

SCHOOLCRAFT COUNTY ROAD COMMISSION
332N EAST ROAD, MANISTIQUE, MI 49854
BOARD MEETING AGENDA
February 25, 2026 - 7:00 a.m.

001099

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
6. Public Comment
7. Unfinished Business:
8. New Business:
 - A. Voucher 26-20 & 26-21
 - B. Award Pavement Marking/Snowmobile Crossing Bid
 - C. January Financial Statements
 - D. Negotiation Strategy Discussion (Closed Hearing)
9. Manager's Report
 - A. Commissioner Comments
10. Engineer's Report
 - A. Commissioner Comments
11. Department Heads
12. Commissioner's Comments:
13. Meeting Notices
 - A. Special Board Meeting February 26, 2026, 9:30 am
 - B. CRA Annual Highway Conference March 24 – 26, Lansing
14. Public Comment
15. Adjournment

1. Call Meeting to Order

The meeting was called to order by Chairman T. Klarich at 7:00 am.

2. Roll Call: The roll was called for the Commissioners.

Present: Thomas Klarich
Randy Lund
Wayne Johnson

Absent: Robin LaCroix
Keith Rochefort

Also in Attendance: Jean Vanderville, Managing Director; Ian Stampfly, Road Engineer; Tanya Hoar, Finance Director; Michelle Steffen, HR Generalist, Roger Martin, Shop Foreman, Kim Rochefort, Road Foreman, Paul Walker, County Commissioner

Absent: None

3. Pledge of Allegiance: The pledge was recited.**4. Approval of Agenda:**

It was moved by Commissioner W. Johnson, seconded by Commissioner R. Lund, to approve the agenda as presented.

Ayes: Three

Nays: None

Absent: Two

Motion Carried

5. Approval of Minutes:**Board Meeting 2-11-2026:**

It was moved by Commissioner R. Lund, seconded by Commissioner W. Johnson, to approve the Board Meeting minutes from 2-11-2026 as presented.

Ayes: Three

Nays: None

Absent: Two

Motion Carried

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6. **Public Comment:** None

7. **Unfinished Business:** None

8. **New Business:**

A. Voucher 26-20 & 26-21:

It was moved by Commissioner W. Johnson, seconded by Commissioner R. Lund, to approve the Vouchers 26-20 & 21 as presented.

Roll Call:

Johnson – Yes

Lund – Yes

Klarich – Yes

Absent: Two

Motion Carried

B. Award Pavement Marking/Snowmobile Crossing Bid: I. Stampfly presented the bid tabulation for the 2026 pavement marking. We only received one bid and that was from PK Contracting.

It was moved by Commissioner R. Lund, seconded by Commissioner W. Johnson, to approve the bid tabulation from PK Contracting as presented.

Ayes: Three

Nays: None

Absent: Two

Motion Carried

C. January Financial Statements: T. Hoar presented the January 2026 Financial Statements.

It was moved by Commissioner W. Johnson, seconded by Commissioner R. Lund, to approve the January Financial Statements as presented.

Ayes: Three

Nays: None

Absent: Two

Motion Carried

- D. Negotiation Strategy Discussion (Closed Hearing):** Section MCL 15.268(c), for strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either party requests a closed hearing.

It was moved by Commissioner W. Johnson, seconded by Commissioner R. Lund, to move to closed session at 7:50 am.

Roll Call:

Johnson – Yes

Lund – Yes

Klarich – Yes

Absent: Two

Motion Carried

It was moved by Commissioner R. Lund, seconded by Commissioner W. Johnson to move to open session at 10:47 am.

Roll Call:

Lund – Yes

Johnson – Yes

Klarich – Yes

Absent: Two

Motion Carried

9. Manager's Report:

Road Funding Package/State Budget: At the Commissioners in the Classroom meeting the discussion came up regarding the NRF and Marijuana Wholesale Tax, Denise assured the group that they have high confidence in the wholesale tax being implemented and that CRA has provided an Amicus Brief. The Amicus Brief is a 40-page document, so I emailed each of you a copy.

Marijuana Rescheduling: MCRCSIP included an article in their recent Pool Cue, written by Attorney Andrew Cascini. I have included a copy in your board packet.

Legislative Priority: Thank you for discussing the drain commission priority at the Straits Area Council. I am hopeful that we will see this in next year's Legislative Priorities.

The 2026 Legislative Priorities are ready for the annual meeting in March. I sent each of you a copy via email. The only thing I noticed is that the Straits, it was requested that the "Township Matching Program" be changed to "Township Collaboration Program" and the draft shows "Township Contribution Program". I may talk at our Straits members and see if they would like to make a motion at the annual meeting to correct that.

