

SCHOOLCRAFT COUNTY ROAD COMMISSION
332N EAST ROAD, MANISTIQUE, MI 49854
BOARD MEETING AGENDA
February 14, 2024 - 7:00 a.m.

000750

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
6. Public Comment
7. Unfinished Business
8. New Business:
 - A. Vouchers 24-18, 24-19 and 24-20
 - B. Approve RFP 2024-03 Culverts and Bands
 - C. Resolutions for Critical Bridge Application
9. Manager's Report
10. Engineer's Report
11. Department Heads
12. Meeting Notices
 - A. Request to Move Regular Board Meeting to Tuesday, February 27th, 2024.
 - B. Cancel March Board Meetings
13. Public Comment
14. Adjournment

1. Call Meeting to Order

000751

The meeting was called to order by Chairman T. Klarich at 7:00 am.

2. Roll Call: The roll was called for the Commissioners.

Present: Thomas Klarich
Dale DuFour
Robin LaCroix
Keith Rochefort
Randy Lund

Absent: None

Also in Attendance: Jean Vanderville, Managing Director; Ian Stampfly, Road Engineer; Tanya Hoar, Finance Director; Ann Peterson, Payroll/HR Coordinator; Kim Rochefort, Road Foreman, Roger Martin, Shop Foreman.

Pledge of Allegiance: The pledge was recited.

3. Approval of Agenda:

It was moved by Commissioner D. DuFour, seconded by Commissioner K. Rochefort, to approve the agenda as presented.

Ayes: Five
Nays: None

Motion Carried

4. Approval of Minutes:

Regular Meeting 1-24-24:

It was moved by Commissioner R. LaCroix, seconded by Commissioner K. Rochefort, to approve the minutes of January 24, 2024, as presented.

Ayes: Five
Nays: None

Motion Carried

5. Public Comment: None

6. Unfinished Business: None

7. New Business:

000752

A. Vouchers 24-18, 24-19 and 24-20:

It was moved by Commissioner R. LaCroix, seconded by Commissioner T. Klarich, to approve vouchers 24-18 and 24-20 as presented.

Roll Call:

LaCroix – Yes

Klarich – Yes

DuFour - Yes

Rocheffort – Yes

Lund - Yes

Motion Carried

It was moved by Commissioner R. LaCroix, seconded by Commissioner K. Rocheffort, to approve voucher 24-19 as presented.

Roll Call:

LaCroix – Yes

Rocheffort – Yes

DuFour – Yes

Klarich – Yes

Lund - Abstain

Motion Carried

B. Approve RFP 2024-03 Culverts & Bands:

J. Vanderville provided an overview of Request for Proposal for Galvanized and Poly Coated Corrugated Metal Pipe and Bands for SCRC.

It was moved by Commissioner D. DuFour, seconded by Commissioner R. LaCroix, to approve the RFP 2024-03 Culverts and Bands as presented.

Roll Call:

DuFour - Yes

LaCroix – Yes

Rocheffort – Yes

Lund - Yes

Klarich – Yes

Motion Carried

The award will be presented at the next meeting.

C. Resolutions for Critical Bridge Application:

000753

Ian Stampfly provided an overview of the 3 Resolutions for Critical Bridge Application.

It was moved by Commissioner D. DuFour, seconded by Commissioner R. LaCroix, to approve the Resolutions for Critical Bridge Application as presented.

Ayes: Five

Nays: None

Motion Carried

8. Manager's Report:

East Road Certification: David Fairchild has responded and there is no ability to designate the road in a way that funds from the RTF could be utilized. J. Vanderville noted that she is leaning toward keeping the road in the county system. The board provided their consensus.

UPRBA: J. Vanderville reported another successful meeting with great topics discussed. Lieutenant Dan Verlin presented on traffic control orders (TCO's). She was able to meet with him after and request copies of our traffic control orders. Road Foreman K. Rochefort has the list and will be updating and correcting the signs to correlate with the TCO's. A copy of the TCO's was included in the board packets. (note: portions of Asp Road do not exist today).

Healthcare presentation – as discussed at the meeting, this is the first time that J. Vanderville has heard about WMHIP, and she has sent a message out to Mike Hagerty to request further information.

First Amendment Audit Training: J. Vanderville is currently putting together a First Amendment Audit Training. She has reached out to MCRCSIP for assistance to verify the training details. Wendy Hardt and Charlie Pike are looking into it and will be attending a future training course in June. Her research so far includes a University of Georgia Law School training video, talking to Kalamazoo CRC (they had had an audit), and MCRCSIP guidance. She is hopeful to have this training ready for presentation at our Spring Safety meeting. CRA will also have breakout session at the annual conference regarding first amendment audits.

MSHA Training: Our MSHA training is scheduled for Friday, May 3rd. This is mandatory all-day training.

IBR Recertification: J. Vanderville attended the virtual training for recertification of IBR System for Rating Unpaved Roads webinar. This training is required for unpaved road rating if we want to submit data to the statewide Act 51 submission. Training is required every 3 years.

