

SCHOOLCRAFT COUNTY ROAD COMMISSION
332N EAST ROAD, MANISTIQUE, MI 49854
BOARD MEETING AGENDA
April 22, 2020 - 7:00 a.m.

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
 - A. Closed Session 02/26/2020
 - B. Closed Session 03/16/2020
 - C. Regular Session 03/16/2020
6. Public Comment:
7. Old Business:
 - A. Manager's Contract
8. New Business:
 - A. Voucher 20-26, 20-27, 20-28, 20-29 & 20-30
 - B. March Financial Statements
 - C. 2019 Act 51
 - D. LOA-Supervisory & Non-supervisory Health Insurance Plan Change
 - E. LOA-COVID-19 Work Schedule
 - F. Return to Work Memo
 - G. RFP 2020-01 Guardrail, Terminals, Reflectors and Posts
 - H. Certification Map Resolution Corrections
 - I. Road Abandonment Policy
9. Manager's Report
10. Department Heads
11. Meeting Notices
 - A. All travel & meetings cancelled until further notice
12. Public Comment
13. Adjournment

1. Call Meeting to order:

The meeting was called to order by Chairman T. Klarich at 7:05 A.M.

2. Roll Call Information:

Roll call showed the following Board Members in attendance:

Thomas Klarich, Randy Lund via Phone, Keith Rochefort, Dale DuFour, and Robin LaCroix via Phone

Also, in attendance:

Jean Frankovich, Managing Director

Tanya Hoar, Finance Director via Phone

Douglas Troyer, Carmeuse

Jim Beauchamp via Phone

Kevin Washburn via Phone

Christa Maline via Phone

Melissa Martini via Phone

3. Pledge of Allegiance: The pledge was recited

4. Approval of Agenda:

It was moved to approve the agenda by Commissioner K. Rochefort, seconded by Commissioner D. DuFour. Motion carried.

Roll Call:

K. Rochefort – Yes

D. DuFour – Yes

R. Lund -Yes

R. LaCroix – Yes

T. Klarich - Yes

5. Approval of Minutes

A. Closed Session 02/26/2020

It was moved to approve the closed session 02/26/2020 by Commissioner R. LaCroix seconded by Commissioner D. DuFour. Motion carried.

Roll Call:

R. LaCroix – Yes
D. DuFour – Yes
K. Rochefort – Yes
R. Lund – Abstained
T. Klarich – Yes

B. Closed Session 03/16/2020

It was moved to approve the closed session 03/16/2020 minutes by Commissioner R. LaCroix, seconded by Commissioner T. Klarich. Motion carried.

Roll Call:

R. LaCroix – Yes
T. Klarich – Yes
K. Rochefort – Yes
R. Lund – Yes
D. DuFour – Abstained

C. Regular Session 03/16/2020

It was moved to approve the regular session 03/16/2020 minutes by Commissioner T. Klarich, seconded by Commissioner K. Rochefort. Motion carried.

Roll Call:

T. Klarich – Yes
K. Rochefort – Yes
R. LaCroix – Yes
R. Lund – Yes
D. DuFour – Abstained

6. Public Comment: None

7. Old Business:

A. Managers Contract

It was moved to table the contract until meetings return to normal by Commissioner K. Rochefort, seconded by Commissioner D. DuFour. Motion carried.

Roll Call:

K. Rochefort – Yes

D. DuFour – Yes

R. Lund – Yes

R. LaCroix – Yes

T. Klarich – Yes

8. New Business:

A. Vouchers 20-26, 20-28, 20-29 & 20-30

It was moved to approve vouchers 20-26, 20-28, 20-29 & 20-30 by Commissioner K. Rochefort, seconded by Commissioner T. Klarich. Motion carried.

Roll Call:

K. Rochefort – Yes

T. Klarich – Yes

R. Lacroix- Yes

R. Lund – Yes

D. Dufour- Yes

It was moved to approve voucher 20-27 by Commissioner T. Klarich, seconded by Commissioner D. DuFour. Motion carried.

Roll Call:

T. Klarich -Yes

D. DuFour – Yes

K. Rochefort – Yes

R. Lund – Abstained

R. LaCroix – Yes

B. March Financial Statements

T. Hoar went over the Financial Statements for March.

It was moved to accept the March Financial Statements as presented by Commissioner K. Rochefort, seconded by Commissioner D. DuFour. Motion carried.

Roll Call:

K. Rochefort – Yes
D. DuFour – Yes
R. Lund – Yes
R. LaCroix – Yes
T. Klarich – Yes

C. 2019 Act 51

It was moved to approve 2019 Act 51 as presented by Finance Director T. Hoar by Commissioner D. DuFour, seconded by Commissioner T. Klarich. Motion carried.

Roll Call:

D. DuFour – Yes
T. Klarich – Yes
R. Lund -Yes
R. LaCroix – Yes
K. Rochefort – Yes

D. LOA-Supervisory & Non-supervisory Health Insurance Plan Change

It was moved to sign the LOA-Supervisory & Non-supervisory Health Insurance Plan Change by Commissioner R. LaCroix seconded by Commissioner T. Klarich. Motion carried.

Roll Call:

R. LaCroix – Yes
T. Klarich – Yes
R. Lund – Yes
K. Rochefort – Yes
D. DuFour – Yes

E. LOA- COVID-19 Work Schedule

It was moved to sign the LOA- COVID-19 work schedule by Commissioner T. Klarich, seconded by Commissioner D. DuFour. Motion carried.

