

SCHOOLCRAFT COUNTY ROAD COMMISSION
332N EAST ROAD, MANISTIQUE, MI 49854
BOARD MEETING AGENDA
September 10, 2025 - 7:00 a.m.

001021

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
6. Public Comment
7. Unfinished Business:
8. New Business:
 - A. Vouchers 25-50 & 25-51
 - B. OPEB Withdrawal Resolution
9. Manager's Report
 - A. Commissioner Comments
10. Engineer's Report
 - A. Commissioner Comments
11. Department Heads
12. Meeting Notices
 - A. FY'26 Budget Hearing September 24, 2025
 - B. Commissioners Committee Meeting September 11, 2025, Acme
 - C. Commissioners Seminar September 21-22, 2025, Bay City
 - D. CRASIF Annual Meeting September 22-23, 2025, Bay City
13. Public Comment
14. Adjournment

1. Call Meeting to Order

The meeting was called to order by Chairman T. Klarich at 7:00 am.

2. Roll Call: The roll was called for the Commissioners.

Present: Thomas Klarich
Robin LaCroix
Randy Lund
Keith Rochefort
Wayne Johnson

Absent: None

Also in Attendance: Jean Vanderville, Managing Director; Ian Stampfly, Road Engineer; Tanya Hoar, Finance Director; Michelle Steffen, HR Generalist; Roger Martin, Shop Foreman; Kim Rochefort, Road Foreman; Paul Walker, County Commissioner

Absent: None

3. Pledge of Allegiance: The pledge was recited.**4. Approval of Agenda:**

It was moved by Commissioner R. LaCroix, seconded by Commissioner R. Lund, to approve the agenda as presented.

5. Approval of Minutes:**Board Meeting 8-27-2025:**

It was moved by Commissioner W. Johnson, seconded by Commissioner K. Rochefort, to approve the Board Meeting minutes from 8-27-25 as presented.

Ayes: Five

Nays: None

Absent: None

Motion Carried

6. Public Comment: None**7. Unfinished Business:** None

8. New Business:

001023

A. Vouchers 25-50 & 25-51:

It was moved by Commissioner R. Lund, seconded by Commissioner W. Johnson, to approve Vouchers 25-50 & 25-51 as presented.

Roll Call:

Lund – Yes

Johnson – Yes

Rocheftort – Yes

LaCroix – Yes

Klarich – Yes

Absent: None

B. OPEB Withdrawal Resolution:

T. Hoar stated that we need more than a motion to approve the request to withdraw monies from SCRC's OPEB trust for reimbursement of retiree health insurance premiums. A resolution is required.

It was moved by Commissioner R. LaCroix, seconded by Commissioner K Rocheftort, to approve the OPEB Withdrawal Resolution as presented.

Roll Call:

LaCroix – Yes

Rocheftort – Yes

Johnson – Yes

Lund – Yes

Klarich – Yes

Absent: None

Motion Carried

9. Manager's Report:

Frost Law Violations: No new updates.

GovDeals: The auctions closed at:

- 1989 Grader \$42,500 (approved)
- 1993 Roller \$5,850 (approved)
- 1996 Single Axle \$4,250 (denied)
- Nikon Total Station \$310.00 (approved)
- Leer Truck Topper \$10.00 (pending)

J. Vanderville and W. Johnson reached out to local businesses to see if there was interest in purchasing the truck topper without success. It was agreed/approved to sell the topper for \$10.00.

The committee feels that we could get more for the 1996 Single Axle. After some discussion, it was approved to separate the tank from the axle and sell separately. J. Vanderville will relist.

Salt Shed Funding Request: The salt shed replacement funding request has been submitted. J. Vanderville will keep you posted as we learn more.

EGLE Part 91 Audit: We completed the EGLE audit with Mitch (EGLE). Mitch was pleased with all the projects reviewed. All certifications are current.

Monarch CCAA: CRA has reported that the Monarch CCAA has been submitted on behalf of 65 county road agencies. We are covered under the agreement.

Peterbilt: Peterbilt stopped by with the new model truck. We were not given any advance notice, so Roger has pictures for you to review.

Snowmobile Club Meeting: The meeting will take place on September 9th, and we can provide an update at the board meeting. The meeting is to discuss signage for bridge crossings.

Update: The DNR and clubs were well represented at the meeting. The clubs will be installing the signs. There was a total of 5 bridges discussed.

10. Engineer's Report:

2025 Projects (CR-440, CR-453, and CR-443): I have continued working on documentation to finalize these projects for MDOT's review.

Asset Management Plan: I have continued to work on updating our asset management plan for the 2025 submission. I am hoping to have a draft version completed before my vacation the week of September 22nd so that revisions can be made after I return and prior to the submission deadline of October 1st. After the plan updates are completed, I'll share the electronic version with anyone that is interested. Lastly, here is some background on this plan, it is required by law to have an asset management plan, and the plans are to be submitted to the Transportation Asset Management Council (TAMC). The plans are to be reviewed and updated every three years.

CR-450 (Fox River Road) Project: This project is now completed, and it turned out very good. We hope to return next year and work on another portion of this road.

CR-449 (8 Mile) Project: This project is almost completed. The gravel placement and final grading are completed, but we still have a little gradall work to finish before the job is done. This project turned out great as well and looks like it will come in under budget.

FLAP Projects FY27-29: All FLAP applications were submitted on time. It will be a minimum of a few months before hearing whether we receive any funding in this round of applications. Once I hear something, I'll let you know.

Ross Lake Road & CR-450 Intersection: We have started working on a maintenance project up north to improve an intersection for winter operations. The project includes some tree and brush removal, grading, and graveling. This intersection had a "triangle" in the middle of it that had trees and made plowing this intersection difficult. By removing this we will improve the visibility for drivers at this intersection as well as creating more space for us to store snow, making this area easier to plow.

2025 Pavement Markings: The pavement marking project for this year is now concluded. The railroad crossing markings were completed last week along with the biker symbols along CR-441.

11. Department Heads:

Tanya Hoar:

Finishing up August financial statements.

Currently working on the 2025 budget amendment.

Tanya will be presenting the 2026 budget at the next board meeting.

Tanya gave a brief overview of a new software program, Acumatica, that is specific for road commissions. She will evaluate the software in a couple of years after all of the kinks are worked out. Our current software, Pro Fund is archaic, and each year keeps getting further behind even though they provide updates.

Kim Rochefort:

Crack sealing is being completed on 28.

Currently using the Fecon on 77 cutting trees.

Next week we will be completing a full cutting on 28 and 77.

We have several days left of tar and chip sealing to do.

We will be pulling shoulders on primary roads.

Roger Martin:

We are installing the clutch on 540 today.

Getting ready to switch equipment over to winter.

Paul Walker:

Paul stated that with the looming government shutdown, the county could take a 15 – 25% hit on revenue sharing. If the State has no budget, everyone is on edge with not knowing what the insurance will look like.

Paul noted that the road commission is the “eyes and ears” while out on the road as the county has no road patrol.

There is rumbling in the communities currently related to issues with the Sherriff, public safety and the tribe police. The Sherrif department is not deputizing anyone.

Michelle Steffen:


Recruitment for the truck driver/equipment operator is winding down. Once all applications have been collected, we will provide the Board with the applicant spreadsheet to determine who we will want to schedule an interview with.

12. Meeting Notices:

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13. Public Comment: None**14. Adjournment:** The meeting was adjourned at 7:36 am.

Thomas Klarich, Chairperson



Jean Vanderville, Managing Director