

SCHOOLCRAFT COUNTY ROAD COMMISSION
332N EAST ROAD, MANISTIQUE, MI 49854
BOARD MEETING AGENDA
May 13, 2020 - 7:00 a.m.

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
6. Public Comment:
7. Old Business:
8. New Business:
 - A. Voucher 20-31, 20-32 & 20-33
 - B. Non-CDL Employee Policy
 - C. Brittany LOA
 - D. Award RFP 2020-01 Guardrails, Terminals, Reflectors, & Posts
 - E. Gradall Competitive Bid (Used)
 - F. Critical Bridge Resolutions
 - G. Preparedness and Response Plan COVID-19
9. Manager's Report
10. Department Heads
11. Meeting Notices
 - A. Straits Area Council Meeting Tuesday May 19, 2020 @ 9:00 am via Zoom
12. Public Comment
13. Adjournment

1. Call Meeting to order:

The meeting was called to order by Chairman T. Klarich at 7:05 A.M.

2. Roll Call Information:

Roll call showed the following Board Members in attendance:

Thomas Klarich, Randy Lund, Keith Rochefort, Dale DuFour

Absent:

Robin LaCroix

Also, in attendance:

Jean Frankovich, Managing Director

Tanya Hoar, Finance Director

Brittany DeMars, Human Resources

3. Pledge of Allegiance: The pledge was recited

4. Approval of Agenda:

It was moved to approve the agenda by Commissioner D. DuFour, seconded by Commissioner R. Lund. Motion carried.

Roll Call:

D. DuFour – Yes

R. Lund -Yes

K. Rochefort – Yes

T. Klarich – Yes

R. LaCroix – Absent

5. Approval of Minutes

It was moved to approve the minutes by Commissioner R. Lund seconded by Commissioner T. Klarich. Motion carried.

Roll Call:

R. Lund – Yes

T. Klarich - Yes

D. DuFour – Yes

K. Rochefort – Yes

R. LaCroix - Absent

6. Public Comment: None

7. Old Business: None

8. New Business:

A. Vouchers 20-31, 20-32 & 20-33

It was moved to approve vouchers 20-31, 20-32 & 20-33 by Commissioner K. Rochefort, seconded by Commissioner D. DuFour. Motion carried.

Roll Call:

K. Rochefort – Yes

D. DuFour - Yes

R. Lund – Yes

T. Klarich – Yes

R. LaCroix – Absent

B. Non- CDL Employee Policy

It was moved to approve the Non-CDL Employee Policy by Commissioner K. Rochefort, seconded by Commissioner T. Klarich. Motion carried.

Roll Call:

K. Rochefort – Yes

T. Klarich – Yes

R. Lund – Yes

D. DuFour – Yes

R. LaCroix – Absent

C. Brittany LOA

It was moved to pay a cell phone allowance for March, April, and May and to deny the LOA by Commissioner K. Rochefort, seconded by Commissioner R. Lund. Motion carried.

Roll Call:

K. Rochefort – Yes

R. Lund- Yes

D. DuFour – Yes

T. Klarich – Yes

R. LaCroix – Absent

D. Award RFP 2020-01 Guardrails, Terminals, Reflectors, & Posts

It was moved to award RFP 2020-01 Guardrails, Terminals, Reflectors, & Posts to Action Traffic by Commissioner T. Klarich seconded by Commissioner D. DuFour. Motion carried.

Roll Call:

T. Klarich – Yes
D. DuFour – Yes
K. Rochefort – Yes
R. Lund – Yes
R. LaCroix – Absent

E. Gradall Competitive Bid (Used)

It was moved to allow Shop Foreman G. Dibble to inspect and purchase the 2006 Gradall XL 4100 II by Commissioner T. Klarich, seconded by Commissioner K. Rochefort. Motion carried.

Roll Call:

T. Klarich – Yes
K. Rochefort – Yes
R. Lund – Yes
D. DuFour – Yes
R. LaCroix – Absent

It was moved to finance the 2006 Gradall XL 4100 II through State Savings Bank by Commissioner D. DuFour, seconded by Commissioner R. Lund. Motion carried.

Roll Call:

D. DuFour – Yes
R. Lund – Yes
K. Rochefort – Yes
T. Klarich – Yes
R. LaCroix – Absent

F. Critical Bridge Resolution

It was moved to accept the critical bridge resolution as presented by Commissioner T. Klarich, seconded by Commissioner D. DuFour. Motion carried.

Roll Call:

T. Klarich – Yes
D. DuFour – Yes
R. Lund – Yes
K. Rochefort – Yes
R. LaCroix – Absent

G. Preparedness and Response Plan COVID-19

It was moved to accept the preparedness and response plan for COVID -19 by Commissioner K. Rochefort, seconded by Commissioner T. Klarich. Motion carried.

Roll Call:

K. Rochefort – Yes
T. Klarich – Yes
R. Lund – Yes
D. DuFour – Yes
R. LaCroix – Absent

9. Manager's Report

- a. UPDATE: VanDamme has moved our scheduled application for primary roads to May 18th.
- b. Restrictions have been lifted on most of the county except for the northern most parts, Parkington Rd, and East and West Edge. Additional restrictions have been lifted. For the most part the northern parts of the county are still under road restrictions.
- c. Kim has requested hiring 2 new temporary non-cdl employees to cover the park. The crew is not interested in taking the park this year due to COVID-19. Parks open May 15th.

H. Department Heads

- a. T. Hoar, Finance Director, went over our current MTF numbers, things are looking better than expected.

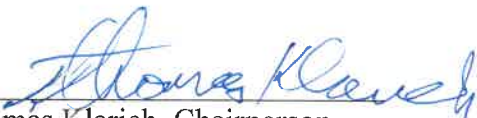
I. Meeting Notices


- a. Straits Area Council Meeting Tuesday May 19, 2020 @ 9:00 am via Zoom

12. Public Comment: None

13. Adjournment

The meeting was adjourned at 7:53 A.M. by Commissioner T. Klarich.


Thomas Klarich, Chairperson


Jean Frankovich, Managing Director