

SCHOOLCRAFT COUNTY ROAD COMMISSION
332N EAST ROAD, MANISTIQUE, MI 49854
BOARD MEETING AGENDA
October 28, 2020 - 7:00 a.m.

000128

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
 - A. Special Meeting Interviews
 - B. Regular Board Meeting
6. Public Comment:
7. Old Business:
 - A. Tanya Hoar's Employment Contract
8. New Business:
 - A. Voucher 21-02 & 21-03
 - B. Standing Committee Appointments
 - a. Personnel
 - b. Finance
 - C. Michigan Class Transfer
 - D. September Financial Statement
 - E. MERS Defined Benefit Addendum
 - F. Winter Safety Award \$25/per person
 - G. Drain Commission
9. Manager's Report
10. Department Heads
11. Meeting Notices
 - A. Straits Area Council Meeting November 3, 2020
 - B. Special Meeting November 5, 2020
 - C. CRA Legislative Update November 6, 2020 (2:00-3:00) Zoom
 - D. 6th Annual CRA Legal Issues Symposium December 8, 2020 (8:00-11:50) Zoom
12. Public Comment
13. Adjournment

1. Call Meeting to order:

The meeting was called to order by Chairman T. Klarich at 7:00 A.M.

2. Roll Call Information:

Roll call showed the following Board Members in attendance:

Thomas Klarich, Randy Lund, Keith Rochefort, Dale DuFour, Robin LaCroix

Also, in attendance:

Jean Frankovich, Managing Director

Brittany DeMars, Human Resources

Tanya Hoar, Finance Director

Kim Rochefort, Road Foreman

Allen Ott, County Commissioner

3. Pledge of Allegiance: The pledge was recited

4. Approval of Agenda:

It was moved to approve the agenda as presented by Commissioner R. LaCroix seconded by Commissioner D. DuFour. Motion carried.

Ayes:	Five
Nays:	None

5. Approval of Minutes

a. Special Meeting Interviews

It was moved to approve the special meeting minutes by Commissioner R. LaCroix, seconded by Commissioner D. DuFour. Motion carried.

Ayes:	Three
Nays:	None
Abstained:	Two

b. Regular Board Meeting

It was moved to approve the regular minutes by R. LaCroix, seconded by Commissioner D. DuFour. Motion carried.

Ayes:	Five
Nays:	None

6. Public Comment: None

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7. Old Business:

A. Tanya Hoar's Employment Contract

It was moved to accept the proposed contract by Commissioner D. DuFour seconded by Commissioner T. Klarich. Motion carried.

Roll Call:

D. DuFour – Yes

T. Klarich – Yes

R. LaCroix – Yes

R. Lund – Yes

K. Rochefort – Yes

8. New Business:

A. Vouchers 21-02 & 21-03

It was moved to approve voucher 21-02 & 21-03 Commissioner D. DuFour, seconded by Commissioner T. Klarich. Motion carried.

Roll Call:

D. DuFour – Yes

T. Klarich – Yes

R. LaCroix – Yes

R. Lund – Yes

K. Rochefort – Yes

B. Standing Committee Appointments

a. Personnel Committee

b. Finance Committee

It was moved to assign K. Rochefort to the personnel committee and R. LaCroix to the finance committee by Commissioner T. Klarich, seconded by Commissioner K. Rochefort. Motion carried.

Ayes: Five
Nays: None

C. Michigan Class Transfer

It was moved to move funds from Michigan Class Transfer to our State Savings Bank Checking Account by Commissioner R. LaCroix, seconded by Commissioner D. DuFour. Motion carried.

Roll Call:

R. LaCroix – Yes
D. DuFour – Yes
R. Lund – Yes
K. Rochefort – Yes
T. Klarich – Yes

D. September Financial Statements

It was moved to accept the September financial statements by Commissioner K. Rochefort, seconded by Commissioner D. DuFour. Motion carried.

Roll Call:

K. Rochefort – Yes
D. DuFour – Yes
R. LaCroix – Yes
R. Lund – Yes
T. Klarich – Yes

E. MERS Defined Benefit Addendum

It was moved to approve the MERS Defined Benefit Addendum by Commissioner T. Klarich seconded by Commissioner D. DuFour. Motion carried.

Roll Call:

T. Klarich – Yes
D. DuFour – Yes
R. LaCroix – Yes
R. Lund – Yes
K. Rochefort – Yes

F. Winter Safety Award \$25/Per Person

It was moved to approve the purchase of the winter safety award by Commissioner T. Klarich, seconded by Commissioner D. DuFour. Motion carried.

Roll Call:

T. Klarich – Yes
D. DuFour – Yes
R. LaCroix – Yes
R. Lund – Yes
K. Rochefort – Yes

G. Drain Commission

It was moved to table this discussion until the next meeting by Commissioner R. LaCroix, seconded by Commissioner D. DuFour. Motioned carried.

Ayes: Five
Nays: None

9. Manager's Report

- a. I spoke with Alex Nikoloff, MDOT Grant Coordinator and he confirmed that we can use Category E dollars toward the replacement bridge. I also spoke with Gust (UPEA) to see if he felt the replacement bridge would fit into Category A grant dollars and to get his perspective on competitiveness. Gust is going to look it over and let me know.
- b. Lt. Chad Larsen has sent over the FY 21 rates for frost law contracts. If the board is interested in having seasonal frost law enforcement, I will let Lt. Larsen know and he will set up the contracts for approval.
- c. We have switched operations a bit here at the shop to try to reduce the spread of COVID and keep everyone as socially distanced as possible. With winter weather among us it is important to keep everyone healthy and working to keep the roads clear. Copy of memo given to crew is included in packet.

10. Department Heads

- a. K. Rochefort, Road Foreman, County Road 437 has been closed for the winter. The crews are currently brushing and prepping roads for winter maintenance.
- b. T. Hoar, Finance Director, notified the Board that our unfunded liability waiver was not approved. She will work on a corrective action plan.
- c. B. DeMars, Human Resources, stated that winter temps have all been hired and onboarding is almost completed.

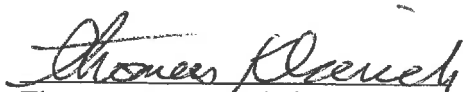
11. Meeting Notices

- a. Straits Area Council Tuesday November 3rd, 2020
- b. Special Meeting November 5th, 2020
- c. CRA Legislative update November 6th, 2020 (2:00-3:00) Zoom
- d. 6th Annual CRA Legal Issues Symposium December 8th, 2020 (8:00-11:50) Zoom

12. Public Comment: None

13. Adjournment

The meeting was adjourned at 7:47 A.M. by Commissioner T. Klarich.


Thomas Klarich, Chairperson


Jean Frankovich, Managing Director