

SCHOOLCRAFT COUNTY ROAD COMMISSION
332N EAST ROAD, MANISTIQUE, MI 49854
BOARD MEETING AGENDA
August 12, 2026 - 7:00 a.m.

001180

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
6. Public Comment
7. Unfinished Business:
8. New Business:
 - A. Voucher 26-43 & 26-44, & 26-45
 - B. June Financial Statements
 - C. Section 115 Retiree Health Care Fund Withdrawal
 - D. MDOT Form 2067 PA 152
 - E. Budget Assumptions Discussion
9. Manager's Report
 - A. Commissioner Comments
10. Engineer's Report
 - A. Commissioner Comments
11. Department Heads
12. Commissioner's Comments:
13. Meeting Notices
 - A. RTF Regional Training, September 22, Escanaba
 - B. Commissioner's Seminar, September 27-28, Mt. Pleasant
14. Public Comment
15. Adjournment

1. Call Meeting to Order

The meeting was called to order by Chairman T. Klarich at 7:00 am.

2. Roll Call: The roll was called for the Commissioners.

Present: Thomas Klarich
Robin LaCroix
Randy Lund
Keith Rochefort
Wayne Johnson

Absent: None

Also in Attendance: Tanya Hoar, Finance Director; Ian Stampfly, Road Engineer; Michelle Steffen, HR Generalist; Kim Rochefort, Road Foreman, Troy Bassett, Commissioner

Absent: Jean Vanderville, Managing Director; Roger Martin, Shop Foreman

3. Pledge of Allegiance: The pledge was recited.**4. Approval of Agenda:**

It was moved by Commissioner W. Johnson, seconded by Commissioner R. LaCroix, to approve the agenda as presented.

Ayes: Five

Nays: None

Motion Carried

5. Approval of Minutes:

Board Meeting 7-20-2026:

It was moved by Commissioner K. Rochefort, seconded by Commissioner W. Johnson, to approve the Board Meeting minutes from 7-20-2026 as presented.

Ayes: Five

Nays: None

Motion Carried

6. **Public Comment:** None

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7. **Unfinished Business:** None

8. **New Business:**

A. Voucher 26-43 & 26-44, & 26-45:

It was moved by Commissioner K. Rochefort, seconded by Commissioner R. LaCroix, to approve the Voucher 26-43 & 26-44, & 26-45 as presented.

Roll Call:

Rochefort – Yes

LaCroix – Yes

Johnson – Yes

Lund – Yes

Klarich – Yes

Motion Carried

B. June Financial Statements: T. Hoar provided an overview of the June Financial Statements.

It was moved by Commissioner W. Johnson, seconded by Commissioner R. LaCroix, to approve the June Financial Statements as presented.

Ayes: Five

Nays: None

Motion Carried

C. Section 115 Retiree Health Care Fund Withdrawal: T. Hoar provided a Resolution regarding Section 115 Retiree Health Care Fund Trust Withdrawal for the purpose of funding healthcare benefits to retirees of the SCRC. The withdrawal amount request is for \$40,000 for the purpose of retiree medical insurance premiums.

It was moved by Commissioner W. Johnson, seconded by Commissioner R. Lund, to approve Section 115 Retiree Health Care Fund Trust Withdrawal Resolution for \$40,000.

Roll Call:

Johnson - Yes

Lund – Yes

Rochefort – Yes

LaCroix – Yes

Klarich – Yes

Motion Carried

D. MDOT Form 2067 PA 152: MDOT Form 2067 – Annual Certification of Employee-related Conditions was discussed.

It was moved by Commissioner R. LaCroix to table MDOT Form 2067 PA 152 for further discussion at a later date. The motion to table was subsequently rescinded by Commissioner R. LaCroix.

It was moved by Commissioner W. Johnson, seconded by Commissioner K. Rochefort, to approve MDOT Form 2067 as presented.

Ayes: Five

Nays: None

Motion Carried

E. Budget Assumption Discussion: T. Hoar provided an overview of the 2027 Budget Assumptions. The actual 2027 budget will be provided at the next board meeting for review and approval.

