

**SCHOOLCRAFT COUNTY ROAD COMMISSION**  
**332N EAST ROAD, MANISTIQUE, MI 49854**  
**BOARD MEETING AGENDA**  
**March 23, 2026 - 7:00 a.m.**

001116

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
  - A. Regular Session 02/26/2026
  - B. Closed Session 02/26/2026
  - C. Regular Session 03/11/2026
6. Public Comment
7. Unfinished Business:
8. New Business:
  - A. Voucher 26-24
  - B. Brenda Audit Presentation
  - C. Non-Supervisory Collective Bargaining Agreement
  - D. Supervisory Collective Bargaining Agreement
  - E. Non-Union Wage Increase
  - F. February Financials
  - G. Salt Order Approval
9. Manager's Report
  - A. Commissioner Comments
10. Engineer's Report
  - A. Commissioner Comments
11. Department Heads
12. Commissioner's Comments:
13. Meeting Notices
  - A. RTF Meeting April 8, 2026, Alger CRC
14. Public Comment
15. Adjournment

**1. Call Meeting to Order**

The meeting was called to order by Chairman T. Klarich at 7:00 am.

**2. Roll Call:** The roll was called for the Commissioners.

**Present:** Thomas Klarich  
Randy Lund  
Keith Rochefort  
Wayne Johnson

**Absent:** Robin LaCroix

**Also in Attendance:** Jean Vanderville, Managing Director; Ian Stampfly, Road Engineer; Tanya Hoar, Finance Director; Michelle Steffen, HR Generalist, Kim Rochefort, Road Foreman, Paul Walker, County Commissioner; Brenda Drayton, State of Michigan Auditor

Absent: Roger Martin, Shop Foreman

**3. Pledge of Allegiance:** The pledge was recited.**4. Approval of Agenda:**

**It was moved** by Commissioner K. Rochefort, seconded by Commissioner W. Johnson, to approve the agenda as presented.

Ayes: Four

Nays: None

Absent: One

***Motion Carried***

**5. Approval of Minutes:**

**Board Meeting 2-26-2026: Regular Session:**

**It was moved** by Commissioner R. Lund, seconded by Commissioner W. Johnson, to approve the Board Meeting minutes from 2-26-2026 as presented with one correction noted.

Ayes: Four

Nays: None

Absent: One

***Motion Carried***

**Board Meeting 2-26-2026: Closed Session:**

It was moved by Commissioner W. Johnson, seconded by Commissioner R. Lund to approve the closed session meeting minutes from 2-26-2026 as presented.

Ayes: Three  
 Nays: None  
 Abstain: One

Absent: One

***Motion Carried*****Board Meeting 3-11-2026: Regular Session:**

It was moved by Commissioner R. Lund, seconded by Commissioner W. Johnson, to approve the Board Meeting minutes from 3-11-2026 as presented with one correction noted.

Ayes: Four  
 Nays: None

Absent: One

***Motion Carried***

6. **Public Comment:** Commissioner P. Walker stated as the County Board Chair how proud he was with the collaboration over the blizzard and how well it was handled as to not have to approve a state of emergency. Thank you to the employees and administration.
7. **Unfinished Business:** None
8. **New Business:**
  - A. **Voucher 26-24:**

It was moved by Commissioner W. Johnson, seconded by Commissioner R. Lund, to approve the Voucher 26-24 as presented.

**Roll Call:**  
 Johnson – Yes  
 Lund – Yes  
 Rochefort – Yes  
 Klarich – Yes

Absent: One

***Motion Carried***

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- B. Brenda Audit Presentation:** Brenda, Auditor from the State of Michigan provided an overview of the recent audit that was completed. She was happy to report that there were no findings.
- C. Non-Supervisory Collective Bargaining Agreement:** J. Vanderville announced to the board that the Non-Supervisory Collective Bargaining Agreement has been accepted as amended and as written as of this date of March 23, 2026.

J. Vanderville did report that due to the changes in ESTA and how we will now be front loading sick time, we are asking the board to consider a one-time payout for those who will exceed their maximum cap for the first year.

**It was moved** by Commissioner K. Rochefort, seconded by Commissioner R. Lund, to approve the Non-Supervisory Collective Bargaining Agreement as presented.

Ayes: Four  
Nays: None

Absent: one

***Motion Carried***

**It was moved** by Commissioner K. Rochefort, seconded by Commissioner R. Lund to approve the one-time payout of sick time for those who will exceed their maximum cap for the first year as presented.

Ayes: Four  
Nays: None

Absent: One

***Motion Carried***

- D. Supervisory Collective Bargaining Agreement:** J. Vanderville announced to the board that the Supervisory Collective Bargaining Agreement has been accepted as amended and as written as of this date of March 23, 2026.

**It was moved** by Commissioner W. Johnson, seconded by Commissioner K. Rochefort, to approve the Supervisory Collective Bargaining Agreement as presented.

Ayes: Four  
Nays: None

Absent: One

***Motion Carried***

- E. Non-Union Wage Increase:** T. Hoar presented the proposed Non-Union Wage Increases. Currently the HR Generalist and Custodian fall under the Non-Union policy and typically the wage is reviewed annually. T. Hoar asked if we could move from an annual review of wages for the HR position and move to a three-year resolution.

**It was moved** by Commissioner W. Johnson, seconded by Commissioner K. Rochefort to move the HR position out of the Non-Union policy and move to a three-year contract. T. Hoar will bring the proposed HR contract to the next meeting for review.

