

SCHOOLCRAFT COUNTY ROAD COMMISSION
332N EAST ROAD, MANISTIQUE, MI 49854
BOARD MEETING MINUTES
January 12, 2022 - 7:00 a.m.

000353

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes:
 - A. December 22, 2021, Regular Session
 - B. January 5, 2022, Organizational
6. Public Comment
7. Unfinished Business:
 - A. Cell Tower Lease Agreement
 - B. Ketvirtis Property Listing
8. New Business:
 - A. Voucher 22-13, 22-14, 22-15 & 22-16
 - B. Act 51 Certification Maps
 - C. Clean Diesel Grant EGLE
9. Manager's Report
10. Engineer's Report
11. Department Heads
12. Meeting Notices:
 - A. Straits Area Council meeting February 1, 2022, Mackinaw City
 - B. UPRBA February 3-4, 2022, Marquette, MI
 - C. CRA Annual and Roadshow March 8-10, 2022, Lansing, MI
13. Public Comment
14. Adjournment

1. Call Meeting to Order:

The meeting was called to order by Chairman T. Klarich at 7:00 A.M.

2. Roll Call Information: The roll was called for the Commissioners.

Present: Thomas Klarich
Robin LaCroix
Keith Rochefort
Randy Lund

Absent: Dale DuFour

Also in Attendance: Jean Vanderville, Managing Director; Tanya Hoar, Finance Director; Ian Stampfly, Engineer; Ann Peterson, Payroll/HR Coordinator; Kim Rochefort, Road Foreman; Roger Martin, Shop Foreman, Troy Bassett, County Commissioner.

3. Pledge of Allegiance: The pledge was recited.**4. Approval of Agenda:**

It was moved by Commissioner R. Lund, seconded by Commissioner K. Rochefort, to approve the agenda as presented.

Ayes: Four

Nays: None

Absent: One (D. DuFour)

Motion Carried

5. Approval of Minutes:**A. Regular Meeting December 22, 2021**

It was moved by Commissioner K. Rochefort, seconded by Commissioner T. Klarich, to approve the minutes of the regular meeting held on December 22, 2021.

Ayes: Three

Nays: None

Abstain: One (R. Lund)

Absent: One (D. DuFour)

Motion Carried

B. Organizational Meeting January 5, 2022

It was moved by Commissioner T. Klarich, seconded by Commissioner K. Rochefort, to approve the minutes of the Organizational Meeting held on January 5, 2022.

Ayes: Three

Nays: None

Abstain: One (R. Lund)

Absent: One (D. DuFour)

Motion Carried**6. Public Comment: None****7. Unfinished Business:**

A. Cell Tower Lease Agreement: No new updates.

B. Ketvertis Property Listing: The listing is moving forward with little progress. Dave Muxlow has indicated that there is one interested party.

8. New Business:**A. Vouchers 22-13, 22-14, 22-15 & 22-16**

It was moved by Commissioner K. Rochefort, seconded by Commissioner T. Klarich, to approve vouchers 22-13, 22-14, 22-15 & 22-16 as presented.

Roll Call:

Rochefort – yes

Klarich – yes

Lund - yes

LaCroix – yes

DuFour – Absent

Motion Carried

B. Act 51 Certification Maps: I. Stampfly has been updating and improving Act 51 Certification Maps, which were provided for review and approval by the board. An overview was presented, showing the addition of townships, ranges, etc. The edges of the maps indicate which map to refer to for additional reference. The front page shows certified miles by township, certified roads vs. township roads and the full total miles of roads, in addition to other information. These new maps will be placed on the SCRC website once MDOT approves and signs off on them.

It was moved by Commissioner K. Rochefort, seconded by Commissioner R. Lund, to approve the Act 51 Certification Maps as presented.

Ayes: Four

Nays: None

Absent: One (D. DuFour)

Motion Carried

C. Clean Diesel Grant EGLE: I. Stampfly provided an overview of the Clean Diesel Grant EGLE, which is offered each year to upgrade motors and equipment to help reduce emissions. There is currently a maximum of \$325k available for engine replacements, full replacements, etc., of which we can request from \$25k up to the full amount (35/65 match with our portion being the 65%). Money would be reimbursed to the SCRC based on what equipment is chosen to be replaced. There are guidelines to consider, such as the existing equipment being replaced must be destroyed, as the fleet cannot be expanded. However, anything can be removed from the equipment for use, after destroying the chassis and the motor. Requests are due by February 18th.

After consideration and discussion, members of the board provided their consensus to move forward with replacement of two full trucks through this program. Truck options include E535, E537, B281, B285 or B290.

