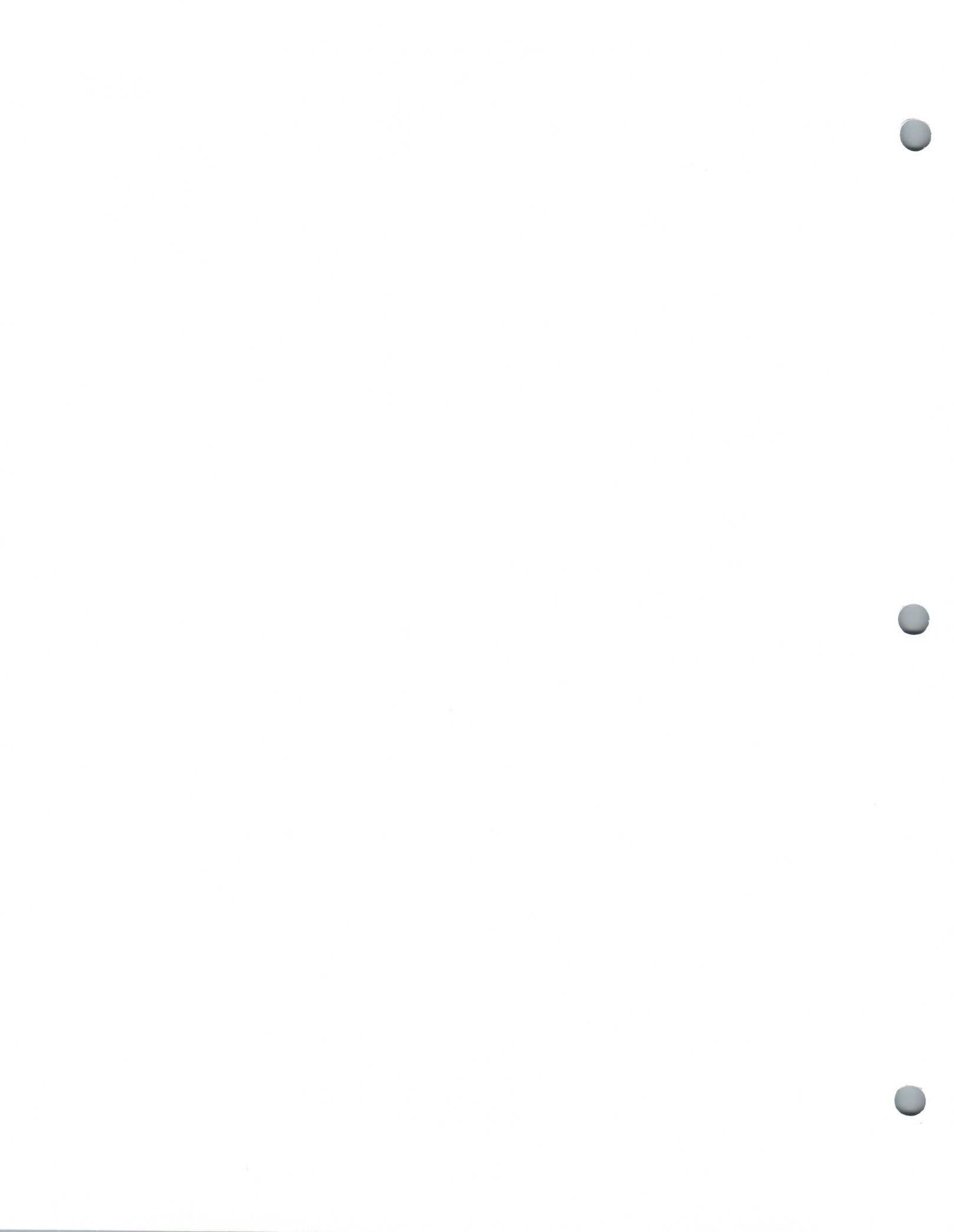


SCHOOLCRAFT COUNTY ROAD COMMISSION
332N EAST ROAD, MANISTIQUE, MI 49854
BOARD MEETING AGENDA
July 28, 2021 - 7:00 a.m.

000264

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
 - A. Regular Session 07.15.21
 - B. Closed Session 07.15.21
 - C. Special Meeting 07.20.21
6. Public Comment:
7. Unfinished Business:
 - A. County Road Commission Per Diem Increase
 - B. Cell Tower Lease Agreement
 - C. County Road 437
8. New Business:
 - A. Voucher 21-42 & 21-43
 - B. Bid Opening RFP 2021-07 M28 Tree Clearing
 - C. 2020 MERS Actuarial Update
 - D. June Financial Statements
 - E. RFP 2021-08 Gravel Crushing
 - F. Interview Chris Gordon-Laborer (Moved to 12 A)
 - G. Interview Jacob Putz-Laborer/Temp Truck Driver (Moved to 12 B)
 - H. Interview Zach Schnurer-Laborer (Moved to 12 C)
 - I. Interview Tyler Nance-Truck Driver (Moved to 12 D)
9. Manager's Report
10. Department Heads
11. Meeting Notices
 - A. Straits Area Council August 3, 2021 Mackinaw City
 - B. Special Meeting August 9, 2021 8:00 am
 - C. NMARC Annual Conference September 15-17, 2021 Traverse City
 - D. SAM Seminar October 6-8, 2021 Manistee
12. Public Comment
13. Adjournment



1. Call Meeting to Order:

The meeting was called to order by Chairman T. Klarich at 7:00 A.M.

