

**SCHOOLCRAFT COUNTY ROAD COMMISSION
332N EAST ROAD, MANISTIQUE, MI 49854
BOARD MEETING MINUTES
January 27, 2021 - 7:00 a.m.**

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
6. Public Comment:
7. Unfinished Business:
 - A. Drain Commission
8. New Business:
 - A. Voucher 21-15 & 21-16
 - B. December Financial Statements
 - C. Competitive Bid for Utility Trailer
9. Manager's Report
10. Department Heads
11. Meeting Notices
 - A. RTF January 27, 2021 10:00 am (Teams)
 - B. County Board Meeting January 28, 2021 6:00 pm (Facebook Live)
 - C. Straits Area Council Meeting February 2, 2021 9:30 am (Zoom)
 - D. County Annual Report County Board Meeting February 4, 2021 3:00 pm (Zoom)
12. Public Comment
13. Adjournment

1. Call Meeting to order:

The meeting was called to order by Chairman T. Klarich at 7:00 A.M.

2. Roll Call Information:

Roll call showed the following Board Members in attendance:

Thomas Klarich, Dale DuFour via Zoom, Keith Rochefort, Randy Lund, and Robin LaCroix

Also, in attendance:

Jean Frankovich, Manager

Tanya Hoar, Finance Director, Via Zoom

Brittany DeMars, Human Resources

Greg Dibble, Shop Foreman

Kim Rochefort, Road Foreman

Troy Basset, County Commissioner, Via Zoom

Sandy Glenn, General Public, Via Zoom

3. Pledge of Allegiance: The pledge was recited

4. Approval of Agenda:

It was moved to add Seney Rest Area Bid Opening under 8.D by Commissioner R. Lund, seconded by Commissioner R. LaCroix. Motion carried.

Roll Call:

R. Lund – Yes

R. LaCroix – Yes

K. Rochefort – Yes

D. DuFour – Yes

T. Klarich – Yes

It was moved to approve the agenda with the addition by Commissioner R. LaCroix, seconded by Commissioner K. Rochefort. Motion Carried.

Roll Call:

R. LaCroix – Yes

K. Rochefort – Yes

T. Klarich – Yes

R. Lund – Yes

D. DuFour – Yes

5. Approval of Minutes

It was moved to approve the regular minutes with the correction of T. Hoars attendance by Zoom and T. Bassets attendance by Zoom by Commissioner K. Rochefort, seconded by Commissioner T. Klarich. Motion carried.

Roll Call:

K. Rochefort – Yes
T. Klarich – Yes
R. Lund – Yes
D. DuFour – Yes
R. LaCroix – Yes

6. Public Comment: None

7. Unfinished Business:

A. Drain Commission

J. Frankovich, R. LaCroix, and K. Rochefort will be attending the County Commissioners meeting tomorrow at 6:00 P.M.

8. New Business:

A. Vouchers 21-15 & 21-16

It was moved to approve vouchers 21-15 & 21-16 by Commissioner K. Rochefort, seconded by Commissioner R. LaCroix. Motion carried.

Roll Call:

K. Rochefort- Yes
R. Lacroix- Yes
D. DuFour – Yes
R. Lund – Abstained
T. Klarich- Yes

B. December Financial Statements

It was moved to approve the December Financial Statements by Commissioner K. Rochefort, seconded by Commissioner T. Klarich. Motion carried.

Roll Call:

K. Rochefort – Yes
T. Klarich – Yes
R. Lund – Yes
D. DuFour – Yes
R. LaCroix – Yes

C. Competitive Bid for Utility Trailer

It was moved to purchase a trailer from TKL by Commissioner K. Rochefort, seconded by Commissioner T. Klarich. Motion carried.

Roll Call:

K. Rochefort – Yes
T. Klarich – Yes
R. LaCroix – Yes
D. DuFour – Yes
R. Lund – Yes

D. Seney Rest Area Bid Opening

Two (2) bids were opened and reviewed by the Board. J. Frankovich will submit the bids to K. Gouza for final approval at MDOT.

9. Manager's Report

- A. Ian is working on three different scenarios for consideration. Cut a ditch which will require a lot of work and approximately 700 yards of dirt removal, notch a 6" ditch on uphill side, build road up 3-4" higher making a 6" ditch on uphill side.
- B. Dave's trailer has come back with higher prices each time Greg talks to him. At this time, we do not know if Dave's Trailer is the best option and he anticipates that the next time we call the rate may be higher depending on steel prices. He will only lock in his rate for 5 days. He did offer to take \$200 of his last price because we were upset about the changing prices.

10. Department Heads

- A. T. Hoar, Finance Director, advised the Board that she would soon be looking into software to assist with budgeting.
- B. B. DeMars, Human Resources, informed the Board that the loss control visit had been completed without any issues noted by the inspector. All 1099's have been mailed out and the OSHA 300 forms posted as required.
- C. K. Rochefort stated things were moving slowly in winter operations, so the crew was working on clear vision projects.
- D. G. Dibble, Shop Foreman, notified the Board that he would soon be gathering information on a new mower and arrow boards.

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12. Public Comment

- A. T. Basset thanked the Board for the information he received from J. Frankovich regarding the drain commission issues.

13. Adjournment

Meeting was adjourned at 8:53 A.M. by Chairman T. Klarich.


Thomas Klarich, Chairperson


Jean Frankovich, Managing Director