

**SCHOOLCRAFT COUNTY ROAD COMMISSION**  
**332N EAST ROAD, MANISTIQUE, MI 49854**  
**BOARD MEETING MINUTES**  
**December 8, 2021 - 7:00 a.m.**

000337

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
6. Public Comment
7. Unfinished Business
  - A. Cell Tower Lease Agreement (Closed Session) – Moved to 13A below (see Item 7.A. in minutes)
  - B. Ketvirtis Property Listing
  - C. Carmeuse Petition to Abandon
8. New Business:
  - A. Voucher 22-10
  - B. Resolution to Accept Abandonment of CRF 433 Quarry Rd
  - C. 2021 OPEB Actuarial
  - D. USDA Cooperative Agreement for Beaver Mitigation
  - E. MI State Police Commercial Vehicle Enforcement Division Reimbursed Service Rates FY 2022 – Effective 10-1-21 (added – See Item 4 in minutes)
9. Manager's Report
10. Engineer's Report
11. Department Heads
12. Meeting Notices
  - A. UPRBA February 3-4, 2022, Marquette, MI
  - B. Highway Conference & Road Show March 8-10, 2022, Lansing, MI
13. Public Comment
  - A. Cell Tower Lease Agreement (Closed Session)
14. Adjournment

**1. Call Meeting to Order:**

The meeting was called to order by Chairman T. Klarich at 7:00 A.M.

**2. Roll Call Information:** The roll was called for the Commissioners.

**Present:** Thomas Klarich  
Dale DuFour  
Robin LaCroix  
Keith Rochefort

**Absent:** Randy Lund

**It was moved** by Commissioner D. DuFour, seconded by Commissioner K. Rochefort, to excuse Commissioner R. Lund from today's meeting.

Ayes: Four  
Nays: None  
Absent: One

***Motion Carried***

**Also in Attendance:** Jean Vanderville, Managing Director; Tanya Hoar, Finance Director; Ian Stampfly, Engineer; Ann Peterson, Payroll/HR Coordinator; Roger Martin, Shop Foreman; Troy Basset, County Commissioner; Doug Troyer, Carmeuse.

**3. Pledge of Allegiance:** The pledge was recited.**4. Approval of Agenda:** Item 8.E. was added to the agenda, MI State Police Commercial Vehicle Enforcement Division Reimbursed Service Rates FY 2022 – Effective 10-1-21.

**It was moved** by Commissioner T. Klarich, seconded by Commissioner R. LaCroix, to approve the agenda with the addition of 8.E. – MI State Police Commercial Vehicle Enforcement Division Reimbursed Service Rates FY 2022 – Effective 10-1-21.

Ayes: Four  
Nays: None  
Absent: One

***Motion Carried*****5. Approval of Minutes:****A. Regular Meeting November 24, 2021**

**It was moved** by Commissioner R. LaCroix, seconded by Commissioner D. DuFour to approve the minutes of the regular meeting held on November 24, 2021.

Ayes: Four  
 Nays: None  
 Absent: One

***Motion Carried***

**6. Public Comment: None**

**7. Unfinished Business:**

**A. Cell Tower Lease Agreement (Closed Session):**

**It was moved** by Commissioner R. LaCroix, seconded by Commissioner T. Klarich, to move the Cell Tower Lease Agreement Closed Session to Item 13.A. on the agenda.

Ayes: Four  
 Nays: None  
 Absent: One

***Motion Carried***

**B. Ketvertis Property Listing:** There was currently no update. Dave Muxlow, real estate agent, has not been in communication with management. Commissioner R. LaCroix will reach out to D. Muxlow for an update.

**C. Carmeuse Petition to Abandon:** The petition to abandon another segment of the Quarry Road westerly to the end of the Wester property was discussed. Ian Stampfly noted that he checked the Latitude/Longitude coordinates, which look good. The petition to abandon has more than the required number of signatures.

**It was moved** by Commissioner R. LaCroix, seconded by Commissioner D. DuFour, to accept the petition and finalize abandonment of this segment of the road.