Roll Call:

T. Klarich – Yes
D. DuFour – Yes
R. Lund – Yes
R. LaCroix – Yes
K. Rochefort – Yes

F. Return to Work Memo

It was moved to accept the return to work memo as presented by Commissioner R. LaCroix, seconded by Commissioner T. Klarich. Motion carried.

Roll Call:

R. LaCroix – Yes
T. Klarich – Yes
R. Lund – Yes
D. DuFour – Yes
K. Rochefort – Yes

G. RFP 2020-01 Guardrail, Terminals, Reflectors and Posts

It was moved to approve the RFP by Commissioner D. DuFour, seconded by Commissioner K. Rochefort. Motion carried.

Roll Call:

D. DuFour – Yes
K. Rochefort – Yes
R. Lund – Yes
R. LaCroix – Yes
T. Klarich – Yes

H. Certification Map Resolution Corrections

It was moved to accept the certification map resolution corrections by Commissioner D. DuFour, seconded by Commissioner K. Rochefort. Motion carried.

Roll Call:

D. DuFour – Yes
K. Rochefort – Yes
R. Lund – Yes
R. LaCroix – Yes
T. Klarich – Yes

I. Road Abandonment Policy

It was moved to accept & sign the Road Abandonment Policy by Commissioner K. Rochefort, seconded by Commissioner D. DuFour. Motion carried.

Roll Call:

K. Rochefort – Yes
D. DuFour – Yes
R. Lund – Yes
R. LaCroix – Yes
T. Klarich – Yes

9. Manager's Report

- a. COVID-19 Update - Tony has provided us with some information regarding health benefits and layoffs. Email included in packet. I do not want to go in the route of layoffs, but it will remain an option based on MDOT and MTF. The sample LOA has not been presented to Tony for action. LOA included in packet. It is my intent to have all employees back to work May 4, 2020 with increased safety measures in place. Memo included in packet regarding return to work.
- b. Road Conditions - Parkington Rd- The culverts are being produced this week and we are anticipating delivery next week. CR 436 Floodwoods- Kim put in some fill so that the road is passable for the fulltime residents, but the road remains closed to thru traffic. Flodin Rd-The trappers have trapped a total of 4 beaver as of 04/20/2020. I had a virtual meeting with John G. to go over the drone images and since we do not have GIS capabilities, he will download it to my computer once we can open back up. The images show large quantities of water that are not necessarily a result of the beaver dams. John believes it is the result of extremely high-

water tables and Grass Lake is a closed basin. The land naturally slopes west to east and the beaver dams in there are blocking the water on the west side. Technically right now it is so high it is going over the beaver dams. I have reached out to Nancy for assistance on a plan to protect and preserve the road from future damage. I will reach out to Thompson Township as well. We have permissions from landowners Holt, Vertz, Lamb/Johnson, Miller, Weyerhaeuser, and Bacco to access and use property as needed. CR 437 Guardrail-I am working with Ken Papes from the Forest Service on options for placing sheet piling for stabilization. The area is part of the scenic river, so there are many restrictions. CR 450-We closed the road again this year due to water just north of Wagner Taylor Dam Rd. The 4 full-time residents are very unhappy with that decision. They have reached out to Senator McBroom and I responded with the reason why (for safety) and that we are looking into a fix for that area of the road. Barham provided me with 2 estimates; one to ditch and drain to Fox River for approximately \$40,000 and the other to lift the road and ditching approximately \$120,000. If we can work with the DNR to create a drainage ditch to the river it would be the most cost-effective solution. We would need to either get this on the RTF or find some type of grant to do the project.

- c. Chloride Primary Roads - We are scheduled for the 2nd week of June with VanDamme Trucking to apply chloride to our primary road system.
- d. Rolling Hills Timber Sale -The timber sale is complete. I included the letter from Grossman Forestry for closing out the sale.

J. Department Heads

- a. B. DeMars, Human Resource, informed the Board that she had completed quarterly payroll reports and thanked the Board for allowing her to work remotely.

K. Meeting Notices

- a. All travel & meetings cancelled until further notice

12. Public Comment:

T. Poniatoski asked via Facebook Live - What about 450, I'm wondering if it's legal to just close down a road that people live on? Effectively locking them in. County road 450 can be easily made workable by putting rocks down on about a half mile of the road where the swamp is washing it away. At least there would be a bottom to it! This was proven on a different section of this road about 4 years ago. It doesn't have to be a million-dollar project, just a single lane of rocks to keep us from getting stuck, thanks. Also, the culverts in the problem area are too small and plugged up so totally ineffective. The Commission is working on 450's issues.

J. Bowler stated via Facebook Live - Thank you and thanks for all that you guys have done for us workers through this.

D. Troyer thanked the Board for adopting the road abandonment policy. He stated he would continue to work with J. Frankovich and the Board.

K. Washburn asked for our attorneys contact information. Managing Director J. Frankovich will send it to him.

12. Adjournment

It was moved to adjourn the meeting at 8:11 A.M. by Commissioner T. Klarich, seconded by Commissioner R. LaCroix. Motion carried.


Thomas Klarich, Chairperson


Jean Frankovich, Managing Director