9. Manager's Report:

PA 91 of 2026 HB 4415: The introduced Bill to increase expenditure limits has been enacted effective July 27, 2026. There are two policies that we will visit and bring up to date. Policies F3.04 Approval Levels for Specific Expenditures and F2.00 Competitive Bidding. The significant changes include increasing the threshold for sealed bids from \$15,000 to \$75,000 along with increasing the emergency threshold to \$250,000 and sealed bids required for any passenger vehicles and trucks weighing less than 10,000 pounds. Based on our experience of sealed bids for passenger vehicles it may be worth a discussion on utilizing MiDeal for all passenger vehicle purchases. A copy of the Enrolled HB 4415 is included in your packet. Policy changes will be coming at a future date.

Fleet Preventative Maintenance Program: We are actively working on a preventative maintenance program for our fleet and will plan a presentation for the board soon.

JSA's: While a crew member was on light duty, he was able to assist in completing our JSA project. We now have 21 completed JSA's. The JSA's are a guidance for the crew on required PPE, potential hazards, and standard operating procedures for the job/task. This project will be a great addition to onboarding new employees and a resource for existing employees.

Manistique Public Safety: Public Safety has requested the use of our grounds to do their annual driving course training. They will be here on Sunday, August 30th.

RFP for Blades: Generally, this would go before the board for approval to advertise, but with the new threshold this item will most likely not exceed the \$75,000 threshold. I would like to do competitive bidding instead of the previous practice of sealed bids.

PA 152: I am recommending that we opt out.

10. Engineer's Report:

Township Projects: Our township paving projects have all been paved and the gravel driveways have been completed. We are planning to place the gravel shoulders and topsoil the week of August 10th. After the shoulders and topsoil/restoration are completed, the projects will be done.

We still have Gierke Road to complete for Thompson Township; it is a 6-inch gravel lift and tentatively we are planning to complete the project later this month.

CR-455 Overlay: Bacco has submitted the completion letter for this project. There is one thing I am going to note on the final inspections to repair/replace. I believe the damage occurred while Bacco was shouldering as it was very hot; the damaged area looks like the roller turned while on the asphalt. I'll keep you informed about the repair of this damaged area.

Clear Lake Road: Bacco has not submitted a completion letter for this project yet, but it is essentially complete. I noted a couple of things I wanted them to address and if they are not completed prior to final inspection, I'll document it there.

CR-437 New Pavement: Bacco has also not submitted a completion letter for this project, but it is essentially complete. Again, I noted a couple of things for them to address and if they aren't done then I'll document it on the final inspection.

CR-432 & CR-433 Chip Seal: Fahrner has submitted the completion letter for this project, and they delivered a good product. There were no issues during construction, and I didn't notice anything to note on the final inspection. The final inspection will be done in conjunction with all the other federal aid projects once they are formally completed (letters have been submitted).

USFS Partnership/GLRI: I met with the Forest Service at Iron Creek on CR-437. It is not official, but it sounds like they were able to capture Great Lakes Restorative Initiative (GLRI) funding to replace the culvert under the trail about 50 yards away from the county road. If this funding does come through, it would be approximately \$350,000 to go towards this project. The USFS has been a great partner on this so far and I hope we can deliver a successful project in the next few years.

11. Department Heads:

Tanya Hoar:

Has been working on the 2027 budget.

Attended a leadership training that was presented by Linnea Rader.

The recent staff picnic was great. The new venue was beautiful.

Kim Rochefort:

Attended a meeting at Emmett CRC in Harbor Springs. The group was informed that there is a company in Alpena who is interested in providing chloride to road commissions in the U.P.

Noted that when Kendall is not driving and is working in the garage, that he knows his way around and does not need supervision from the Shop Foreman.

Michelle Steffen:

Four applicants have been identified to move forward in the recruitment process and will be sent invites to complete the assessment. Once completed, interviews will be scheduled. Michelle will send the spreadsheet to the Commissioner's for review.

12. Commissioner's Comments:**Troy:**

Austin Clark resigned. He accepted a job as a project manager. Advertising will begin this week. You will need to speak with Corey regarding zoning permits.

Steve has retired. Rob Bosanic will replace Steve.

The Casino and Trails Association will be giving a presentation on the RV Park at the next board meeting.

New airport runway replacement coming spring of 2027.

There have been no issues with jail inspections.

Commissioner K. Rochefort questioned the new streetlight and where we are at with it being installed. Those in attendance did not have an answer to the question.

13. Meeting Notices:

A. RTF Regional Training, September 22, Escanaba

B. Commissioner's Seminar, September 27-28, Mt. Pleasant

14. Public Comment: None**15. Adjournment:** The meeting was adjourned at 8:30 am.
Thomas Klarich, Chairperson
Jean Vanderville, Managing Director