

SCHOOLCRAFT COUNTY ROAD COMMISSION
332N EAST ROAD, MANISTIQUE, MI 49854
BOARD MEETING MINUTES
July 13, 2022 - 7:00 a.m.

000453

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
6. Public Comment
7. Unfinished Business:
 - A. Policy A6.00 Policy for Removing a Road from Seasonal Designation
8. New Business:
 - A. Vouchers 22-39, 22-40, 22-41 & 22-42
 - B. Resolution for JN 203314 CR 433 River Road
9. Manager's Report
10. Engineer's Report
11. Department Heads
12. Meeting Notices
 - A. Straits Area Council Meeting August 3, 2022, Mackinaw City
13. Public Comment
14. Adjournment

1. Call Meeting to Order:

The meeting was called to order by Chairman T. Klarich at 7:00 A.M.

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2. Roll Call Information: The roll was called for the Commissioners.

Present: Thomas Klarich
Randy Lund
Keith Rochefort
Dale DuFour
Robin LaCroix

Absent: None

Also in Attendance: Jean Vanderville, Managing Director; Tanya Hoar, Finance Director; Ian Stampfly, Engineer; Ann Peterson, Payroll/HR Coordinator; Roger Martin, Shop Foreman, Troy Bassett, Schoolcraft County Commissioner.

3. Pledge of Allegiance: The pledge was recited.

3. Approval of Agenda:

It was moved by Commissioner D. DuFour, seconded by Commissioner K. Rochefort, to approve the agenda as presented.

Ayes: Five
Nays: None

Motion Carried

5. Approval of Minutes:

A. Regular Session June 22, 2022

It was moved by Commissioner K. Rochefort, seconded by Commissioner D. DuFour, to approve the minutes of the Regular Session meeting held on June 22, 2022.

Ayes: Four
Nays: None
Abstain: One (R. LaCroix)

Motion Carried

6. Public Comment: None

7. Unfinished Business:

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A. Policy A6.00 Policy for Removing a Road from Seasonal Designation: There were no updates to this policy. It remains tabled.

8. New Business:

A. Vouchers:

22-39:

It was moved by Commissioner R. LaCroix, seconded by Commissioner R. Lund, to approve voucher 22-39 as presented.

Roll Call:

LaCroix – Yes

Lund - Yes

Rocheffort – Yes

DuFour – Yes

Klarich – Yes

Motion Carried

22-40:

It was moved by Commissioner R. LaCroix, seconded by Commissioner D. DuFour, to approve voucher 22-40 as presented.

Roll Call:

LaCroix – Yes

DuFour - Yes

Rocheffort – Yes

Lund - Abstain

Klarich – Yes

Motion Carried

22-41:

It was moved by Commissioner R. LaCroix, seconded by Commissioner R. Lund, to approve voucher 22-41 as presented.

Roll Call:

LaCroix – Yes

Lund - Abstain

Rocheffort – Yes

DuFour - Yes

Klarich – Yes

Motion Carried

22-42:

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It was moved by Commissioner R. LaCroix, seconded by Commissioner K. Rochefort, to approve voucher 22-42 as presented.

Roll Call:

LaCroix – Yes

Rochefort – Yes

Lund - Yes

DuFour – Yes

Klarich – Yes

Motion Carried

B. Resolution for Contract #22-5324, JN 203314 CR 433 River Road: J. Vanderville provided an overview of the resolution between MDOT and the SCRC.

It was moved by Commissioner D. DuFour, seconded by Commissioner T. Klarich, to approve Resolution Contract No. 22-5324, CR 433, Job Number 203314 as presented.

Roll Call:

DuFour - Yes

Klarich – Yes

Lund - Yes

LaCroix – Yes

Rochefort – Yes

Motion Carried

9. Manager's Report:

Zoning Board of Appeals: The Zoning Board approved the variance for construction of the new salt shed facility. J. Vanderville sent notice to both the contractor and MDOT.

Township Meetings: J. Vanderville was unable to attend the Germfask meeting (on vacation) but attended the Thompson Township meeting Tuesday night.

Precon Meeting for RR Crossings: The contractor was unable to provide a start date at the time of the precon. All other details of the crossing improvements are all set.

