

**SCHOOLCRAFT COUNTY ROAD COMMISSION
332N EAST ROAD, MANISTIQUE, MI 49854
BOARD MEETING AGENDA
December 27, 2023 - 7:00 a.m.**

000724

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
6. Public Comment
7. Unfinished Business
8. New Business:
 - A. Voucher 24-12, 24-13
 - B. Award CR 433 & CR 453 Projects
9. Manager's Report
10. Engineer's Report
11. Department Heads
12. Meeting Notices
 - A. January 3, 2024, Annual Organizational Meeting
13. Public Comment
14. Adjournment

1. Call Meeting to Order

The meeting was called to order by Chairman T. Klarich at 7:00 am.

2. Roll Call: The roll was called for the Commissioners.

Present: Thomas Klarich
Dale DuFour
Robin LaCroix
Randy Lund
Keith Rochefort

Absent: None

Also in Attendance: Jean Vanderville, Managing Director; Ian Stampfly, Road Engineer; Ann Peterson, Payroll/HR Coordinator; Kim Rochefort, Road Foreman; Roger Martin, Shop Foreman.

3. Pledge of Allegiance: The pledge was recited.**4. Approval of Agenda:**

It was moved by Commissioner D. DuFour, seconded by Commissioner R. LaCroix, to approve the agenda as presented.

Ayes: Five
Nays: None

Motion Carried

5. Approval of Minutes:

It was moved by Commissioner K. Rochefort, seconded by Commissioner D. DuFour, to approve the minutes of December 13, 2023, as presented.

Ayes: Five
Nays: None

Motion Carried

6. Public Comment: None**7. Unfinished Business:** None

8. New Business:

000726

A. Vouchers 24-12:

It was moved by Commissioner D. DuFour, seconded by Commissioner T. Klarich, to approve voucher 24-12 as presented.

Roll Call:

DuFour - Yes

Klarich – Yes

Rocheftort – Yes

LaCroix – Yes

Lund - Abstain

Motion Carried

Voucher 24-13:

It was moved by Commissioner R. LaCroix, seconded by Commissioner R. Lund, to approve voucher 24-13 as presented.

Roll Call:

LaCroix – Yes

Lund - Yes

Rocheftort – Yes

DuFour - Yes

Klarich – Yes

Motion Carried

B. Award CR 433 & CR 453 Projects:

Based on the bids received for the projects, it was recommended that the projects be awarded as follows:

CR 433: Payne and Dolan

It was moved by Commissioner D. DuFour, seconded by Commissioner T. Klarich, to award the CR 433 project to Payne and Dolan.

Roll Call:

DuFour - Yes

Klarich – Yes

Lund - Yes

LaCroix – Yes

Rocheftort – Yes

Motion Carried

CR 453: Bacco

It was moved by Commissioner R. LaCroix, seconded by Commissioner R. Lund, to award the CR 453 project to Bacco.

Roll Call:

LaCroix – Yes

Lund - Yes

Rocheftort – Yes

DuFour - Yes

Klarich – Yes

Motion Carried

9. Manager's Report:

Rail Crossing CR 434: CRA has addressed the program via the listserv, but we have not received any details as it relates to the negotiated maintenance fees.

Drain Commission: Progress continues for each of the dams. A new website is being built. There is work in progress to remove Schoolcraft from the Manistique Lake Authority.

Local PASER Reimbursement: Awaiting on a meeting with TAMC to further discuss the budget and allocation of funds for PASER through CUPPAD.

Ruggles Road: The property owner has completed their title search and found the same result as what we discovered on our end. J. Vanderville will be looking at options for the future of the undeveloped portion of road and will bring information to the board after further research.

Autosist: Due to J. Vanderville's recent absence, the Autosist project is behind schedule. The January 1st deadline will be pushed out to January 15th.

Emissions Issues: R. Martin has found an alternative option for non-critical derates. J. Vanderville is researching our ability to implement turning off the non-critical derates.

February Straits Area Council Meeting: The Straits Area council Meeting has been rescheduled to February 13th. Commissioners are asked to please advise A. Peterson of their intent to attend.

Annual Organizational Meeting: J. Vanderville has posted and advertised our special meeting for the annual organizational meeting for Wednesday, January 3rd, 2024, at 7:00 am.

