

SCHOOLCRAFT COUNTY ROAD COMMISSION
332N EAST ROAD, MANISTIQUE, MI 49854
BOARD MEETING AGENDA
November 12, 2025 - 7:00 a.m.

001043

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
6. Public Comment
7. Unfinished Business:
 - A. Award RFP 2026-02 Manager's Truck
 - B. Award RFP 2026-05 Plow Blades
8. New Business:
 - A. Voucher 26-4, 26-5, & 26-6
 - B. Asset Management Presentation
 - C. F3.03 Approval Levels for Specific Expenditures
 - D. Addition to R04.00 Standards & Specs
 - E. 2025 Safety Certificates – Jacks Supervalue
9. Manager's Report
 - A. Commissioner Comments
10. Engineer's Report
 - A. Commissioner Comments
11. Department Heads
12. Meeting Notices
 - A. CRA Northern Conference December 10-12, 2025, Harbor Springs, MI
13. Public Comment
14. Adjournment

1. Call Meeting to Order

The meeting was called to order by Chairman T. Klarich at 7:00 am.

2. Roll Call: The roll was called for the Commissioners.

Present: Thomas Klarich
Randy Lund
Keith Rochefort
Robin LaCroix
Wayne Johnson

Absent: None

Also in Attendance: Jean Vanderville, Managing Director; Ian Stampfly, Road Engineer; Tanya Hoar, Finance Director; Michelle Steffen, HR Generalist; Roger Martin, Shop Foreman; Kim Rochefort, Road Foreman; Paul Walker, County Commissioner

Absent: None

3. Pledge of Allegiance: The pledge was recited.**4. Approval of Agenda:**

It was moved by Commissioner W. Johnson, seconded by Commissioner K. Rochefort, to approve the agenda as presented.

Ayes: Five
Nays: None

Motion Carried

5. Approval of Minutes:**Board Meeting 10-22-2025:**

It was moved by Commissioner R. Lund, seconded by Commissioner R. LaCroix, to approve the Board Meeting minutes from 10-22-25 as presented.

Ayes: Five
Nays: None

Motion Carried

6. Public Comment: None

7. Unfinished Business:

A. Award RFP 2026-02 Manager's Truck:

J. Vanderville opened the sealed bids that were received from Team Chevy, Fox Marquette, and Chuck Renze Ford and shared the specs for each with the board.

It was moved by Commissioner K. Rochefort, seconded by Commissioner R. LaCroix to accept the RFP from Team Chevy.

Roll Call:

Rochefort – Yes

LaCroix – Yes

Lund – Yes

Johnson – Yes

Klarich – Yes

Motion Carried

B. Award RFP 2026-05 Plow Blades:

J. Vanderville shared the spreadsheet that listed the bidders which included RMS, Truck & Trailer Specialties, and Roland Machinery Company. (H&L Mesabi did not submit new bid based on addendum).

It was moved by Commissioner R. LaCroix, seconded by R. Lund, to accept the RFP from Truck & Trailer Specialties.

Roll Call:

LaCroix – Yes

Lund – Yes

Rochefort – Yes

Johnson – Yes

Klarich – Yes

Motion Carried

8. New Business:

A. Voucher 26-4, 26-5, and 26-6:

It was moved by Commissioner W. Johnson, seconded by Commissioner R. LaCroix, to approve the Vouchers 26-4, 26-5 and 26-6 as presented.

Roll Call:

Johnson – Yes
Lacroix – Yes
Lund – Yes
Rocheftort – Yes
Klarich – Yes

001052

Motion Carried

B. Asset Management Presentation:

I. Stampfly provided a ten-minute PowerPoint presentation to the board on the Asset Management Plan.

C. F3.03 Approval Levels for Specific Expenditures:

It was moved by Commissioner R. LaCroix, seconded by Commissioner W. Johnson, to amend a section of the current policy pertaining to the dollar limit the Shop/Road Foreman and Manager can approve. Once updated, the policy will be presented to the board for final approval.

Ayes: Five
Nays: None

Motion Carried

D. Addition to R04.00 Standards and Specs:

A first draft rendition of the Standards, Specification, and Regulations for Acceptance of Existing Roads was presented by I. Stampfly. The board was asked to provide suggested revisions. Once those are received, the new specs will be added to the current policy.

E. 2025 Safety Certificates – Jacks Supervalue:

It was moved by Commissioner K. Rocheftort, seconded by Commissioner R. Lund, to approve the 2025 Safety Certificates in the same amount as last year.

amount of \$25.00 JV

Roll Call:

Rocheftort – Yes
Lund – Yes
LaCroix – Yes
Johnson – Yes
Klarich – Yes

Motion Carried

9. Manager's Report:

001053

Frost Law Violations: Sent email to magistrate for an update.

County Recycling Program: No new updates.

Road Funding Package/State Budget: New information has been released, copies of FAQ's and Letter included in packet. There are still some questions we have, but a conceptual plan has started. Once we all agree on how to implement the funds in the best interest of the road system, we will provide the board with the details

Email Subscription on Website: An email subscription link has been added to the website for notices and newsletters. We plan to send an email newsletter to those who subscribe with a notice of road construction and detours. We can also utilize it for emergency closures.

