

**SCHOOLCRAFT COUNTY ROAD COMMISSION
332N EAST ROAD, MANISTIQUE, MI 49854
BOARD MEETING AGENDA
October 23, 2019 - 7:00 a.m.**

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
6. Public Comment:
7. Old Business:
8. New Business:
 - A. Vouchers 20-02 & 20-03
 - B. Approve & Sign Cover Sheets for FY 2020 Safety Grants
 - C. September Financial Statements
 - D. Closed Session with Attorney Michael Kluck Contract Negotiation
9. Manager's Report
10. Department Heads
11. Meeting Notices
12. Public Comment
13. Adjournment

1. Call Meeting to order:

The meeting was called to order by Chairman T. Klarich at 7:00 A.M.

2. Roll Call Information:

Roll call showed the following Board Members in attendance:

Thomas Klarich, Keith Rochefort, Dale DuFour, Randy Lund, and Robin LaCroix

Also, in attendance:

Jean Frankovich, Managing Director

Brittany DeMars, Human Resources

Tanya Hoar, Finance Director

Kim Rochefort, Road Foreman

Greg Dibble, Shop Foreman

Jim Barham, Engineer Tech

James Johnson, Seney Foreman

John Shiner, County Commissioner

Allen Ott, County Commissioner

3. Pledge of Allegiance: The pledge was recited

4. Approval of Agenda

It was moved to approve the agenda with a change of 8.D to 12. A by Commissioner R. LaCroix, seconded by Commissioner D. DuFour. Motion carried.

Ayes: Five

Nays: None

5. Approval of minutes

It was moved to approve the minutes from October 9th, 2019 by Commissioner T. Klarich, seconded by Commissioner R. Lund. Motion carried.

Ayes: Four

Nays: None

Abstained: One

6. Public Comment: None
7. Old Business: None
8. New Business

A. Voucher 20-02 & 20-03

It was moved to pay vouchers 20-02 & 20-03 by Commissioner K. Rochefort seconded by Commissioner R. Lund. Motion carried.

Roll Call:

K. Rochefort – Yes
R. Lund – Yes
D. DuFour – Yes
R. LaCroix – Yes
T. Klarich – Yes

B. Approve & Sign Cover Sheets for FY 2020 Safety Grants

It was moved to approve & sign cover sheets for FY 2020 Safety Grants by Commissioner D. DuFour seconded by Commissioner T. Klarich. Motion carried.

Ayes: Five
Nays: None

C. September Financial Statements

It was moved to approve the September Financial Statements as presented by T. Hoar by Commissioner D. DuFour, seconded by Commissioner K. Rochefort. Motion carried.

Roll Call:

D. DuFour – Yes
K. Rochefort – Yes
R. Lund- Yes
R. LaCroix – Yes
T. Klarich – Yes

9. Managers' Report

- a. GI Meeting - We had our GI Meeting for FY 2020 Safety Projects. There are still some SHPO and grade easements to work through and submit to Pam Blazo for final acceptance. Cover sheets are on the agenda for signatures.
- b. Timber Sales for Rolling Hills Sand Pit - Dave Muxlow contacted me to say that Greenleaf Timber is looking for property in the Manistique area for timber purchase. Dave told them about our recent purchase, and they are interested in the timber. Dave provided me with their contact information, but I reached out to other CRC's for advice before contacting Greenleaf direct and found that it is in the road commissions best interest to utilize a forester and put together a land management plan. I received many contacts of foresters. I have started to reach out to them to find out what their process is, how they set up the management plan, and their commission rates. I have a scheduled meeting with Charley MacIntosh from Kretz Lumber Company on Monday October 28th at 9:00 am and with Rick Meisterheim with EnVisions Forestry at 11:00 am. I left messages with Lyn Stevens from Professional Forest Care and Gerald Grossman from Grossman Forestry. I contacted David Kossak (also a referral) and he is no longer in the business but provided me information about possible cost share programs, a contact in Lansing Mike Smalligan and a local contact Dan Clark who may be of further assistance. David said that Dan Clark mentioned that he thought the SCRC already had an approved bidders list and discussed bond requirements that those on the list would have. I am unaware of this list. David also explained some details about bidding such as unit bid vs lump sum and advised in most cases lump sum is best, suggested starting with a management plan, and talked about the importance of a good agent/client relationship throughout the process.

10. Department Heads

- a. G. Dibble, Shop Foreman stated that the new boiler is in and the shop is working on switching over to winter gear.
- b. J. Johnson, Seney Foreman is working on resolving issues with County Road 450.
- c. K. Rochefort, Road Foreman, advised the Board that winter sand hauling was complete, and he is working on patching up some roads before winter
- d. J. Barham, Engineer Tech, stated he was currently working on gravel testing at our crush sites.
- e. B. DeMars, Human Resources advised the Board that the winter safety meeting would take place on October 28th, 2019.

11. Meeting Notices: None

12. Public Comment: None

a. Closed Session

It was moved to enter closed session at 7:34 A.M. by Commissioner T. Klarich, seconded by Commissioner R. LaCroix. Motion carried.

Roll Call:

T. Klarich – Yes
R. LaCroix – Yes
K. Rochefort – Yes
R. Lund – Yes
D. DuFour – Yes

It was moved to resume the meeting at 8:06 AM and to break into a recess for the special meeting to conduct interviews by Commissioner D. DuFour, seconded by T. Klarich.

Ayes: Five
Nays: None

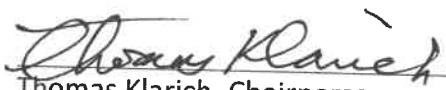
It was moved to resume the closed session at 8:56 AM by Commissioner K. Rochefort, seconded by Commissioner R. LaCroix. Motion carried.

Roll Call:

K. Rochefort – Yes
R. LaCroix – Yes
R. Lund – Yes
D. DuFour – Yes
T. Klarich – Yes

13. Adjournment

It was moved to adjourn the meeting at 10:12 AM.


Thomas Klarich, Chairperson


Jean Frankovich, Manager