MCRCSIP Recent Revisions to the Public Employment Relations Act (PERA): A memorandum was provided outlining information to be provided to union

representatives for employees who are members of the bargaining unit, regardless of whether any individual employee objects or chooses not to become a member of the union. The required information must be provided within 30 days of hiring and every 90 days for all employees represented by the bargaining representative. The requirement is effective February 13, 2024.

10. Engineer's Report:

FLAP Projects: The design exceptions have been submitted and just need to be signed. The other final submittal documents have been submitted as well. It is not certain which bid letting these projects will end up in, but the board will be informed when possible.

CR-433 & CR-453: We received two bids for each project. The bidders were Payne & Dolan and Bacco. Payne & Dolan was the low bidder for the CR-433 project and Bacco was the low bidder for the CR-453 project. The bid tabulation is included in your packet. It was recommended to award the CR-433 project to Payne & Dolan and the CR-453 project to Bacco.

Township Work: I. Stampfly presented Mueller Township with their 5-year plan. They would like to see a couple of other estimates to consider for the future. Currently, he does not think they will be doing any work soon.

Fish & Wildlife Service: I. Stampfly had a meeting with FWS to go over another funding possibility for culvert projects. They discussed one project that will fit the criteria and he will plan to apply for it in the future: the culverts on Bursaw Creek on Schuster Road and CR-435. He also received an email stating that the FWS would like proposals for the Iron Creek project on CR-437 and the Mezik Creek project on CR-436. This does not mean we have funding for those projects, but it is a good sign that they were both selected to have a proposal submitted.

EGLE Permit: I. Stampfly finished the permit application for the culvert on N. Kendall Road. EGLE asked for a couple additional items that he hopes to get this week. We are planning to replace this culvert in 2024.

CR-448 @ Stutts Creek: No comments have been received back yet.

MDOT Detour Maps: I. Stampfly has started to develop additional maps to help us with trunkline closures. These maps/drawings will provide a zoomed in view for each intersection we have to place signs at for the detour. The plan is to have copies of these maps in each emergency trailer and here in the office.

2025 Federal-Aid Projects: I. Stampfly has started working on the design and NEPA documents for 2025 projects. MDOT has announced that the buyout program will be paused for 2025, so all projects will have to go through the MDOT letting process. Due to the additional time this takes. I. Stampfly thought that getting a jump start on these projects would be worthwhile.

CR436: I. Stampfly reported that, if the weather continues with no snow, there are at least two weeks of tree work to do. After that, if there is still no snow, they will see how much money is left and could potentially start work on CR436. There is ½ mile with one landowner, all private. They will mark the trees they want to keep, and we will cut and chip the rest of the trees if there is still no snow.

11. Department Heads:

Kim Rochefort: The Manistique crew has been working on pulling berms. In the spring they will blade and add gravel to roads that need it. They will be blading Peterson Road today and adding gravel, as it is very muddy. It will be cleaned up in the spring.

All of old US-2 has always been certified but has only been plowed or maintained up to the turnaround in the past. However, we are going to continue the berm removal the entire length of the certified road. Regarding plowing, Road Foreman K. Rochefort suggested still only plowing to the turnaround and posting a sign that we do not plow beyond that point, similar to a seasonal road sign.

Roger Martin: Extended a big thank you to Manistique Automatics, who fixed the main drive shaft in 539 (sander) when it broke. He had it fixed in two hours and built a new shaft for us. He refuses to charge us for the labor.

Ann Peterson: Reviewed Policy HR1.01 after making the requested revisions that were contingent for approval at the last meeting.

Verified attendance at the UPRBA meeting February 1st and 2nd.

Full-time Hiring Plan: R. LaCroix began discussion of the potential hiring of two or three full-time employees in the spring and asked if we could not begin the process of advertising / interviewing earlier than that. Foreman K. Rochefort noted that he likes to have temps throughout the winter to determine if they would make good fulltime employees. J. Vanderville noted that hiring full-time employees too soon would result in having to terminate those already hired as temps. After discussion, it would be best to have advertising begin in February for spring hiring.

It was moved by Commissioner R. LaCroix, seconded by Commissioner K. Rochefort, to begin advertising for full-time drivers in February for spring hiring.

Ayes: Five
Nays: None

Motion Carried

12. Meeting Notices:

January 3, 3024 Annual Organizational Meeting

13. Public Comment: None

14. Adjournment: The meeting was adjourned at 7:51 am.


Thomas Klarich, Chairperson


Jean Vanderville, Managing Director