2. Roll Call Information: The roll was called for the Commissioners.

Present: Thomas Klarich
Dale DuFour
Robin LaCroix
Randy Lund
Keith Rochefort

Absent: None

Also in Attendance: Jean Frankovich, Managing Director; Tanya Hoar, Finance Director; JoAnne Thompson, Administrative Assistant; Kim Rochefort, Road Foreman; Greg Dibble, Shop Foreman; Roger Martin, Incoming Shop Foreman; and Troy Basset, County Commissioner

3. Pledge of Allegiance: The pledge was recited.**4. Approval of Agenda:**

It was moved by Commissioner D. DuFour seconded by Commissioner K. Rochefort to approve the agenda with the move of 8-F,G,H,I to 12-A, B, C, D.

Ayes: Five
Nays: None

Motion Carried

5. Approval of Minutes:

It was moved by Commissioner K. Rochefort, seconded by Commissioner D. DuFour, to approve the minutes of the Regular Session on 07.15.21, Closed Session 07.15.21, Special Meeting 07.20.21.

Ayes: Five
Nays: None

Motion Carried

6. Public Comment: None**7. Unfinished Business:**

A. County Road Commission Per Diem Increase: Nothing new to report.

B. Cell Tower Lease Agreement: There has been lots of conversations happening between Mike Watza and John Wallace but nothing to report at this time.



C. **CR 437:** Everything was approved by the Forest Service and Pomeroy Forestry was able to cut the trees within the ROW. Work is continuing on the road.

8. New Business:

A. Voucher 21-42

It was moved by Commissioner D. DuFour, seconded by Commissioner T. Klarich to approve voucher 21-42.

Roll Call:

DuFour – yes
Klarich – yes
Rochefort – yes
LaCroix – yes
Lund- Abstain

Motion Carried

Voucher 21-43

It was moved by Commissioner D. DuFour, seconded by Commissioner T. Klarich to approve voucher 21-43.

Roll Call:

Klarich – yes
DuFour – yes
Rochefort – yes
LaCroix – yes
Lund- yes

Motion Carried

B. Bid Opening RFP 2021-07 M28 Tree Clearing: There were no bids to open.

C. 2020 MERS Actuarial Update: Tanya reported on the 2020 MERS Actuarial Valuation. A full copy of the report was provided to the Board.

D. June Financial Statements:

It was moved by Commissioner R. LaCroix, seconded by Commissioner T. Klarich to approve the June Financial Statements as presented.

LaCroix- yes
Klarich – yes
DuFour – yes
Rochefort – yes
Lund – yes



E: RFP 2021-08 Gravel Crushing:

It was moved by Commissioner D. DuFour, seconded by Commissioner R. Lund to go to bid for 15,000 cyds of 23A gravel.

Ayes: Five

Nays: None

9. Manager's Report:

MCRCSIP Refund: MCRCSIP refunded \$15 Million back to its members, Schoolcraft CRC's share of that was \$73,496.

MCRCSIP Annual Meeting: Jean updated everyone on the things that she had attended at the meeting and gave a written report of all her sessions.

CR 437: Everything was approved by the Forest Service and Pomeroy Forestry was able to cut the trees within the ROW. Work is continuing the road.

Grand St. Seney Township: There has been some confusion on the ownership of the culvert on Grand St. that has failed. Kevin Gouza has requested a cost share to have the culvert inspected. They will run a camera from MDOT's manhole on M28 south and then from our manhole on the back street north, to determine where it ties in.

Gulliver Lake Association: I received notification from Alan Kilar, GLPOA President to proceed with establishment of the drainage district and assessment district of the Gulliver Lake Dam.

Schoolcraft County Application Drive: Amy Kraatz with MiWorks has invited us to submit information for an application drive that will take place August 18, 2021 Tanya has started the process of getting out open positions registered with the event.

10. Department Heads:

Kim Rochefort, Road Foreman: Kim reported that they are working on 437 and expect it to take about 2 ½ weeks to complete. They are currently working on 441 and will start work on Haas Road and M28 next.

Greg Dibble, Shop Foreman: Greg reported that we have received the mini excavator and the loaner one has been returned. He also said that he has been working at getting Roger settled into his new role.

Tanya Hoar, Finance Director: Tanya reported that compared to the last few years, the MCRCSIP refund is substantially higher. Also, that we do have the door open to the public currently and it is working well.

Jim Barham, Engineer Tech: Absent

Troy Bassett, County Commissioner: Public Forum was held on 7-27-2021 to discuss the American Rescue Plan. No further details to provide at this time.

11. Meeting Notice:

- A. Straits Area Council August 3, 2021 Mackinaw City
- B. Special Meeting August 9, 2021 8:00 am
- C. NMARC Annual Conference September 15-17, 2021 Traverse City
- D. SAM Seminar October 6-8, 2021 Manistee

000268

It was moved by Commissioner T. Klarich, seconded by Commissioner D. DuFour, to add a special board meeting for the gravel crushing bid opening on August 04, 2021 at 3:15 PM to open bids.


Ayes: Five

Nays: None

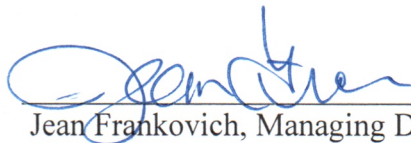
12. Public Comment: None

- A. Chris Gordon-Laborer- Interview was conducted.
- B. Jacob Putz-Laborer/Temp Truck Driver- Interview was conducted.
- C. Zach Schnurer-Laborer- Interview was conducted.
- D. Tyler Nance-Truck Driver- Interview was conducted.

13. Adjournment: The meeting was adjourned at 9:09 A.M. by Chairman T. Klarich.



Thomas Klarich, Chairperson



Jean Frankovich, Managing Director

