. County Road Commission Per Diem Increase
 - B. Cell Tower Lease Agreement
8. New Business:
 - A. Voucher 21-34 & 21-35
 - B. MCRCSIP At-Large Ballot Vote
 - C. Mailbox Policy RO 1.01 Recommend for Deletion
 - D. Policy A5.01 Language Change
 - E. Approve & Award RFP 2021-05 M-28 Skip Patching
 - F. Bid Opening RFP 2021-06 Mini-Excavator
 - G. Kitch Law Firm Retention Agreement
 - H. CD Investment Recommendation
9. Manager's Report
10. Department Heads
11. Meeting Notices
12. Public Comment
13. Adjournment

1. Call Meeting to Order:

The meeting was called to order by Chairman T. Klarich at 7:00 A.M.

2. Roll Call Information: The roll was called for the Commissioners.

Present: Thomas Klarich
Dale DuFour
Randy Lund
Robin LaCroix
Keith Rochefort

Absent: None

Also in Attendance: Jean Frankovich, Managing Director; Tanya Hoar, Finance Director; Joanne Thompson, Administrative Assistant; Troy Basset, County Commissioner; Nick Wiegand; Ryan Riipi; Tommy Olsen; Scott Lippens; and Pat Mead

3. Pledge of Allegiance: The pledge was recited.**4. Approval of Agenda:**

It was moved by Commissioner D. DuFour seconded by Commissioner R. LaCroix to approve the agenda.

Ayes: Five
Abstain: None
Nays: None

Motion Carried

5. Approval of Minutes:

It was moved by Commissioner R. LaCroix, seconded by Commissioner D. DuFour, to approve the minutes of regular session May 26, 2021.

Ayes: Five
Abstain: None
Nays: None

Motion Carried

6. **Public Comment:** None

7. **Unfinished Business:**

A. **County Road Commission Per Diem Increase:** Nothing new to report.

B. **Cell Tower Lease Agreement:** Nothing new to report.

8. **New Business:**

A. **Voucher 21-34 and 21-35:**

It was moved by Commissioner K. Rochefort, seconded by Commissioner R. LaCroix to approve vouchers 21-34 & 21-35.

Roll Call:

21-34

Rochefort – yes

LaCroix – yes

Klarich – yes

DuFour – yes

Lund – yes

21-35

Rochefort – yes

LaCroix – yes

Klarich – yes

DuFour – yes

Lund – abstain

Motion Carried

B. **MCRCSIP At-Large Ballot:**

It was moved by Commissioner D. Dufour, seconded by Commissioner T. Klarich to vote for Robert Laitinen for the Board of Directors.

Ayes: Five

Nays: None

Motion Carried

C. **Mailbox Policy RO 1.01 Recommended for Deletion**

It was moved by Commissioner D. DuFour, seconded by T. Klarich to delete policy RO 1.01.

Roll Call:

DuFour – yes

Klarich – yes

Lund – yes

LaCroix – yes

Rocheftort – yes

Motion Carried

D. Policy A5.01 Language Change:

It was moved by Commissioner T. Klarich, seconded by Commissioner D. Dufour to approve the Request for the change in the language in policy A5.01.

Ayes: Five

Nays: None

Motion Carried

E. Approve and Award RFP 2021-05 M-28 Skip Patching:

It was moved by Commissioner D. DuFour, seconded by Commissioner K. Rocheftort to move forward with completing our end of paperwork for the M-28 skip patching.

Ayes: Five

Nays: None

Motion Carried

F. Bid opening RFP 2021-06 Mini Excavator: Bids were opened. This topic was tabled until the bids can be tabulated and reviewed more in depth. It was moved by Commissioner T. Klarich, seconded by Commissioner D. Dufour bids in file to bring back to the board.

Ayes: Five

Nays: None

Motion Carried

G. Kitch Law Firm Retention Agreement

It was moved by Commissioner T. Klarich, seconded by Commissioner K. Rochefort to move forward with the retention of Kitch Law Firm in dealing with the cell tower negotiations.

Klarich – yes
DuFour – yes
Rochefort – yes
Lund – yes
LaCroix – no

Motion Carried**H. CD investment Recommendation:**

It was moved by Commissioner R. LaCroix, seconded by Commissioner D. DuFour to invest \$250,000 in a 12 month CD at 0.55% interest at Manistique Federal Credit Union.

LaCroix – yes
DuFour – yes
Klarich – yes
Rochefort – yes
Lund – yes

Motion Carried**9. Manager's Report:**

Seney Garage Deed: Found deed information for block 33 for information that James had in Seney. Still looking for block 30.

Township Finance Policy: After further research it does not seem that we have the authority to finance township road projects.

Kitch Law Firm: Shared two separate letters sent by Kitch. Mike claims he had inadvertently sent us the incorrect information and that we would need to sign this new letter of agreement.

Policy A1.01 Recommended for Deletion: Recommend the deletion of this mailbox policy.

RFP 2021-05 M-28 Skip Patching: Discussed above.

UPRBA Meeting: Director J. Frankovich attended this meeting and presented the board with a list of noteworthy topics for their review.

MSHA Training: MSHA training went well, and everyone is up to date with MSHA and CPR.

CR 437: Director J. Frankovich is continuing to work with MCRCSIP, our attorney and the Forest Service to find a resolution to move forward with this road project.

Roadkill Meeting with Sen McBroom: S. McBroom is going to assist road commissions on coming up with a resolution for the dumping of roadkill expenses.

Mike Gould Interview: Mike will be back on June 14th, interview will be scheduled for 8:00 A.M., Tuesday, June 15th.

10. Department Heads:

Kim Rochefort, Road Foreman: Absent

Greg Dibble, Shop Foreman: Absent

Tanya Hoar, Finance Director: Nothing to discuss

Jim Barham, Engineer Tech: Absent

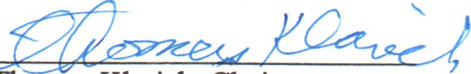
Troy Bassett, County Commissioner: Offered to write a letter of support for the Road Commission in the negotiations with the Forest Service for CR 437.

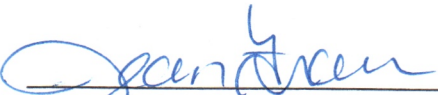
11. Meeting Notice:

Tuesday, June 15th, 2021 – Special meeting to conduct interviews.

12. Public Comment: Was recommended that we advertise the mechanic positions with a CDL minimum class B rather than A.

13. Adjournment: The meeting was adjourned at 8:12 A.M. by Chairman T. Klarich.


Thomas Klarich, Chairperson


Jean Frankovich, Managing Director