

SCHOOLCRAFT COUNTY ROAD COMMISSION
332N EAST ROAD, MANISTIQUE, MI 49854
BOARD MEETING AGENDA
February 11, 2026 - 7:00 a.m.

001093

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
6. Public Comment
7. Unfinished Business:
8. New Business:
 - A. Voucher 26-18 & 26-19
 - B. 2025 Watkins Ross OPEB Report
 - C. 2025 Act 51 Report
 - D. Pick-up Truck
 - E. **Add-on** Commissioner's Comments
 - F. **Add-on** Union Negotiations
9. Manager's Report
 - A. Commissioner Comments
10. Engineer's Report
 - A. Commissioner Comments
11. Department Heads
12. Meeting Notices
 - A. CRA Commissioner's in the Classroom February 17, 2026, Mt. Pleasant
13. Public Comment
14. Adjournment

1. Call Meeting to Order

The meeting was called to order by Chairman T. Klarich at 7:00 am.

2. Roll Call: The roll was called for the Commissioners.

Present: Thomas Klarich
Robin LaCroix
Randy Lund
Keith Rochefort
Wayne Johnson

Absent: None

Also in Attendance: Jean Vanderville, Managing Director; Ian Stampfly, Road Engineer; Tanya Hoar, Finance Director; Michelle Steffen, HR Generalist

Absent: Kim Rochefort, Road Foreman; Roger Martin, Shop Foreman

3. Pledge of Allegiance: The pledge was recited.**4. Approval of Agenda:**

It was moved by Commissioner W. Johnson, seconded by Commissioner K. Rochefort, to approve the agenda with Commissioner's Comments as 8E.

Ayes: Five
Nays: None

Motion Carried

It was moved by Commissioner W. Johnson, seconded by Commissioner K. Rochefort to approve the agenda add-ons E. & F., Commissioner's Comments and Union Negotiations.

Ayes: Five
Nays: None

Motion Carried

5. Approval of Minutes:**Board Meeting 1-28-2026:**

It was moved by Commissioner K. Rochefort, seconded by Commissioner R. LaCroix, to approve the Board Meeting minutes from 1-28-2026 as presented.

Ayes: Five
Nays: None

Motion Carried

It was moved by Commissioner W. Johnson, seconded by R. LaCroix, to move the capital outlay discussion held at the 1-28-26 meeting regarding I. Stampfly's replacement truck from public comment to T. Hoar's department head report. J. Vanderville will make the correction.

Ayes: Five
Nays: None

Motion Carried**6. Public Comment: None****7. Unfinished Business: None****8. New Business:****A. Voucher 26-18 & 26-19:**

It was moved by Commissioner W. Johnson, seconded by Commissioner R. Lund, to approve the Vouchers 26-18 & 26-19 as presented.

Roll Call:

Johnson – Yes
Lund – Yes
Rochefort – Yes
LaCroix – Yes
Klarich – Yes

Motion Carried**B. 2025 Watkins Ross OPEB Report:** T. Hoar provided an overview of the 2025 Watkins Ross OPEB Report.

- C. 2025 Act 51 Report:** T. Hoar presented the Fiscal Year 2025 Annual Financial Report. Brenda from the State will be scheduled to attend a meeting to discuss the audit.

It was moved by Commissioner W. Johnson, seconded by Commissioner R. Lund, to approve the 2025 Act 51 Report as presented.

Ayes: Five
Nays: None

Motion Carried

- D. Pick-up Truck:** I. Stampfly provided an overview of the bids received for his replacement truck from Chuck Renze Ford, Team Chevrolet and Riverside. Chuck Renze Ford came back with the lowest bid coming in at \$49,395.00.

It was moved by Commissioner W. Johnson, seconded by Commissioner R. Lund, to approve the purchase of the new truck from Chuck Renze Ford as presented.

Roll Call:

Johnson – Yes
Lund – Yes
Rocheffort – No
LaCroix – Yes
Klarich – Yes

Motion Carried

- E. Commissioner’s Comments:** Commissioner W. Johnson requested an amendment to the Agenda to add, after the Department Heads, 12. as Commissioner’s Comments. It was noted that this section will be for comment (s) only and not for action items.