9. Manager's Report:

Meeting with Transit: There was nothing new to report. J. Vanderville spoke with John Stapleton at the local RTF meeting, who indicated he had not yet heard back from Bittner Engineering.

Letter to the Editor: J. Vanderville will not be responding to the recent Letter to the Editor that appeared in the Pioneer Tribune, as the complaints were answered with the *Winter Operations* press release previously published that discussed winter maintenance and priority routes.

Act 51 Certification Maps: Two changes were made, which were included for the Board's review, one to remove the portion of Quarry Road that was abandoned and the other to add the portion of Pine St (Old M77) that was found to be missing on the certification maps.

RTF Regional Meeting: The RTF Regional Meeting was held on January 11, 2022, at 11:00 am. The road projects and illustrative projects discussed at the local RTF meeting were submitted for final approval. Discussion was held regarding the non-repayment of funds to Marquette CRC, which was decided based on the facts and Josh Grab's recommendation. However, after discussions at the meeting, it was determined that we may owe the \$42k to the MCRC. If so, the five-year plan will need to be updated to include this potential repayment.

IJA Infrastructure Investment and Jobs Act: Based on the uncertainty of the funding, the decision was made to hold off on including any projects in this year's budget for this funding. However, the funds have now become available, and another local RTF meeting needs to be held to discuss how to use them. Illustrative projects in the RTF that could be advanced if the funding should come through were included (see CRA letter), or request can be made to change the scope on an existing project to increase the limits.

Open Meetings Act: MCRCSIP's update to the Open Meetings Act was included and discussed. Members not physically present at board meetings may call in but will not be counted as part of the quorum and will not have voting rights. It was noted that R. Lund plans to attend all meetings in January and February pending there are no unforeseen issues.

Ketvertis Property Listing: See update above (7.B.). The interested party is interested in the motel property with the SCRC property as a development option. There has been no progress on the easement. Dave Muxlow will also work with the Sault Tribe to gain an easement through their property.

Clean Diesel Grant: See update above (8.C.).

10. Engineer's Report:

Township Work: Estimates are ready for Manistique and Hiawatha Townships. Manistique Township estimates include Dillexie Lane, N. Krummich Road (Environmental Lab), N. Kendall Road and E. Kendall Road (unpaved segment). These will be presented at this month's township meeting. Hiawatha Township estimates include the following:

1. Dawson Road & Beckman Road (southern segment only, CR-440 to Dawson Road)
2. Dawson Road, W. Tennant Drive, Evergreen Drive and Asp Road
3. Frankovich Road, Evergreen Drive, Asp Road, W. Tennant Drive

County Wide Sign Project: No updates have been received from MDOT at this time. If no correspondence is received by the end of the week, I. Stampfly will reach out to get an update. It is not uncommon for file reviews to take a few weeks or longer if other projects were submitted prior.

Road Acceptance Specifications: I. Stampfly has started developing a minimum standard for roads to be accepted into the county road system. Other counties have such a standard or specification and it would be beneficial for us to have a set standard rather than treat each on a case-by-case basis. However, the specifications would still provide latitude to SCRC to adjust the specifications as we see fit for unique circumstances. It will be shared once a completed rough draft is completed, which is estimated to be ready within the next two board meeting dates. He will be replacing and updating the specifications currently available. These specifications are intended to provide options and guidance should someone decide to build a road.

Certification Maps: See update above (8.B.).

11. Department Heads:

Troy Bassett, County Commissioner: He noted there will be a County Board meeting Thursday, January 13th, beginning at 4:30 pm. They had an Organizational Meeting as well, with a couple of committee assignments. The American Rescue Plan is in motion, and discussions are being held as to how the money should be spent. Other items to be discussed include Building and Grounds, Security Items and Germfask Water.

Tanya Hoar, Finance Director: N/A

Kim Rochefort, Road Foreman: The crew has been busy cutting trees and plowing snow.

Roger Martin, Shop Foreman: The crew is working on keeping all the equipment running.

Ann Peterson: N/A

12. Meeting Notices:

- A. Straits Area Council Meeting February 1, 2022, Mackinaw City
- B. UPRBA February 3-4, 2022, Marquette, MI
- C. CRA Annual & Road Show March 8-10, 2022, Lansing, MI

13. Public Comment: None

14. Adjournment:

The meeting was Adjourned by Chairman T. Klarich at 7:31 am on Wednesday, January 12th.


Thomas Klarich, Chairperson


Jean Vanderville, Managing Director