**SCHOOLCRAFT COUNTY ROAD COMMISSION**

**332N EAST ROAD, MANISTIQUE, MI 49854**

**BOARD MEETING MINUTES**

**JULY 11TH, 2018 - 7:00 a.m.**

1. Call Meeting to Order
2. Roll Call – Sign in Sheet

1. Pledge of Allegiance
2. Approval of Agenda
3. Approval of Minutes
4. Public Comment:
5. Old Business:
	1. Form 5583-MERS Acceptance Letter
6. New Business:
7. Vouchers 18-44 & 18-45
8. Engineer Reimbursement Form 2044
9. Safety Award Disbursement
10. John Osterhout Health Benefits
11. 2017 Actuarial Report MERS
12. Manager’s Report
13. Department Heads
14. Meeting Notices
15. Public Comment
16. Adjournment
17. Call Meeting to Order:

Commissioner B. Lund called the meeting to order at 7:00 A.M.

1. Roll Call – Sign in Sheet:

Present: Bernard J. Lund, Chairperson

 Thomas J. Klarich, Vice-Chairperson

 Keith Rochefort, Member

 Randy Lund, Member

 Dale DuFour, Member

Also present Jean Frankovich – Manager, Brittany DeMars – Payroll/HR Clerk, Kim Rochefort – Road Foreman, Greg Dibble – Shop Foreman, John Osterhout – Superintendent, Robin Lacroix, Larry Mersnick – County Commissioner

1. Pledge of Allegiance: The Pledge of Allegiance was recited
2. Approval of Agenda:

**It was moved** to approve the agenda by Commissioner T. Klarich, seconded by Commissioner K. Rochefort Motion carried.

Ayes: Five

Nays: None

1. Approval of Minutes:

**It was moved** to approve the June 27th, 2018 Board Meeting Minutes by Commissioner B. Lund, seconded by Commissioner D. Dufour. Motion carried.

Ayes: Five

Nays: None

1. Public comment: None
2. Old Business:
	1. Form 5583-MERS Acceptance Letter

Tanya informed the board that the State of Michigan has accepted her waiver for our underfunded pension. She has not received a response on our OPEB yet.

1. New Business:
2. Vouchers:

**It was moved** to Approve Vouchers 18-44 & 18-45 by Commissioner D. DuFour and seconded by Commissioner K. Rochefort. Motion Carried.

Ayes: Five

Nays: None

1. Engineering Reimbursement Form 2044:

**It was moved** to approve the Engineering Reimbursement Form 2044 as written, by Commissioner B. Lund and seconded by Commissioner K. Rochefort. Motion carried.

Ayes: Five

Nays: None

1. Safety Award Disbursement:

**It was moved** to accept the safety award disbursement in the amount of $300.00 by Commissioner K. Rochefort and seconded by Commissioner T. Klarich. Motion Carried.

 Ayes: Five

 Nays: None

1. Joh Osterhout Health Benefits:

**It was moved** to refund J. Osterhout in the amount of $304.59 for the fees that he was charged when his insurance plan was not changed in a timely manner by Commissioner D. DuFour and seconded by Commissioner T. Klarich. Motion Carried

 Ayes: Five

 Nays: None

1. 2017 Actuarial Report MERS:

T. Hoar presented the 2017 MERS actuarial. The 2017 funding ratio was 48%, which was a 1% increase from the 2016 funding ratio of 47%.

1. Managers’ Report

A full report was provided to all commissioners in their packets.

* 1. Southside Bridge planning is nearing completion. According to J. Frankovich and Tony with UP Engineering the project should be completed this year.
	2. J. Frankovich stated she had received a letter concerning a chimney accident that took place in the winter of 2017. Currently with all forms and documentation obtained by The Schoolcraft County Road Commission we have been advised to deny the plaintiffs claim that requests we absorb all costs.
	3. J. Frankovich obtained our first report from the traffic counters and plans to have us caught up by the end of this year
1. Department Heads:
	1. J. Osterhout, Superintendent, is continuing to work with the Michigan Chloride company and Vandamme. While obtaining product has been an issue this year, he still believes the time spent has been well worth it. Township chloride jobs have been completed.
	2. B. DeMars, Human Resources and Payroll, informed that she would be completing an audit with Mr. Andrew Morrison from Teamsters next week. She will also be participating in the CRASIF audit the following week
2. Meeting Notices: None
3. Public Comment:
	1. D. Dufour took this opportunity to thank the workers for the beautiful job that has been done on the Little Harbor Road. He also complimented management on their ability to obtain projects this year.
	2. R. Lund took this opportunity to thank the workers for the job they completed on Ash Road.
4. Adjournment:

**It was moved** to adjourn the meeting at 7:43 a.m. by Commissioner B. Lund and seconded by Commissioner T. Klarich Motion carried.

Ayes: Five

Nays: None

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Bernard J. Lund, Chairperson Jean Frankovich, Manager