Peterbilt Order: John is no longer with Peterbilt, so J. Vanderville reached out to Scott Lemke to get an update on our order. He said he is still waiting for the release of trucks, and he has the information from John's files for our order. Scott will touch base with us once he has availability to confirm all the details of the order.

US 2 Guardrail Repair: ATM started on Monday, July 11 and plan to finish the repairs on Tuesday.

Carlson Road Thompson Township: Bob Burnham (DNR) called to advise that they will be doing some work on their properties in the plains and will be placing gravel in bad spots on Carlson Road for access. If anyone should inquire about it, the road will remain a seasonal road. The improvements will not change the status of that portion of the road.

10. Engineer's Report:

Township Work: Work on Dillexie Lane has been completed and came in under budget. Cemetery Road has been marked for berm removal and should start in the next couple of weeks. After the berm removal is completed, the road will be grade staked and the gravel can be added.

CR-433 River Road Project (2022) & CR-448 over Stutts Creek: The River Road project is moving forward, and I. Stampfly has started working on the construction administration and documentation. He has not received a schedule yet and the precon meeting date has not been set yet. Once he knows more, he will pass it along. We are still waiting for award on the Stutts Bridge.

CR-433 River Road Project (2023): The GI documents have been submitted and we are waiting for a meeting date. Once the meeting occurs, I. Stampfly will address any comments on the plans and specs and submit the final documents. He is hoping to have the final documents in by early August.

CR-436 & CR-449 Force Account Projects: I. Stampfly has called MDOT to try and get an update on where the funding obligation is for these projects and has received no news. Once we have obligation, this project can move forward.

CR-453 Project (2023): The GI documents for this project are completed and were submitted. However, after reviewing and discussing next year's budget with Tanya and Jean, they felt it is best to postpone this project to 2024. With the anticipated cost increases for next year, they did not feel confident we can afford this project as well as the capital outlay, CR-433's second phase, and the building and ground improvements. The plan and hope are to combine this project with the other portion of CR-453 and have one contract with two projects in 2024.

EGLE Surveys

Both permits have been submitted and we are waiting for comments from EGLE. It is hoped that we have EGLE's comments addressed and submit the final application by the end of the month.

11. Department Heads:

Tanya Hoar, Finance Director: T. Hoar provided an overview of her visit to Emmett County for a Cogitate Workshop Tuesday. This is an informal group that meets to discuss the computer software and learn more about it. Schoolcraft County utilizes the software and modules more than most of the other road commissions in the group other than Charlevoix. T. Hoar has started working with the Accounts Receivable module, which she has found helpful. There are

many other available modules, including a preventive maintenance module that we are currently beta-testing on a few pieces of equipment.

Troy Bassett: Regarding the American Rescue Plan, Paul Walker and T. Bassett discussed distribution to SCRC and agreed that \$200k would be recommended to the county board for approval of distribution to SCRC toward any equipment purchase. J. Vanderville and T. Bassett may attend a tribal government meeting to request funds from them as well.

Roger Martin: The fuel pumps are up and running as of Tuesday. They have abandoned Pump 1 and are using two new pumps. The fire marshal will not allow tying all three pumps together, as there would be a fuel spill danger. R. Martin recommended using level sensors, so all three tanks can be utilized using siphoning and auto-transfers of fuel without the spill danger. The board provided their consensus that this should be researched and potentially pursued.

Ann Peterson, Payroll/HR Coordinator: Reported that J. Burmeister moved from Temp to Full-Time on June 29th. Also, there were two people who stopped in on Monday who are interested in temporary CDL truck driver positions. They could potentially be contacted for interviews for the winter season, as B. Schuetter and J. Burmeister have both moved from Temp to FT recently.

12. Meeting Notices:

A. Straits Area Council Meeting August 3, 2022, Mackinaw City

13. Public Comment: Commissioner D. DuFour noted that there will be an open house at the local VFW this Saturday, July 16th. There will be new equipment and tools for silent auction. Raffle tickets for a gun are on sale for \$5 each.

14. Adjournment:

The regular meeting was adjourned at 7:36 am.


Thomas Klarich, Chairperson


Jean Vanderville, Managing Director