

SCHOOLCRAFT COUNTY ROAD COMMISSION
332N EAST ROAD, MANISTIQUE, MI 49854
BOARD MEETING AGENDA
April 22, 2026 - 7:00 a.m.

001132

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
6. Public Comment
7. Unfinished Business:
8. New Business:
 - A. Voucher 26-28 & 26-29
 - B. March Financial Statements
 - C. Jirav Renewal
 - D. Capital Outlay Discussion
 - E. Non-CDL Temp Ad & Wages
 - F. RFP 2026-06 Wood Chipper
 - G. RFP 2026-07 Reversible Plow
 - H. Thompson Township Gierke Road Agreement
 - I. **Add-on** V-Plow Purchase
9. Manager's Report
 - A. Commissioner Comments
10. Engineer's Report
 - A. Commissioner Comments
11. Department Heads
12. Commissioner's Comments:
13. Meeting Notices
 - A. UPRBA June 10-11, 2026, Harris, MI
14. Public Comment
15. Adjournment

1. Call Meeting to Order

001133

The meeting was called to order by Chairman T. Klarich at 7:00 am.

2. Roll Call: The roll was called for the Commissioners.

Present: Thomas Klarich
Robin LaCroix
Randy Lund
Wayne Johnson

Absent: Keith Rochefort

Also in Attendance: Jean Vanderville, Managing Director; Ian Stampfly, Road Engineer; Tanya Hoar, Finance Director; Michelle Steffen, HR Generalist; Roger Martin, Shop Foreman; Paul Walker, County Commissioner

Absent: Kim Rochefort, Road Foreman

3. Pledge of Allegiance: The pledge was recited.

4. Approval of Agenda:

It was moved by Commissioner R. LaCroix, seconded by Commissioner R. Lund, to approve the agenda as presented.

Ayes: Four

Nays: None

Absent: One

Motion Carried

It was moved by Commissioner R. Lund, seconded by Commissioner W. Johnson to approve the addition of I. V-Plow Approval.

Ayes: Four

Nays: None

Absent: One

Motion Carried

5. **Approval of Minutes:**

001134

Board Meeting 4-8-2026:

It was moved by Commissioner W. Johnson, seconded by Commissioner R. Lund, to approve the Board Meeting minutes from 4-8-2026 as presented.

Ayes: Four

Nays: None

Absent: One

Motion Carried

6. **Public Comment:** Commissioner P. Walker commented that he will be gone for a couple of weeks. We can reach out to the Vice-Chair, D. Hoholik if any issues arise.

7. **Unfinished Business:** None

8. **New Business:**

A. Voucher 26-28 & 26-29:

It was moved by Commissioner R. LaCroix, seconded by Commissioner W. Johnson, to approve the Voucher 26-28 & 26-29 as presented.

Roll Call:

LaCroix – Yes

Johnson – Yes

Lund – Yes

Klarich – Yes

Absent: One

Motion Carried

- B. March Financial Statements:** T. Hoar provided an overview of the March Financial Statements.

It was moved by Commissioner W. Johnson, seconded by Commissioner R. LaCroix, to approve the March Financial Statements as presented.

Ayes: Four

Nays: None

Absent: One

Motion Carried

- C. Jirav Renewal:** T. Hoar presented the order form for the renewal of Jirav. There was no increase from the previous year.

It was moved by Commissioner W. Johnson, seconded by Commissioner R. Lund to approve the renewal of Jirav.

Ayes: Four
Nays: None

Absent: One

Motion Carried

- D. Capital Outlay Discussion:** With the sign truck not being purchased in 2026, J. Vanderville provided to the board an updated Equipment/Outlay Plan Spreadsheet showing the equipment to be purchased, which includes a V-Plow, reversable plow, and wood chipper.

Commissioner W. Johnson asked if the forklift should be added to the purchases. J. Vanderville stated once T. Hoar completes the budget amendment, the purchase of the forklift will be re-evaluated.

Commissioner R. Lund commented that if we are purchasing a skid steer, we could purchase forks for it and use that instead of a forklift. It was noted that there are scheduled skid steer demonstrations coming up.

- E. Non-CDL Temp Ad & Wages:** J. Vanderville stated that due to the blizzard, there is a tremendous amount of damage to signs, delineators, and mailboxes, putting us in a position for a need of a Non-CDL Temp. Final approval is needed for placing the advertisement and increasing the wage from \$18.00 to \$19.00 to attract qualified candidates.

It was moved by Commissioner W. Johnson, seconded by Commissioner R. LaCroix to approve the Non-CDL Temp Ad and to increase the wage from \$18.00 to \$19.00.

Discussion was had related to the wage for the Non-CDL Temp and to increase the wage from \$18.00 to \$20.00.

An amended motion was made by Commissioner W. Johnson, supported by Commissioner R. LaCroix, to approve the Non-CDL Temp Ad and to increase the wage from \$18.00 to \$20.00.

Roll Call:

Johnson – Yes
LaCroix – Yes
Lund – Yes
Klarich – Yes

Absent: One

Motion Carried**F. RFP 2026-06 Wood Chipper:**

It was moved by Commissioner R. LaCroix, seconded by R. Lund to approve the RFP 2026-06 Wood Chipper as presented.

Ayes: Four
Nays: None

Absent: One

Motion Carried**G. RFP 2026-07 Reversible Plow:**

It was moved by Commissioner W. Johnson, seconded by Commissioner R. Lund to approve the RFP 2026-07 Reversible Plow as presented.

