

SCHOOLCRAFT COUNTY ROAD COMMISSION
332N EAST ROAD, MANISTIQUE, MI 49854
BOARD MEETING AGENDA
May 27, 2026 - 7:00 a.m.

001149

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
6. Public Comment
7. Unfinished Business:
8. New Business:
 - A. Voucher 26-33 & 26-34
 - B. CD Recommendation
 - C. MDOT Engineering Reimbursement
 - D. April Financial Statements
 - E. Approval to Advertise RFP 2026-09 Skidsteer
 - F. MERS Years of Service Purchasing Decision
 - G. Date Change for June 10th Regular Board Meeting
 - H. **Add-on** Award RFP 2026-08 Culverts and Bands
9. Manager's Report
 - A. Commissioner Comments
10. Engineer's Report
 - A. Commissioner Comments
11. Department Heads
12. Commissioner's Comments:
13. Meeting Notices
 - A. UPRBA June 10-11, 2026, Harris, MI
 - B. Roads+ Members Only Special Event for June 30, 2026, Lansing, MI
 - C. CRASIF & MCRC SIP Annual Meetings, July 21-23, 2026, Mt. Pleasant, MI
14. Public Comment
15. Adjournment

1. Call Meeting to Order

The meeting was called to order by Chairman T. Klarich at 7:00 am.

2. Roll Call: The roll was called for the Commissioners.

Present: Thomas Klarich
Robin LaCroix
Randy Lund
Keith Rochefort
Wayne Johnson

Absent: None

Also in Attendance: Jean Vanderville, Managing Director; Ian Stampfly, Road Engineer; Tanya Hoar, Finance Director; Michelle Steffen, HR Generalist; Roger Martin, Shop Foreman

Absent: Kim Rochefort, Road Foreman

3. Pledge of Allegiance: The pledge was recited.**4. Approval of Agenda:**

It was moved by Commissioner R. LaCroix, seconded by Commissioner K. Rochefort, to approve the agenda as presented.

Ayes: Five

Nays: None

Motion Carried

It was moved by Commissioner R. LaCroix, seconded by Commissioner K. Rochefort to approve the add-on of H. Award RFP 2026-08 Culverts and Bands.

Ayes: Five

Nays: None

Motion Carried

5. Approval of Minutes:**Board Meeting 5-13-2026:**

It was moved by Commissioner R. Lund, seconded by Commissioner W. Johnson, to approve the Board Meeting minutes from 5-13-2026 as presented.

Ayes: Five

Nays: None

Motion Carried**6. Public Comment: None**

- 7. Unfinished Business:** Commissioner W. Johnson stated that he went on GovDeals auction site to view the equipment and there was nothing listed for the road commission. J. Vanderville stated that our site should be live and will reach out to them to make sure it goes live.

8. New Business:**A. Voucher 26-33 & 26-34:**

It was moved by Commissioner W. Johnson, seconded by Commissioner R. LaCroix, to approve the Voucher 26-33 & 26-34 as presented.

Roll Call:

Johnson – Yes

LaCroix – Yes

Rocheft – Yes

Lund – Yes

Klarich – Yes

Motion Carried

- B. CD Recommendations:** T. Hoar and Commissioner W. Johnson provided CD Investment Recommendations.

It was moved by Commissioner W. Johnson, seconded by Commissioner K. Rocheft to approve the CD Investment Recommendations as presented.

Roll Call:

Johnson – Yes

Rocheft – Yes

Lund – Yes

LaCroix – Yes

Motion Carried

- C. MDOT Engineering Reimbursement:** J. Vanderville presented the annual Engineering Reimbursement Request form.

It was moved by Commissioner R. Lund, seconded by Commissioner R. LaCroix to approve the Engineering Reimbursement Request as presented.

Ayes: Five

Nays: None

Motion Carried

- D. April Financial Statements:** T. Hoar provided an overview of the April Financial Statements.

It was moved by Commissioner W. Johnson, seconded by Commissioner K. Rochefort to approve the April Financial Statements as presented.

Ayes: Five

Nays: None

Motion Carried

- E. Approval to Advertise RFP 2026-09 Skidsteer:** J. Vanderville provided the RFP 2026-09 for Skidsteer.

It was moved by Commissioner W. Johnson, seconded by Commissioner R. Lund to approve to Advertise RFP 2026-09 Skidsteer as presented.

Ayes: Five

Nays: None

Motion Carried

- F. MERS Years of Service Purchasing Discussion:** J. Vanderville questioned the board as to what their position is in allowing employees to purchase Years of Service through MERS. The maximum amount of years that can be purchased is five (5) years. Discussion was held after which a consensus was reached that employees will be allowed to purchase Years of Service through MERS.

- G. Date Change for June 10th Regular Board Meeting:** With the UPRBA Conference scheduled for June 10 – 11th, it was recommended that the Regular Board Meeting scheduled for June 10th, be moved to Monday, June 8th.

It was moved by Commissioner R. Lacroix, seconded by Commissioner W. Johnson to approve moving the Regular Board Meeting scheduled June 10th to June 8th, same time and same place. J. Vanderville will advertise the change in date.