**Roll Call:**

LaCroix – yes  
 DuFour – yes  
 Rochefort – yes  
 Klarich – yes  
 Lund - Absent

***Motion Carried***

**8. New Business:**

**A. Vouchers 22-10**

**It was moved** by Commissioner D. DuFour, seconded by Commissioner K. Rochefort, to approve voucher 22-10.

**Roll Call:**

DuFour – yes

Rochefort – yes

LaCroix – yes

Klarich – yes

Lund - Absent

***Motion Carried***

**B. Resolution to Accept Abandonment of CR433 Quarry Road:** Two resolutions were provided to Accept Abandonment of portions of CR 433 – Quarry Road.

The first resolution was that the Schoolcraft County Board of Road Commissioners authorize the absolute abandonment of a 0.20-mile portion of public County Road 433, also known as Quarry Road in Mueller Township Pursuant to MCL 224.18, from Carmeuse Lime & Stone, Inc. The SCRC Board of Road Commissions authorized the absolute abandonment, and the property reverts by operation of law to the adjacent property owner and the road ceases to exist as a public highway.

**It was moved** by Commissioner D. DuFour, seconded by Commissioner R. LaCroix, to approve the proposed resolution as presented.

**Roll Call:**

DuFour – yes

LaCroix – yes

Rochefort – yes

Klarich – yes

Lund - Absent

***Motion Carried***

The second resolution was that the Schoolcraft County Board of Road Commissioners authorize the absolute abandonment of a 2.75-mile portion of public County Road 433, also known as Quarry Road in Mueller Township Pursuant to MCL 224.18 from Carmeuse Lime & Stone, Inc. The SCRC Board of Road Commissions authorized the absolute abandonment, and the property reverts by operation of law to the adjacent property owner and the road ceases to exist as a public highway.

**It was moved** by Commissioner K. Rochefort, seconded by Commissioner D. DuFour, to approve the proposed resolutions as presented.

**Roll Call:**

Rochefort – yes

DuFour – yes

LaCroix – yes  
 Klarich – yes  
 Lund - Absent

***Motion Carried***

**C. 2021 OPEB Actuarial:** T. Hoar provided an overview of the 2021 Watkins Ross OPEB Actuarial Report.

**D. USDA Cooperative Agreement for Beaver Mitigation:** A Cooperative Service Agreement between the Schoolcraft County Road Commission and the US Department of Agriculture Animal and Plant Health Inspection Service (APHIS) Wildlife Services (WS) was presented for consideration. Terms of a beaver trapping agreement were outlined.

**It was moved** by Commissioner D. DuFour, seconded by Commissioner R. LaCroix to approve the USDA Cooperative Agreement for Beaver Mitigation as presented.

**Roll Call:**

DuFour - yes  
 LaCroix – yes  
 Rochefort – yes  
 Klarich – yes  
 Lund - Absent

***Motion Carried***

**E. Commercial Vehicle Enforcement Division Michigan State Police Reimbursed Services Rates:** The Commercial Vehicle Enforcement Division of the Michigan State Police Reimbursed Services Rates for Fiscal Year 2022 was presented for seasonal weight restriction enforcement beginning in the spring of 2022.

**It was moved** by Commissioner K. Rochefort, seconded by Commissioner T. Klarich, to approve the Michigan State Police Motor Carrier Agreement as presented.

Ayes: Four  
 Nays: None  
 Absent: One

***Motion Carried***

**9. Manager's Report:**

**USDA:** I. Stampfly and J. Vanderville recently met with Tony Anderman of the USDA regarding a Cooperative Service Agreement for beaver damage control, which would replace the \$75.00 per beaver trapped by local trappers. (See Item 8.D. above)

**Certification Maps:** I. Stampfly and J. Vanderville have been working on verifying and updating the certification maps, which is due the end of December. Specific changes were noted.

**Christmas Holiday:** Due to the way the Christmas holidays fall on the calendar and the union contract, the office will be closed on Friday, December 24<sup>th</sup> for the Christmas Eve holiday and on Monday, December 27<sup>th</sup> for the Christmas Holiday.

