

SCHOOLCRAFT COUNTY ROAD COMMISSION
332N EAST ROAD, MANISTIQUE, MI 49854
BOARD MEETING AGENDA
August 12, 2020 - 7:00 a.m.

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
6. Public Comment:
7. Old Business:
 - A. MERS 2019 Actuarial
 - B. June Financial Statement
8. New Business:
 - A. Voucher 20-45, 20-46, 20-47 & 20-48
 - B. MERS 457 Match
 - C. Act 51 Section 18j Annual Certification
 - D. LOA Brittany DeMars Phone Reimbursement
 - E. Federal Forest Agreement Modification to Maintenance Plan
9. Manager's Report
10. Department Heads
11. Meeting Notices
12. Public Comment
13. Adjournment

1. Call Meeting to order:

The meeting was called to order by Chairman T. Klarich at 7:00 A.M.

2. Roll Call Information:

Roll call showed the following Board Members in attendance:

Thomas Klarich, Randy Lund, Keith Rochefort, Dale DuFour, Robin LaCroix

Also, in attendance:

Jean Frankovich, Managing Director

Brittany DeMars, Human Resources

Tanya Hoar, Finance Director

John Shiner, County Commissioner

3. Pledge of Allegiance: The pledge was recited

4. Approval of Agenda:

It was moved to approve the agenda as presented by Commissioner R. LaCroix seconded by Commissioner R. Lund. Motion carried.

Ayes:	Five
Nays:	None

5. Approval of Minutes

It was moved to approve the regular minutes by Commissioner D. DuFour seconded by Commissioner T. Klarich. Motion carried.

Ayes:	Four
Nays:	None
Abstain:	One

6. Public Comment: None

7. Old Business:

A. MERS 2019 Actuarial

T. Hoar, Finance Director presented the actuarial, there were no questions.

B. June Financial Statements

It was moved to accept the June financial statements as presented by Commissioner D. DuFour, seconded by Commissioner K. Rochefort. Motion carried.

Roll Call:

D. DuFour - Yes
K. Rochefort – Yes
R. Lund – Yes
R. LaCroix – Yes
T. Klarich – Yes

8. New Business:

A. Vouchers 20-45, 20-46, 20-47 & 20-48

It was moved to approve vouchers 20-45, 20-46, 20-47 & 20-48 by Commissioner T. Klarich, seconded by Commissioner R. Lund. Motion carried.

Roll Call:

T. Klarich – Yes
R. Lund – Yes
R. LaCroix – Yes
K. Rochefort – Yes
D. DuFour – Yes

B. MERS 457 Match

It was moved to sign the new 457 Match paperwork by commissioner K. Rochefort, seconded by Commissioner R. LaCroix. Motion carried

Roll Call:

K. Rochefort – Yes
R. LaCroix – Yes
R. Lund – Yes
D. DuFour – Yes
T. Klarich – Yes

C. Act 51 Section 18j Annual Certification

It was moved to accept the Act 51 section 18j certification by Commissioner D. DuFour, seconded by Commissioner R. LaCroix. Motion carried.

Ayes: Five
Nays: None

D. LOA Brittany DeMars Phone Reimbursement

It was moved to accept the LOA by Commissioner D. DuFour, seconded by Commissioner R. Lund. Motion carried.

Roll Call:

D. DuFour – Yes
R. Lund – Yes
R. LaCroix – Yes
K. Rochefort – Yes
T. Klarich – Yes

E. Federal Forest Agreement Modification to Maintenance Plan

It was moved to approve the Federal Forest Agreement Modification to Maintenance by Commissioner R. LaCroix, seconded by Commissioner D. DuFour. Motion carried.

Ayes: Five
Nays: None

9. Manager's Report

- a. CR 437 Survey - Survey was completed on Thursday July 30, 2020. Engineering/Surveying agreement fees \$5,325.00. Copy of Agreement in packet.
- b. Scrivener's Affidavit - Bert Vail has completed the scrivener's affidavit and I submitted it to the register of deeds for recording.
- c. Township Road Evaluations - I have been making progress on the township road evaluations as part of the relationship building. PASER/IBR ratings have been completed on majority of the townships and the first full evaluation has been completed for Doyle Township. I am partially through Germfask and will continue to build the road evaluation packets to present in the coming months. Copy of Doyle twp evaluation included in packet.

10. Department Heads:

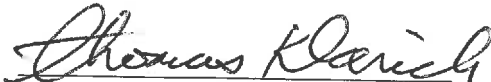
- C. B. DeMars, Human Resources, notified the Board she is scheduling interviews for the first meeting in September to begin the hiring process for winter temporary drivers. She also informed the Board that some new training techniques would be used this Fall and she will report back on their efficiency.

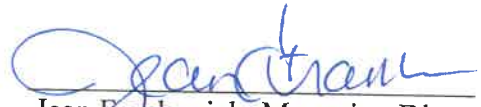
11. Meeting Notices: None

12. Public Comment: None

13. Adjournment

The meeting was adjourned at 7:55 A.M. by Commissioner T. Klarich.


Thomas Klarich, Chairperson


Jean Frankovich, Managing Director