Negotiating Committee: We have completed the draft contract. As of 02/19/26 the document is being sent to the Contract Services Division for review and preparation for the placement on the State Administrative Board agenda.

Notice of Trespass: We received a letter on 02/19/2026 regarding pushing snow beyond the ROW. MCRSCIP has supplied a response and opportunity for claim submission from the aggrieved party. James has secured a location for snow placement on Township property. Copy of the letter included in your packet.

PASER Rating: I have notified CUPPAD of our desire to be considered in their reimbursement program for PASER collection on both the Federal Aid and Non-Federal Aid systems. Historically, we have been awarded the reimbursement.

Popour, Poupour, Poupore Rd: The county clerk sent an email that she was notified that the spelling of the road has been changed. This sign has been changed a few times, because each time we receive a call we change it. In my initial research, it appears that all spellings of the road are in use. I am going to schedule time to meet with the postmaster and see what the USPS has to say about the spellings. If that doesn't get us in the right direction, then I will try to meet with the sheriff to see what was implemented when they went to 911 addressing. I haven't received any complaints about undeliverable packages, just beliefs on how to spell it.

911 Committee: Sheriff Willour recently contacted me to request sitting on the 911 committee. He indicated that the bylaws suggest a member of the road commission. The committee meets approximately 4 times a year. I agreed to sit on our local 911 committee.

Closed Hearing: It's been a while since our last closed session, so I just wanted to give a reminder when going into closed session, the motion must include the exemption and a roll call vote. No actions can take place in closed session. We will be going into closed session under exemption 15.268(c) for strategy and negotiation session connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing. The board would be the requesting party.

10. Engineer's Report:

2025 Projects: We received comments from MDOT on all three of our federal aid projects from 2025 and I have started to work on addressing those comments to close out the projects.

CR-437 @ Iron Creek and CR-442 @ Spring Creek: The USFWS wanted to see a full proposal for CR-442 @ Spring Creek but not CR-437 @ Iron Creek. The full proposal has been completed and submitted to USFWS. I'll let you know as that progresses.

For CR-437 @ Iron Creek, I am continuing to work with the forest service on the other grant funding source. The grant is part of the Great Lakes Restoration Initiative or GLRI program. I put together an estimate for the forest service to use in the application once it comes open. More to come on this as well.

BUILD Grant: Jean found information on a federal grant source known as BUILD. This grant program previously was known as RAISE. It is an annual grant application tailored to larger scale projects. I have talked to CUPPAD and will have them help me put an application together next winter; unfortunately, it is too late to apply this year and meet the deadline.

The project CUPPAD and I discussed would include reconstructing all of Port Inland Road with bike lanes down to CR-431, replacing one or both bridges (depending on if we receive critical bridge funds for the Milakokia structure), and paving CR-431 down to the lighthouse with bike lanes as well. By incorporating bike lanes, the project will score better on the application for having a multi-modal impact. Overall, we are looking at a ballpark application in the \$10 million dollar range. The grant information states that if you are rural or in an area of persistent poverty, you could see 100% federal funding. We qualify for rural status and according to one map, we may also qualify for an area of persistent poverty. When this comes back around, I'll keep you apprised on it.

AASHTOWare: I have been watching webinars on the new construction management software that we will have to use for federal aid projects and trying to learn the new system. It will have significant growing pains as it is very different from the previous system we used.

11. Department Heads:

Tanya Hoar:

Working on the economics side of negotiations.

Roger Martin:

The lift is still down. We were informed that there is an internal fault in that the hydraulic tank needs to be replaced. We are working through the issues and looking at options.

With all of the snowfall this season, the trucks are averaging 2,500 miles a week, with servicing done once a week.

Michelle Steffen:

The Table of Contents has been created for the Safety Data Sheet (SDS) binder and continue to creating a Hazard Communication Program – Employee Right to Know regarding chemicals they may be exposed to in the workplace.

12. Commissioner's Comments:

Commissioner W. Johnson asked if we are still moving forward with GovDeals to advertise equipment we want to sell. J. Vanderville responded that we will be moving forward with creating videos of the equipment in operation as time permits to provide to GovDeals per their request.

13. Meeting Notices:

A. Special Board Meeting February 26, 2026, 9:30 AM

B. CRA Annual Highway Conference March 24 – 26, 2026, Lansing

14. Public Comment: With the CRA Annual Highway Conference interfering with the next regularly scheduled board meeting, the next board meeting will be Monday, March 23, 2026 at 7:00 AM. J. Vanderville will advertise and post the change in the meeting date.

15. Adjournment: The meeting was adjourned at 10:49 am.



Thomas Klarich, Chairperson



Jean Vanderville, Managing Director