Ayes: Five
Nays: None

Motion Carried

H. Add-on Award RFP 2026-08 Culverts and Bands: An outline of bidders for RFP 2026-08 Culverts and Bands was provided. J. Vanderville recommended awarding the bid to UP Concrete and Pipe Company with the bid of \$7,180.34.

It was moved by Commissioner R. LaCroix, seconded by Commissioner K. Rochefort to award RFP 2026-08 for Culverts and Bands as recommended.

Ayes: Five
Nays: None

Motion Carried

9. Manager's Report:

RFP 2026-09 Skidsteer: We did a demo on both a JD 335P and Takeuchi TL12V2. It's possible that other vendors may provide a demo once the invitation to bid goes out.

Seasonal Weight Restrictions: All weight restrictions have been lifted effective May 21, 2026.

Pilot Car: Pilot car drivers must complete the traffic regulator training in Michigan. All our employees are trained in the required traffic regulator training. We followed the MMUTCD for sign design and size.

Fleet Maintenance Tools: I have been working with our vendors and Roger on new fleet maintenance tools. We are learning about ways to utilize AI tools. CAT has Cat Central, SIS2GO, and VisionLink. PACCAR/Peterbilt has Paccar Solutions with Over the Air Updates on newer model trucks. It sends fault codes while the truck is running along with warnings prior to the dash light coming up. For example, it reported May 20, 2026, at 10:28:35 on E547 that the ECU detected multiple cylinder misfires. I believe the more we learn and utilize the systems in place we can become more proactive in servicing our fleet.

.GOV Domain: We have applied for a .gov domain. The initial response needed more details and was denied until further details could be provided. I responded with what I had access to but may need to find the minutes from 1908 ish when we were established. I will keep you posted on whether we are approved or not to move to the .gov domain which provides further security to our email and website.

GovDeals: The GovDeals auction site has been updated to include the videos. The advertisement has been sent to the Advisor, and it has been added to our website under the "Bid" tab. Copy of Advisor ad included in your packet.

Incident Debrief/Precon: After the incident on US2 we met and had a debrief. The debrief was successful and allowed us to implement new processes and procedures. We also then started a precon meeting for larger scale maintenance projects to help better guide the project.

10. Engineer's Report:

Skidsteer RFP: I put together the skidsteer RFP for Jean and had Roger review it as well. At the time of writing this report, we are discussing and finalizing the proposal for the boards approval.

Culvert Surveys: With the help of Jim and Cam have started to survey culverts that we intend to replace this summer with our paving projects. While most of the culverts are simple drainage or equalizer culverts, a few were on streams and will require an EGLE permit.

Township Projects: I attended Inwood Township's board meeting to present the estimate for Fire Tower Road. The board was interested in the project but chose not to pursue any projects this year as they are pulling funds together to build a new fire hall.

Milakokia Bridge Update: Prior to talking to Carmeuse and Graymont again, it was suggested by Gust at UPEA to have Tetra Tech run their load rating analysis of the bridge as well to have another opinion and more information when we talk to the companies. I am trying to set up the next meeting/call for the week of Memorial Day or the following week to discuss status of the bridge.

11. Department Heads:

Tanya Hoar:

MDOT was here and closed out state inventory.

The debriefing that was done after the US2 incident went really well. It helps us to improve processes. Attended the recent F&HR conference and provided some feedback on some sessions that were attended:

- This was the most informative conference attended.
- AI Session: While we use AI as a tool, there is quite a bit more we can use it for.
- There was a session related to the Governmental Accounting Standards Board (GASB) and issues coming up in the next three years. Such as Management, Discussion, and Analysis, Reporting Infrastructure (roads, bridges), and there were attendees there that are using the fairly new Acumatica software which is 100% better than our current software program.

Roger Martin:

The computer programs that Jean referred to are nice systems. They will send an email for any critical codes.

We are still transitioning some of the trucks. It is taking a bit longer as we have found a few small issues here and there that need to be addressed.

Roy Ness will be replacing the Seney service door.

The brine truck is up and running.

Sandblasting and painting have begun.

Michelle Steffen:

Interviews for the seasonal flagger/laborer were completed and a candidate was chosen. Once drug screen results are in, we will determine a start date.

12. Commissioner's Comments:

Commissioner K. Rochefort commented that Fire Tower Road needs shoulder work. Either make cuts in the shoulder or do berm removal.

Commissioner K. Rochefort asked if there was an agenda out for the upcoming UPRBA Conference. A copy of the agenda will be emailed.

Commissioner R. LaCroix announced that he and Commissioner T. Klarich have attended all township meetings in the last 6 months.

Commissioner R. LaCroix questioned whether the plow at the entrance is still going to be painted. It was noted that Steve Johnson is supposed to be painting it.

Commissioner R. LaCroix asked if the broken signs lying on the ground at the Stutts Creek Bridge can be cleaned up.

13. Meeting Notices:

- A. UPRBA June 10-11, 2026, Harris, MI
- B. Roads+ Members Only Special Event June 30, 2026, Lansing, MI
- C. CRASIF & MCRC SIP Annual Meetings, July 21-23, 2026, Mt. Pleasant, MI

14. Public Comment: None**15. Adjournment:** The meeting was adjourned at 8:13 am.
Thomas Klarich, Chairperson
Jean Vanderville, Managing Director