Ayes: Four

Nays: None

Absent: One

***Motion Carried***

**It was moved** by Commissioner W. Johnson, seconded by Commissioner K. Rochefort to approve the Custodian wage increases as presented.

**Roll Call:**

Johnson – Yes

Rochefort – Yes

Lund – Yes

Klarich – Yes

Absent: One

***Motion Carried***

- F. February Financial Statements:** T. Hoar presented an overview of the 2026 February Financial Statements.

**It was moved** by Commissioner W. Johnson, seconded by K. Rochefort to approve the February 2026 Financial Statements as presented.

Ayes: Four

Nays: None

Absent: One

***Motion Carried***

- G. Salt Order Approval:** J. Vanderville presented the 2026 – 2027 salt order amounts. Based on the changing trend in winter, she has recommended an increase in the amount of salt for both the Manistique and Seney salt sheds.

It was moved by Commissioner R. Lund, seconded by K. Rochefort to approve the 2026 – 2027 salt order as presented.

**Roll Call:**

Lund – Yes

Rochefort – Yes

Johnson – Yes

Klarich – Yes

Absent: One

***Motion Carried***

**9. Manager's Report:**

**Collective Bargaining Sessions:** Collective bargaining went well. Tentative agreements (TA) were signed by Tony and Mike. Tony will be presenting the TA's to the group on March 23<sup>rd</sup>. If approved, they will be ready to be voted on by the board next meeting

**Website ADA:** I sent a request to Thatch for a quote to review and update our website to meet ADA compliance.

**Salt Orders for 2026-2027 Season:** Salt orders are due. Based on the changing trend in winter, I recommend we increase the Manistique shed to 1200 tons (600 early, 600 late) and the Seney shed to 550 tons (300 early, 250 late). Last year it was Mstq 1100; Seney 500.

**Sick Time Payout:** Due to the changes in ESTA and how we are front loading sick time, we are requesting the board to consider paying out a one-time payout for those who will exceed their maximum cap for the first year. All remaining years it will be the responsibility of the employee to manage their usage and accumulation. At the time of this report, it appears to be one employee with an 80-hour payout.

**Act 51 Certification Maps:** Maps have been submitted and confirmed as received. It generally takes several months for the review approval. Once we receive the approved copy they will be uploaded to our website.

**UP 2026 Winter Storm Meeting:** CRA hosted a virtual meeting for all UP counties to discuss ideas for handling the winter storm event. Mark Christensen (frmly Montcalm CRC) was there to assist in coordinating contacts to our Lower Michigan partners who were sitting by ready to help. We took advantage of borrowing 3 V-plows from Kent CRC. Jerry Byrne (Managing Director) Kent CRC assisted his team in coordinating the delivery to us. This effort is part of a larger project that CRA is working on to help throughout Michigan for disaster recovery response.

**Winter Storm Debrief Meeting:** We had a debriefing meeting Monday morning to discuss the successes and challenges experienced from the storm. The debriefing proved to be valuable, and we were able to come up with some changes to our operations along with some public communication pieces for the future.

**Winter Storm Event Thank You:** Shout out to the incredible team of truck drivers, mechanics, foremen, and administrative staff for the coordinated response to the weather event that hit us and their continued hard work on clean up efforts. I am so proud of how our entire team handled this situation and grateful for the hard work and commitment from every one of them.

## 10. Engineer's Report:

**2025 Projects:** No new updates. Still working to address the last few comments.

**CR-437 @ Iron Creek and CR-442 @ Spring Creek:** No new updates on these proposals/grants.

**Paser Training:** Went through the PASER II training course to finish my PASER training refresher. We are required to take the PASER I and PASER II courses every few years. This allows us to rate our roadways for TAMC and our asset management plan.

## 11. Department Heads:

### Tanya Hoar:

Impressed with the crew and snow removal.

Happy with the overall revisions made to the union contracts. We really cleaned up on the language.

Updating equipment rates.

Provided information on Public Act 202 of 2017 regarding Pension Report and OPEB Report.

### Kim Rochefort:

A shout out to everyone for their hard work during the blizzard:

Mike and Keith went out in trucks to plow

Ben and Roger kept the trucks going

Roger ran fuel out to trucks, Ian picked up parts needed

Jean brought food and drinks, as well as Tanya

Michelle fielding all of the calls

Night shift opening roads

Big Boy is providing pizza today. We received a gift card from The Grind

The city called and offered assistance

Free meals to the crew offered from Tap 21, Wheaty's, and Tiffani's

Jim came back for a fire call

### Michelle Steffen:

Ads have been placed for the FT Truck Driver/Heavy Equipment Operator open position. We have received a few applications with hopes that more will be submitted. The focus will be looking for someone that has heavy equipment experience.

**12. Commissioner's Comments:**

Commissioner K. Rochefort asked if the big snow blower was going to be sent back to Cooks. Kim stated that it will go back as soon as it is fixed.

Commissioner K. Rochefort recently attended an Inwood Township meeting and let I. Stampfly know that their board is interested in County Line Road, Tanguay, Cemetery Road, and Davidson Road.

Commissioner W. Johnson stated good job on the audit results.

**13. Meeting Notices:**

A. RTF Meeting April 08, 2026, Alger CRC

**14. Public Comment:** None**15. Adjournment:** The meeting was adjourned at 8:25 am.  
Thomas Klarich, Chairperson  
Jean Vanderville, Managing Director