CEW Conference: The CEW Conference offered many great topics. The most intriguing discussion for J. Vanderville was the presentation by Dr. David Jones at the University of California titled Performance Based Specifications for Gravel Wearing Courses. She offered to provide the board with copies of the presentation slides if they would like to review them.

EW544 Accident: Our driver was rear-ended on M-28 causing substantial damage to the cross conveyor. Our supplier is out 350 days for a new one. J. Vanderville reached out to all 82 counties with great response and assistance across the state. We were able to secure a temporary replacement until we get our new one from Clare CRC.

Talking Points for Senate Bills 630 & 631: Information on Senate Bills 630 & 631 regarding the Governmental Tort Liability Act (GTLA) was included in the board's packet. The proposed changes will make the individual public servants that work for a governmental agency take on personal liability for the work they do every day.

9. Engineer's Report:

FLAP Projects: I. Stampfly spoke with MDOT at the County Engineer's Workshop and there was no new information for these projects.

CR-440 & CR-443 (2025 Projects): I. Stampfly has not received any feedback yet from MDOT on the NEPA submissions.

Township Work: Hiawatha Township's paving bid results will be presented at their meeting on Thursday. Payne & Dolan and Bacco bid on the project with Bacco being the low bidder. Bacco's bid was less than I. Stampfly's estimate, and he anticipates Hiawatha Township will award the project.

J. Vanderville and I. Stampfly attended Mueller Township and the board discussed putting a millage on the ballot. They answered questions and will be attending this month's meeting to discuss materials to present to their constituents in March.

2024 Pavement Marking Project: I. Stampfly has gathered the pavement marking information needed to put together our pavement marking RFP for this year. He plans to put this out for bid in March or April. This year's project will include County Road 442 from US-2 to Manistique city limits and County Road 437 from County Road 442 to the end of pavement near Ramsdam Road.

Schoolcraft Conservation District Grant: I. Stampfly applied for the community grant again from the conservation district for a total of \$1,000 to help cover costs associated with our Ross Lake Road culvert project for this year. This grant has a deadline of March 28th, so it will be a while before we know if we will receive the funds.

2025 Pavement Marking Project: I. Stampfly started to put together the design and NEPA documents for next year's pavement marking project. This project will be put

through the MDOT letting process as we have about \$50,000 in RTF funding to use toward it. This project will include County Road 434, County Road 432 (Port Inland Road), and segments of County Road 440, County Road 433, and County Road 436.

UP Road Builders / HMA Mix Design: I. Stampfly attended the UPRBA meeting, but also attended an HMA mix design info session on Wednesday afternoon. The course gave insight into items to review on mix designs and job mix formulas. This may come into play more if the buyout program continues because MDOT will not review HMA mix designs if the projects are federal-aid buyout projects.

County Engineers Workshop: I. Stampfly also attended the County Engineers Workshop for his CE requirements. The topics were very good and informative. One takeaway from the event was an interesting presentation on gravel specifications and how to get better performance on gravel roads. He intends to tweak the 23A specifications to make a 23A modified the next time we crush gravel. The change will occur on the sieves to hopefully make the gradation of the material better so the gravel will bind together more effectively.

10. Department Heads:

Tanya Hoar: T. Hoar has started working on the '22 MDOT audit. She continues to meet with the software committee, which is considering the Sage software. They meet every two weeks, and she is learning a lot. SCRC's accounting structure software is not set up like other road commissions and she is looking for another way to set it up to be more efficient.

Kim Rochefort: The crew has been working on projects for the state. Kevin from MDOT has them cutting trees on the state roads, including M-94 from Jackpine to Alger and back, as well as one-mile total east to west. Crack seal projects are also coming up.

Roger Martin: There is one truck left for an EGR tune-up. There have been no issues with Regen on the trucks. The shop is working on odds and ends along with maintenance projects. They have also started working on equipment for the spring.

Ann Peterson: An ad will go in the paper for three full-time truck drivers next week, in Thursday's Pioneer Tribune and Friday's Advisor. The openings will also be listed at Michigan Works and on the SCRC website. The three positions are for the two new full-time slots, as well as for Craig Williams, who will be retiring effective April 30th. The current temporary truck drivers will be done as of March 15th.

11. Meeting Notices:

- a. Request to Move Regular Board Meeting to Tuesday February 27th, 2024.

As there will not be a quorum for the February 28th meeting, the request was made to move it to Tuesday.

It was moved by Commissioner K. Rochefort, seconded by Commissioner T. Klarich, to approve the change in the board meeting date as noted above.

Ayes: Five
Nays: None

Motion Carried

b. Cancel March Board Meetings

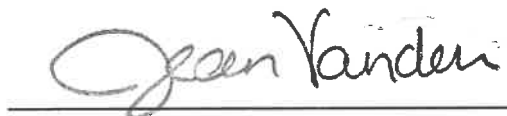
Originally it looked like a quorum would not be present for the March meetings. However, it has been determined that a quorum will be present.

12. Public Comment: None

13. Adjournment: The meeting was adjourned at 7:38 am.



Thomas Klarich, Chairperson



Jean Vanderville, Managing Director