**Truck E527:** Truck E527 had an electrical fire on Tuesday, November 30<sup>th</sup>. Damage appears to be contained to the Cab 2 engine harness. Mechanics believe they can repair the harness without having to purchase a new wiring harness. As of now they are able to fire up the truck without any smoke or fire.

**Gulliver Lake Special Assessment District:** Lake State Land Surveying is working with equalization to get the tax roll and start the survey project.

## 10. Engineer's Report:

**FLAP Grants:** Received the signed support letter for the FLAP Grants from Inwood Township on November 29<sup>th</sup>, which was attached to all applications and submitted on November 30<sup>th</sup>. An e-mail confirmation was received shortly after submission.

**Category A – Transportation Economic Development Fund:** Received an e-mail from Alex Nikoloff on December 2<sup>nd</sup> stating that a conference call was scheduled between Carneuse, himself, and the Michigan economic development Corporation (MEDC). Alex stated that he would share what he learns after the call.

**Township Road Reports:** No reports were given since the last board meeting. The plan is that their report will be presented at the Germfask Township meeting on December 13<sup>th</sup>.

**County Wide Sign Project:** IDR's have all been signed and submitted. I. Stampfly is still waiting for MDOT to sign the contract modification. Once the modification is signed and approved, the project can be sent to MDOT for review.

**Asset Management Plan:** Per statute we are required to develop and submit an asset management plan, which is due for completion on 10-1-2022. A full draft is anticipated by March or April. The asset management plan includes our road assets (paved and unpaved), bridge assets, culvert assets and sign assets. The plan also includes some financial resource information to aid in illustrating the funding gap in order to achieve our goals and to maintain the current system. The draft will be shared with the board once completed.

**Certification Maps:** Updates and corrections are being made to the certification maps to be submitted by December 31<sup>st</sup>. Although a lengthy process, it will improve the accuracy of our certification and possibly adjust the funding we receive to a more accurate amount.

**11. Department Heads:**

**Tanya Hoar, Finance Director:** T. Hoar reported that one more temporary driver is scheduled to begin work next week, which will fill the openings in Seney and leave one more opening in Manistique. She noted that it went well with the recent weather event without a full crew.

**Roger Martin, Shop Foreman:** R. Martin provided more details regarding Truck E527's electrical fire. He noted that the harness is savable, but the wire routing was incorrect when the truck was refurbished. They were able to pull the ECM from Truck 527 to put into Truck 531 to keep that one running.

**Troy Bassett, County Commissioner:** Troy Bassett provided an overview of Merwin Creek, noting there is money in the American Rescue Plan to spend there. The plan is to add two 20-foot sections of guardrail by the main road along with new bathrooms and two new signs.

The Zoning Administrator reported that the Zoning Committee took a vote, and the contract has been denied.

The Parks and Rec Committee needs members if anyone is interested.

**Doug Troyer, Carmeuse:** Doug Troyer expressed his gratitude to the SCRC for working with Carmeuse regarding CR433. He noted they are trying to get the rest of the road fixed and are hoping to have gates and signage completed.

**12. Meeting Notices:**

- A. UPRBA February 3-4, 2022, Marquette, MI
- B. Highway Conference & Road Show March 8-10, 2022, Lansing, MI

**13. Public Comment: None**

**13.A. Cell Tower Lease Agreement Closed Session:** The Board moved to Closed Session at this time.

**It was moved** by Commissioner R. LaCroix, seconded by Commissioner D. Dufour, to move into Closed Session at 7:44 am.

**Roll Call:**

LaCroix – yes  
 DuFour - yes  
 Rochefort – yes  
 Klarich – yes  
 Lund - absent

***Motion Carried***

It was moved by Commissioner T. Klarich, seconded by Commissioner D. DuFour, to move back to the Board regular session at 8:15 am.

**Roll Call:**

LaCroix – yes

DuFour - yes

Rocheport – yes

Klarich – yes

Lund - absent

***Motion Carried***

**14. Adjournment:**

The meeting was Adjourned by Chairman T. Klarich at 8:17 am on Wednesday, December 8<sup>th</sup>.

  
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Thomas Klarich, Chairperson

  
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Jean Vanderville, Managing Director