Fall Safety Training: The fall safety training went really well. Our focus this time around was on health and wellness. SMH dietician Denise joined Sam from Mackinaw Administrators in demonstrating some healthy snack choices as well as discussions on the negative effects of energy drinks. We ended the day with Tom from MCRCSIP discussing work life balance, strong teams, and how to choose your words carefully.

Straits Are Council Meeting: At the Straits Area Council meeting, Lester Livermore (Mackinaw CRC), brought up a discussion on creating a Rural Road Alliance. I have spent some time researching information and talking to Denise (CRA). CRA is working on providing details on the percentage of annual budget dedicated to lobbying efforts and successes of the legislative priorities. CRA currently offers 4 lobbyists, Denise, Ed, Tom, and Karoub Associates. It is my opinion if CRA does not meet our goals, then we should first address the CRA Boar. I have concerns about having too many voices and not sending a clear, unified message to legislation. My initial reaction is not to support the Rural Road Alliance. I will continue to collect facts and data before submitting a recommendation to the Board. Please provide me with anything you need to help you make an informed decision.

RTF Meeting: The RTF meeting went well, and our projects were updated based on the change to the funding allocation. It did not change the scope of the projects, just the funding amounts. *Attendees included Jean, Ian, Tom, and Rob. JV*

MDOT FY 26 Budget: The MDOT 5-year winter average increased by 2% and the non-winter was increased by 5%. The total budget including salt and overhead is \$2,256,462.

Federal Aid Buyout: MDOT announced that the Federal-Aid Buyout Program will be available in FY 27. Full details have not been released, but it would be our intent to consider and apply for the federal-aid buyout for FY 27 projects.

10. Engineer's Report:

CR-449 Project: Ian has finished up documentation for this project and sent it to MDOT for review. All our federal aid projects are now in the review process.

Asset Management Plan: Ian has finished the presentation and will be presenting this to the board at this meeting.

2024 Bridge Projects: We received our file review comments back from MDOT and I have started to address them.

2026 Projects (CR-432/CR-433 & CR-455): The design for these projects is now completed.

FWS Coastal Program Grant – Schuster Road: I have no updates on this currently.

2025 Construction Summary: Ian has finished the presentation for our crew and presented it to them at our fall safety meeting. I will be starting on the public version in the coming weeks.

Township Work: Ian has been working on estimates for potential paving projects for Manistique, Hiawatha, and Doyle Township for next year. These estimates will be shared with the townships at their November meetings next week.

Road Incorporation Specifications: Ian has put together specifications for incorporating existing roads into the county road system. We reviewed the specifications as a team prior to bringing this to the board so that all our concerns could be addressed in the specifications. If approved, these specifications would be used when determining whether an existing road could be brought into the county road system. We have discussed defining "Existing Road" as any road built prior to 2005 to clearly distinguish which roads would be eligible for these specifications.

Bridge Load Ratings: We have not received the official list yet, but UP Engineers & Architects have been working on new load ratings for our bridges and there are a couple worth noting. The northern bridge over the Creighton River on CR-448 has been restricted for several years and it sounds like it no longer will need to be. Secondly, the bridge over the Milakokia River near Port Inland has not been restricted before and it will be quite significant, approximately 35% decrease from legal load limits on a two-unit truck. We will be discussing the new load ratings with Carmeuse and Graymont to make them aware of the upcoming change.

FY2028 Critical Bridge: We received formal notice that we had one critical bridge application selected for FY2028. The bridge selected is the one over the Milakokia River mentioned above. I will be having further discussions with UP Engineers & Architects about possible ways to address the load rating with the project.

11. Department Heads:**Tanya Hoar:**

Tanya thanked Ian for writing the specs for the Board to consider adopting. Tanya has been involved in revising Appendix C. 4 -5 pages have been removed and added language that is more understandable. The revised appendix is now sitting with Melissa at Macomb County RC. It will be presented at the December 10th CRA Northern Conference.

Kim Rochefort:

Kim thanks the board for approving the safety certificates. New hire Tom Hampton is doing fine. We have 1 person brushing. We are in Doyle now. We have a crew removing berms and a crew cutting trees.

Roger Martin:

Continuing with winter switchover. Maintenance on equipment as needed.

Michelle Steffen:

Recruitment and hiring for winter temps is underway and we are getting the positions filled. Reservations have been made for those attending the December 10 -12 CRA Northern Conference.

12. Meeting Notices:

CRA Northern Conference December 10 -12, 2025, Harbor Springs, MI

13. Public Comment:

Commissioner K. Rochefort received a call regarding the four elderly people who live on Mintonye Road. It was asked if there is any chance that while the snowplow is in that area, they clear that road. It was noted that if there is an emergency, they should call 911 and the road commission will be sure to have the road clear for emergency personnel.

14. Adjournment: The meeting was adjourned at 8:20 am.
Thomas Klarich, Chairperson
Jean Vanderville, Managing Director