It was moved by Commissioner W. Johnson, seconded by Commissioner K. Rocheffort to add Commissioner’s Comments as constant agenda item #12.

Ayes: Five
Nays: None

Motion Carried

- F. Union Negotiations:** J. Vanderville gave an overview of the upcoming negotiations and the concerns had for the last three years related to some of the language in the current agreement that is being revised for better clarity. The proposed changes will be sent to the attorney for review and sent back for final changes. The Board will have the opportunity to review all of the changes prior to the Board approving the final agreement. We will see what the Unions “wants” are at the first negotiating meeting.

9. Manager's Report: No Manager's Report for this meeting.

10. Engineer's Report:

2024 Bridge Projects: Received notice from MDOT that the file deficiency resolutions are acceptable, and these projects can be closed out.

CR-437 @ Iron Creek and CR-442 @ Spring Creek: The USFWS notified me that they were accepting pre-proposals for potential fish passage projects, and I submitted two for consideration. One is CR-442 @ Spring Creek in Cooks and the second is CR-437 @ Iron Creek. I have submitted the Iron Creek crossing in the past for consideration and been unsuccessful. CR-442 @ Spring Creek was identified previously by the USFWS as a good candidate for fish passage money and is significantly smaller in cost and scope making it a good candidate to apply for.

A meeting was held with the Forest Service to discuss the potential of partnering on the project as they have a culvert about 50 yards upstream of CR-437. The Forest Service was open to working with us on this project and said there is a potential they could get some funding to help with the project through another grant source.

Will keep you updated on how these progress; we are supposed to be notified by February 14th if either project has been selected for a full proposal. Full proposals will then be due by February 28th.

Safety Grants: I reviewed crash data for the last 5 years looking for good safety project candidates. Based on that data, we do not have very good project candidates. The funding for these projects would be for FY2028 also and given that we are looking at a large-scale bridge project with significant financial contributions from us that year, we think it is best not to apply for any safety projects this year. Next year we can reassess and decide if we want to pursue a safety project.

Critical Bridge: We received notice that critical bridge call for projects has opened and applications are due April 1st. We will be applying for additional funding to replace the Milakokia Bridge. Award notices for selected projects will be sent out this fall, typically in October.

County Engineers' Workshop: I attended the engineers' workshop last week for continuing education. There were a wide range of topics covered including non-motorized projects and requirements, asphalt mix designs, crumb rubber asphalt, otta seal, and AI uses/policies for the workplace. Overall, it was a great conference.

11. Department Heads:

Tanya Hoar:

Nothing additional to report for this meeting.

Michelle Steffen:

Working on updating the current Safety Data Sheet (SDS) binder and creating a Hazard Communication Program – Employee Right to Know regarding chemicals they may be exposed to in the workplace.

We invited Tim and Nell from MIOSHA's CET division to meet with us to go over required safety programs. They provided us with resources, and we will begin working on the required Accident Prevention Program.

12. Meeting Notices:

A. CRA Commissioner's in the Classroom February 17, 2026, Mt. Pleasant

13. Public Comment:

Commissioner P. Walker stated there is a materials management recycling presentation being held on Thursday, February 12th at 5:30 PM at the Manistique Middle/High School and all are welcome to attend. He also stated that a 5% wage increase was approved for the Road Commissioner's.

Commissioner K. Rochefort requested that the Road Foreman & Shop Foreman come back to attending the meetings so that they can report on what is going on in their respective departments.

Commissioner K. Rochefort asked I. Stampfly if there was any discussion at his recent Engineer's Workshop about the use of crumb rubber asphalt. I. Stampfly replied yes, there was a discussion.

Commissioner K. Rochefort requested that when presenting wage increases, we use dollars and cents versus percentages.

Commissioner K. Rochefort questioned the protocol used when there are accidents involving equipment and notifying the commissioners, so they are aware, especially if the police are involved. Going forward, the Managing Director will email the commissioners, alerting them of any significant accidents that may be a potential for a liability.

14. Adjournment: The meeting was adjourned at 8:48 am.


Thomas Klarich, Chairperson


Jean Vanderville, Managing Director