Ayes: Four
Nays: None

Absent: One

Motion Carried**H. Thompson Township Gierke Road Agreement:**

It was moved by Commissioner R. LaCroix, seconded by Commissioner W. Johnson to approve the Thompson Township Gierke Road Agreement as presented.

Ayes: Four
Nays: None

Absent: One

Motion Carried**I. Add-on V-Plow Purchase:**

It was moved by Commissioner R. Lund, seconded by Commissioner W. Johnson to approve the purchase of a V-plow with Truck & Trailer through MiDeal.

Roll Call:
Lund – Yes
Johnson – Yes

LaCroix – Yes
Klarich – Yes

001137

Absent: One

9. Manager's Report:

Flood Watch Status: We have been fortunate to get through to this point with minimal impact. Rivers and streams are high but within reasonable expectations. Some of the problem areas have been Kennedy Lake, Zellar Rd, and Schuster Rd. Ian, Kim, and James have been regularly monitoring crossings. We will continue to monitor and discuss processes should we experience any significant damage.

NWZAW: National Work Zone Awareness Week is April 20-24, 2026. Please wear your orange to the meeting so we can get pictures.

Meeting re: Tannery Rd: At our recent RTF meeting, a conversation was started with John (Transit) about Tannery Road and future goals for a safer intersection. John offered to set up a meeting with Rep Prestin and Senator McBroom. We met April 17th and McBroom is very interested in putting pressure on a resolution. McBroom stated he would work with Prestin to schedule some time to review and further discuss in the coming months. More to come as this is a long-term goal, so you may see slow progression.

Capital Outlay: I have included a copy of our updated capital outlay plan based on pushing the sign truck out to next year and adding in items that were discussed as a result of the most recent winter events.

Special Use Permits: We would like to start working on some special use permits that would allow for exceptions during frost laws when necessary. This would require a public hearing. Once I have more specifics, I will provide the board with the details to consider. An example, I provided UP Septic Service with a special use permit to pump out sewage from septic tanks that were backing up due to the weather and a special use permit to Carmeuse to use Quarry Road because their north gate road washed out. It will be more advantageous to us to have this as an option in Oxcart. Having the public hearing allows us to charge a fee for the permit.

Skid Steer Demo: We are working on lining up demo's for skid steers. So far, we have McCoy on board with a John Deere 335P. We will be looking to Alta for both an ASV and Takeuchi. No word yet if Alta have them available for demo.

Case Loader Scale: Clayton (Miller-Bradford) was able to send over the operator's manual and training video. I will schedule time with Roger to refamiliarize.

Upcoming Training: Chainsaw 2-Day Training is April 20-21, Spring Safety Training is April 29th. Waiting on MSHA dates.

Temp Ad & Wages: We would like to advertise for a summer non-CDL temp to assist with sign and mailbox repair, flagging, mowing, and general labor. We would like to set the wage at \$19.00 per hour.

10. Engineer's Report:

2026 Projects: The preconstruction meetings for all our paving projects have been scheduled for April 23rd. If there are any updates to Bacco's schedule given at the meeting, I'll let you know. The chip seal

project preconstruction meeting has not been set yet, I hope to have it scheduled in the next couple of weeks.

Flood Monitoring: With the help of James and Kim, the three of us have been running around and checking areas of concern for flood damage to our infrastructure. At the time of writing this, I am happy to report we have not sustained any significant damage. I am still a little concerned given the snowpack remaining up north, but it seems like we are going through this spring runoff rather well.

Township Projects: Jean and I attended Thompson Township's meeting to answer questions regarding the Gierke Road project. The board motioned to move forward with the project and the contract is included in your packet for signature/approval.

I attended the Inwood Township meeting to discuss potential projects for this summer and answer questions for each. The board decided that they would like to see an estimate for Fire Tower Road. I will be bringing that to them next month.

I also attended Hiawatha Township's meeting to discuss the potential for gravel work this year. Evergreen Drive came in less than budget and the board wanted to consider doing additional work. The decision ended up being save the additional funds for next year as it is anticipated to be a larger construction year for them, rehabbing all the pavements near Boot Lake while MDOT is working on M-94.

2026 Construction/Maintenance Schedule: After our supervisory team had a chance to review it, I finished putting together the construction and maintenance schedule for this upcoming summer. Just as a reminder, this schedule does not include everything we do, but it includes larger scale projects or maintenance activities to help keep us on track for the summer. As always, we have plenty to do and hopefully it'll be a good summer for us.

Crisis Recovery Playbook: I have started to review the flood playbook provided by CRA to pick out documents or ideas for our blizzard and ice storm handbooks. More to come as Jean and I keep working through this.

11. Department Heads:

Tanya Hoar:

Nothing new to report.

Roger Martin:

Transitioning equipment from winter to summer.
289 is back.
Sandblasting and painting have started.

Michelle Steffen:

Interviews for the FT Truck Driver/Equipment Operator have been completed, and the selection process will begin.
We will begin the recruitment process for a non-CDL temp for the summer.
Bryan Hochberg's last day is May 6th.
The temps at Seney are done for the season.

12. Commissioner's Comments:

~~Commissioner W. Johnson stated that we should consider conducting yearly evaluations for the manager.~~ JV

~~Commissioner K. Rochefort stated that he is ok with the administrative contracts except for the wage increases.~~ JV

13. Meeting Notices:

A. UPRBA June 10-11, 2026, Harris, MI

14. Public Comment: None

15. Adjournment: The meeting was adjourned at 7:52 am.


Thomas Klarich, Chairperson


Jean Vanderville, Managing Director