

**SCHOOLCRAFT COUNTY ROAD COMMISSION
332N EAST ROAD, MANISTIQUE, MI 49854
BOARD MEETING AGENDA
March 16, 2020 - 7:00 a.m.**

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
 - A. Regular Session
 - B. Closed Session
6. Public Comment:
7. Old Business:
8. New Business:
 - A. Voucher 20-23, 20-24 & 20-25
 - B. February Financial Statements
 - C. 2010-2019 MERS vs Constellation Trust Market Rate of Return
 - D. COVID-19 Memo Approval
 - E. RTF Project Approval
 - F. Closed Session Contract Negotiations LOA
9. Manager's Report
10. Department Heads
11. Meeting Notices
 - A. Commissioners Seminar April 19, 2020-April 21, 2020, Traverse City
12. Public Comment
13. Adjournment

1. Call Meeting to order:

The meeting was called to order by Chairman T. Klarich at 7:05 A.M.

2. Roll Call Information:

Roll call showed the following Board Members in attendance:

Thomas Klarich, Randy Lund, Keith Rochefort via Phone, and Robin LaCroix

Absent:

Dale DuFour

Also, in attendance:

Jean Frankovich, Managing Director

Tanya Hoar, Finance Director

Kim Rochefort, Road Foreman

Greg Dibble, Shop Foreman

Douglas Troxler, Carmeuse

Troyer JF

3. Pledge of Allegiance: The pledge was recited

4. Approval of Agenda:

It was moved to approve the agenda with the addition of item 8 G. Managers Contract and with moving 8. F to 12 A. by Commissioner T. Klarich, seconded by Commissioner R. Lund. Motion carried.

Ayes:	Four
Nays:	None
Absent:	One

5. Approval of Minutes

It was moved to approve the regular minutes by Commissioner R. LaCroix seconded by Commissioner T. Klarich. Passed

Ayes:	Three
Nays:	None
Absent:	One
Abstained:	One

It was moved to approve the closed session employee minutes by Commissioner T. Klarich, seconded by Commissioner R. LaCroix. Motion failed.

Ayes: Two
Nays: None
Absent: One
Abstained: Two

6. Public Comment: None

7. Old Business: None

8. New Business:

A. Vouchers 20-23, 20-24 & 20-25

It was moved to approve vouchers 20-23, 20-24 & 20-25 by Commissioner R. LaCroix, seconded by Commissioner R. Lund. Motion carried.

Roll Call:

R. Lacroix- Yes
R. Lund – Yes
K. Rochefort – Yes
T. Klarich – Yes
D. Dufour- Absent

B. February Financial Statements

T. Hoar went over the Financial Statements for February

It was moved to accept the February Financial Statements as presented by Commissioner R. LaCroix, seconded by Commissioner T. Klarich. Motion carried.

Roll Call:

R. LaCroix – Yes
T. Klarich – Yes
K. Rochefort – Yes
R. Lund – Yes
D. DuFour – Absent

C. 2010-2019 MERS vs Constellation Trust Market Rate of Return

T. Hoar, Finance Director went over the past year comparison between the two investments. Constellation Trust had an 18.45% rate with MERS at a rate of 14%

D. COVID-19 Memo Approval

It was moved to approve the COVID-19 memo as presented by Managing Director J. Frankovich by Commissioner R. Lund, seconded by Commissioner R. LaCroix. Motion carried.

Roll Call:

- R. Lund – Yes
- R. LaCroix – Yes
- K. Rochefort – Yes
- T. Klarich -Yes
- D. DuFour – Absent

E. RFT Project Approval

It was moved to make the 8-Mile cut across project an RTF proposal by Commissioner R. LaCroix seconded by Commissioner T. Klarich. Motion carried.

Roll Call:

- R. LaCroix – Yes
- T. Klarich – Yes
- R. Lund – Yes
- K. Rochefort – Yes
- D. DuFour – Absent

9. Manager's Report

- a. CR 433 Quarry Rd Carmeuse - I received a call from Kevin Washburn Attorney Representative of Carmeuse. He asked a few questions regarding decertification of roads versus abandonment. He discussed potential routes for Batty Doe Lake access. He questioned what our future plans were with the road.
- b. Dust Control Contracts - I will be presenting contracts to the Townships at their March meetings and talking to them about the importance for the road and safety of applying chloride to the entire road versus the past practice of 500' before and after houses. (previous information). Germfask has agreed and signed the contract to apply one single application on entire road and any additional application to houses only. Copy of PowerPoint included in packet.
- c. Woody's Outpost - Allegations that our winter maintenance has caused damage to drain field. Kim and I went out and took measurements and from our evaluation it appears that the drain field and the broken piece is within the road right-of-way. Copies of permit included in packet. Permit shows it should have been placed 6' outside of the ROW. Discussed with Bill Henn and if anything, further should come of it he is prepared to assist.
- d. RTF Project - Kim had advised that CR 449 needs heavy maintenance work. I have completed the 1799 to add it to the RTF and looking for Board approval, so that

when we have the next RTF meeting, I can get it added to either 2024 or the illustrative list

10. Department Heads

- a. K. Rochefort, Road Foreman, informed the Board that he will be requesting the purchase of an arrow board that mounts into the back of a pickup truck. He believes this would be a quicker and safer option on projects. He would also like the Board's permission to look further into grader training. Managing Director J. Frankovich offered to assist with this process.
- b. B. DeMars, Human Resource, informed the Board that she would be pursuing the Oxcart permitting system.

11. Meeting Notices

- a. 2020 Commissioners Seminar- April 19-21, 2020 Traverse City

12. Public Comment:

D. Troyer would like to let the Board know that he would like to further investigate the abandonment of a county road. He believes this will be the best option for providing safety during mining for both employees and the public. Managing Director J. Frankovich will be looking into the process of abandoning a roadway.

- a. Closed Session

It was moved to enter closed session to discuss contract negotiations at 8:16 A.M. by Commissioner R. LaCroix, seconded by Commissioner R. Lund. Motion carried.

Roll Call:

- R. LaCroix – Yes
- R. Lund – Yes
- K. Rochefort – Yes
- T. Klarich – Yes
- D. DuFour – Absent

It was moved to enter open session at 8:22 A.M. by R. LaCroix seconded by Commissioner R. Lund. Motion carried.

Roll Call:

- R. LaCroix– Yes
- R. Lund– Yes
- K. Rochefort– Yes
- T. Klarich– Yes

D. DuFour – Absent

It was moved to accept the L.O.A by Commissioner R. LaCroix, seconded by Commissioner R. Lund.
Motion carried.

Roll Call:

R. LaCroix – Yes

R. Lund – Yes


K. Rochefort – Yes

T. Klarich – Yes

D. DuFour – Absent

13. Adjournment

It was moved to adjourn the meeting at 8:25 A.M. by Commissioner T. Klarich, seconded by Commissioner R. LaCroix. Motion carried.


Thomas Klarich, Chairperson


Jean Frankovich, Managing Director