

A regular meeting of the Board of the Schoolcraft County Road Commission was held at the County Road Commission Building in the City of Manistique, Michigan on March 23, 2016 at 7:00 a.m.

The meeting was called to order by the Vice Chairperson.

Present: Bernard J. Lund, Vice Chairperson
Thomas J. Klarich, Member
Dan LaFoilie, Member
Bill Poniatoski, Member

Absent: Dale J. DuFour, Chairperson

Also present was Lisa Kleeman, Finance Director/Interim Manager; Pat Carley, Schoolcraft County Commissioner; Christine Rantanen, Schoolcraft County Commissioner; Keith Rochefort; Robin LaCroix; James Johnson, SCRC; Nancy Helgren, UPEA; Steven Miller; Darryl Peterson and John Osterhout, SCRC Foreman.

The minutes of the March 21 and March 22, 2016 meeting were approved as presented.

Motion to approve the minutes was made by Commissioner Klarich, seconded by Commissioner LaFoilie. Motion carried.

Ayes: All
Nays: None
Absent: One

A motion to approve the agenda with additions was made by Commissioner LaFoilie and seconded by Commissioner Klarich. Motion carried.

Ayes: All
Nays: None
Absent: One

Under public comment, Agenda items only: None

A motion to approve vouchers 16-28 and 16-29 was made by Commissioner Lund and seconded by Commissioner Klarich. Motion carried.

Ayes: All
Nays: None
Absent: One

Interim Manager/Finance Director Report given and attached

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Schoolcraft County Road Commission Board
Meeting Minutes – March 23, 2016

Nancy Helgren, U.P. Engineers & Architects reported on the following:

1. CR 435, 450, 437 projects are authorized for this summer
2. Flow Chart given for 802P process
3. Culvert permits completed for CR435, Bursaw Creek and CR447, Stewart Creek.
4. Lasich Road engineering estimate completed
5. Ketvirtis RR Crossing Diagnostic Team review being scheduled
6. Bridge application for 4 bridges on CR 448 are being submitted with a May 1 deadline for 95/5 funding for 2019. Discussed bridges on CR 432 as one is listed as a deficient structure.
7. Standard Inspector's Daily Reports reviewed with Foreman for 802P contracts along with erosion control process and required documentation.
8. Drain Commission activities to include spring inspections of Gulliver Lake Dam and Carpenter Dam.
9. Currently proposing a one day per month on site schedule with an estimated \$5,000 per month for engineering activity.

A motion to approve Mrs. Helgren's report was made by Commissioner LaFoilie and seconded by Commissioner Poniatoski. Motion carried.

Ayes: All
Nayes: None
Absent: One

A motion to approve the hiring of Catherine Harris for part time janitorial position was made by Commissioner Lund and seconded by Commissioner LaFoilie. Motion carried.

Ayes: All
Nayes: None
Absent: One

A motion for Vice Chairman Lund to sign the 12/31/15 MDOT Mileage Certification Maps was made by Commissioner LaFoilie and seconded by Commissioner Klarich. Motion carried.

Ayes: All
Nayes: None
Absent: One

A motion to begin closed session with James Johnson was made by Commissioner LaFoilie and seconded by Commissioner Klarich. Motion carried.

Ayes: All
Nayes: None
Absent: One

Enter Closed Session at 7:35 a.m.
End Closed Session at 8:20 a.m.

A motion to reopen public meeting was made by Commissioner LaFoilie and seconded by Commissioner Klarich. Motion carried.

Ayes: All
Nayes: None
Absent: One

A motion for any employees not working nightshift are to report to the Manistique Garage effective 3/28/16 at 6:00 a.m., with an agency vehicle available for transport from Seney to Manistique, was made by Commissioner LaFoilie and seconded by Commissioner Poniatoski. Motion carried.

Ayes: All
Nayes: None
Absent: One

A motion for Foreman to be placed on Administrative leave until physician's visit on 3/24/16 at 11:30 a.m. was made by Commissioner LaFoilie and seconded by Commissioner Klarich. Motion carried.

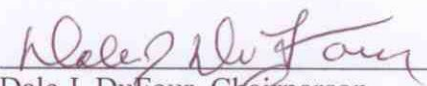
Ayes: All
Nayes: None
Absent: One

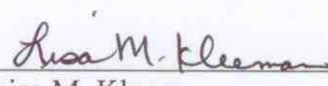
Recess at 8:35 a.m.
Returned from recess at 10:50 a.m.

Engineer/Manager Interview

Under Public Comment, Open: None

Upon motion the board adjourned at 11:50 a.m.


Dale J. DuFour, Chairperson


Lisa M. Kleeman,
Interim Manager / Finance Director

INTERIM MANAGER/FINANCE DIRECTOR REPORT

MARCH 23, 2016

Engineer/Manager Position – Interviews in process.

Janitorial Hiring – Permission requested to complete reference checks and hire a part time employee for 3 hours per day at the rate of \$12.00 per hour for 5 days a week with the option to reduce or increase hours as needed for special projects.

Engineering – Meeting with Nancy Helgren of U.P. Engineers & Architects on March 23, 2016.

Railroad Crossing – MDOT has responded to our formal request for a new crossing and plan to schedule a site visit/diagnostic review near the end of March. There have been follow up conversations regarding the site visit but no definitive date scheduled as of yet. Will request Engineer to assess current pit to ascertain as to whether there is enough sand left near the Tannery Road location for winter sand for 2016/2017.

2016 Construction Projects – A small amount of extra funding has been received due to the FAST Act, will work with Engineer to schedule the assignment of these funds either to an existing project or to other counties within the task force.

Lasich Road – Proposed construction project information received, estimate has been completed and submitted to Manistique Township, plan to attend township meeting 03/23/16. A portion of right-of-way clearing has been completed.

Financial – Pension Liability Bond is stalled as County Treasurer's Bond Counsel is stating the County cannot bond for Road Commission debt and the County Bond Rating is coming in too low to meet the requirements of the law. MDOT has been contacted for an update on participation but no answer has been received as of this date. Senator Casperson and Senator Wayne Schmidt have been contacted in person as they were both co-authors on the Senate Bill extending the deadline for the bonding process. Both Senators have stated they will assist with the process. Michigan Department of Treasury has been asked for a written recommendation or decision on the interpretation of the law.

Equipment – Pickup #88 has been picked up. Two more pickups are still to be delivered.

Grievance – Received from Greg Rutherford has progressed to Step II.

Seasonal Weight Restrictions – Implemented March 7, 2016, at 8:00 a.m. Frost is out of the ground in Manistique but some remains in the Seney area north of M-28. Most roads area doing fairly well with the exception of Newborn Road and County Road 450 where emergency repairs are being completed.

Scheduled Meetings –

Bargaining Unit Negotiations, March 29, 2016, 1:00 and 3:00 p.m.

Commissioner's Seminar, April 17-19, 2016, Sault Ste. Marie