

SCHOOLCRAFT COUNTY ROAD COMMISSION
332N EAST ROAD, MANISTIQUE, MI 49854
BOARD MEETING AGENDA
July 22, 2020 - 7:00 a.m.

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
6. Public Comment:
7. Old Business:
8. New Business:
 - A. Voucher 20-43 & 20- 44
 - B. Open & Award RFP 2020-02 Concrete Pad Lift for Emulsion Tank
 - C. Thompson Township Road Agreement-Schuster Rd
 - D. Doyle Township Road Agreement -Clark Rd
 - E. MERS 2019 Actuarial
 - F. Approve Pension Waiver Form 5583
 - G. June Financial Statement
9. Manager's Report
10. Department Heads
11. Meeting Notices
 - A. MCRCSIP 36th Annual Meeting (Virtual) Thursday July 23, 2020 @ 9:30am
12. Public Comment
13. Adjournment

1. Call Meeting to order:

The meeting was called to order by Chairman T. Klarich at 7:00 A.M.

2. Roll Call Information:

Roll call showed the following Board Members in attendance:

Thomas Klarich, Randy Lund, Keith Rochefort, Dale DuFour

Absent:

Robin LaCroix

Also, in attendance:

Jean Frankovich, Managing Director

Brittany DeMars, Human Resources

Jim Barham, Engineer Tech

Louis Berry, General Public

3. Pledge of Allegiance: The pledge was recited

4. Approval of Agenda:

It was moved to approve the agenda as presented by Commissioner D. DuFour seconded by Commissioner K. Rochefort. Motion carried.

Ayes:	Four
Nays:	None
Absent:	One

5. Approval of Minutes

It was moved to approve the regular minutes by Commissioner K. Rochefort seconded by Commissioner R. Lund. Motion carried.

Ayes:	Four
Nays:	None
Absent:	One

6. Public Comment:

- a. L. Berry stated that he felt as if his road was not chlorided properly. He had multiple issues with the method of application and frequency. The Board stated they would have their foreman investigate the issue and would reapply chloride if necessary.
- b. Commissioner K. Rochefort took this opportunity to address wash outs on gravel roads. He asked what the road commissions plans were to improve them and suggested adding weep holes. J. Frankovich informed him that there are plans in place to improve those roads.

7. Old Business: None

8. New Business:

A. Vouchers 20-43 & 20-44

It was moved to approve voucher 20-43 by Commissioner D. DuFour, seconded by Commissioner K. Rochefort. Motion carried.

Roll Call:

D. DuFour – Yes
K. Rochefort – Yes
R. Lund – Yes
T. Klarich – Yes
R. LaCroix – Absent

It was moved to approve voucher 20-44 by Commissioner R. LaCroix, seconded by Commissioner K. Rochefort. Motion carried.

Roll Call:

D. DuFour – Yes
K. Rochefort – Yes
R. Lund – Abstain
T. Klarich – Yes
R. LaCroix – Absent

B. Open & Award RFP 2020-02 Concrete Pad Life for Emulsion Tank

No bids were submitted. Work will be completed in house.

C. Thompson Township Road Agreement – Schuster Rd.

It was moved to accept the road agreement by Commissioner T. Klarich, seconded by Commissioner D. DuFour. Motion carried.

Roll Call:

T. Klarich – Yes
D. DuFour – Yes
R. Lund – Yes
K. Rochefort – Yes
R. LaCroix – Absent

D. Doyle Township Road Agreement – Clark Rd.

It was moved to accept the Doyle Township road agreement by Commissioner T. Klarich, seconded by Commissioner D. DuFour. Motion carried.

Roll Call:

T. Klarich – Yes
D. DuFour – Yes
R. Lund – Yes
K. Rochefort – Yes
R. LaCroix – Absent

E. MERS 2019 Actuarial: Tabled

F. Approve Pension Wavier Form 5583

It was moved to approve the pension wavier form 5583 by Commissioner D. DuFour, seconded by Commissioner R. Lund. Motion carried.

Roll Call:

D. DuFour – Yes
R. Lund – Yes
K. Rochefort – Yes
T. Klarich – Yes
R. LaCroix – Absent

G. June Financial Statement: Tabled

9. Manager's Report

- a. RTF Meeting - The RTF group approved the change of projects and at a later vote approved to move CR 441 to the All-Season Map which is a requirement to use Fed Aid dollars.
- b. Staff Engineer - We have received some applicants. I will continue to collect and review the candidates. We plan to keep it open for 4 weeks, check the candidates, and determine where to continue posting and where to stop posting. We will continue to find new places to promote the job posting to widen our pool of candidates.
- c. Federal Forest Service - Meeting scheduled for today 07/22/2020 to update and sign Federal Forest Service Agreement.
- d. CR 437 at Indian River Steuben - We have closed the road to all truck traffic. We are continuing to monitor the road condition

10. Department Heads:

- A. B. DeMars, Human Resources, notified the Board she would be presenting an updated COVID-19 Preparedness Plan at the next meeting. Advertisements will also start within the month for temporary plow truck drivers.
- B. J. Barham, Engineer Tech, notified the Board that both painting projects and the rumble strip projects have been completed. The next project will be the Parkington Rd. culvert.


11. Meeting Notices:

- a. MCRC SIP 36th Annual Meeting (Virtual) Thursday July 23, 2020 @ 9:30 am

12. Public Comment: None

13. Adjournment

The meeting was adjourned at 7:55 A.M. by Commissioner T. Klarich.


Thomas Klarich, Chairperson


Jean Frankovich, Managing Director