

SCHOOLCRAFT COUNTY ROAD COMMISSION
332N EAST ROAD, MANISTIQUE, MI 49854
BOARD MEETING MINUTES
November 24, 2021 - 7:00 a.m.

000330

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
6. Public Comment
7. Unfinished Business
 - A. Cell Tower Lease Agreement
 - B. Ketvirtis Property Listing
8. New Business:
 - A. Voucher 22-07, 22-08 & 22-09
 - B. Carmeuse Petition to Abandon
 - C. Sign Title Sheet JN#208086 Bridge Replacement CR 448
 - D. October Financial Statement
 - E. Equipment Auction Items
9. Manager's Report
10. Engineer's Report
11. Department Heads
12. Meeting Notices
 - A. UPRBA February 3-4, 2022, Marquette, MI
 - B. Highway Conference & Road Show March 8-10, 2022, Lansing, MI
13. Public Comment
14. Adjournment

1. Call Meeting to Order:

The meeting was called to order by Chairman T. Klarich at 7:00 A.M.

2. Roll Call Information: The roll was called for the Commissioners.

Present: Thomas Klarich
Dale DuFour
Robin LaCroix
Randy Lund
Keith Rochefort

Absent: None

Also in Attendance: Jean Vanderville, Managing Director; Tanya Hoar, Finance Director; Ian Stampfly, Engineer; Ann Peterson, Payroll/HR Coordinator; Kim Rochefort, Road Foreman; Roger Martin, Shop Foreman; Troy Basset, County Commissioner; Doug Troyer, Carmeuse.

3. Pledge of Allegiance: The pledge was recited.**4. Approval of Agenda:**

It was moved by Commissioner R. LaCroix, seconded by Commissioner D. DuFour, to approve the agenda.

Ayes: Five
Nays: None

Motion Carried

5. Approval of Minutes:**A. Regular Meeting November 10, 2021**

It was moved by Commissioner K. Rochefort, seconded by Commissioner R. Lund to approve the minutes of the regular meeting held on November 10, 2021.

Ayes: Five
Nays: None

Motion Carried

6. Public Comment: None

7. Unfinished Business:

- A. Cell Tower Lease Agreement:** There was currently no update. When the attorneys are ready, discussion will go back into closed session.
- B. Ketvertis Property Listing:** There was currently no update. Dave Muxlow continues as the real estate agent for the property.

8. New Business:**A. Vouchers 22-07, 22-08 & 22-09**

It was moved by Commissioner R. Lund, seconded by Commissioner D. DuFour to approve voucher 22-07.

Roll Call:

Lund- yes
DuFour – yes
LaCroix – yes
Rocheffort – yes
Klarich – yes

Motion Carried

It was moved by Commissioner R. LaCroix, seconded by Commissioner D. DuFour to approve voucher 22-08.

Roll Call:

LaCroix – yes
DuFour – yes
Lund- abstain
Rocheffort – yes
Klarich – yes

Motion Carried

It was moved by Commissioner R. LaCroix, seconded by Commissioner D. DuFour to approve voucher 22-09.

Roll Call:

LaCroix – yes
DuFour – yes
Lund- yes
Rocheffort – yes
Klarich – yes

Motion Carried

B. Carmeuse Petition to Abandon: Doug Troyer from Carmeuse provided an overview regarding a petition (provided) to abandon another section of CR 433 through the Wester property. Both accesses are now open, and they would like to put up a gate on the road. The property has been purchased and a petition has been filed to extend to the property line. J. Vanderville will review the request and perform due diligence. Any action to be taken will be presented at the next Board Meeting, scheduled for Wednesday, December 8, 2021.

C. Sign Title Sheet JN#208086 Bridge Replacement CR 448: Board signatures were required on the title sheet for the bridge replacement on CR 448, which were acquired.

It was moved by Commissioner D. DuFour, seconded by Commissioner R. LaCroix to approve signing the Bridge Replacement Title Sheet JN#208086 for CR 448.

Ayes: Five

Nays: None

D. October Financial Statements: T. Hoar presented the October Financial Statements.

It was moved by Commissioner T. Klarich, seconded by Commissioner R. LaCroix to approve the October Financial Statements as of October 31, 2021, as presented.

Roll Call:

Klarich – yes

LaCroix – yes

Lund - yes

Rocheffort – yes

DuFour - yes

Motion Carried

E. Equipment Auction Items: A list of equipment to be sold at public auction was provided for review and approval, which was compiled by Shop Foreman Roger Martin and Road Foreman Kim Rocheffort.

It was moved by Commissioner R. LaCroix, seconded by Commissioner K. Rocheffort, to approve the Equipment Auction Items as presented.

Roll Call:

LaCroix – yes

Rocheffort – yes

Lund - yes

DuFour - yes

Klarich – yes

Motion Carried

9. Manager's Report:

Carpenter Dam: It was noted that Rick Olsen's son Scott will keep the daily log for the Carpenter Dam over the winter.

Batty Doe Lake Access Road: Doug Troyer of Carmeuse indicated that they have completed their portion of the road and have donated additional material to the road. The areas in question are those maintained by the State (DNR). The road appears to be open, but they will need to finish putting up gates due to public traffic with the new access.

Subdivision Plowing: Discussions were held with Jason DesJarden and Greg Peterson regarding potential contracted snowplowing. Neither were interested in bidding. Northfork was also contacted, but do not offer plowing services. However, as there is now only one remaining position open at the Manistique garage, additional outside contractors may not be necessary.

Payment in Lieu of Life Insurance: A \$10 per pay period payment has been being paid to each employee in lieu of Life Insurance, which was determined not to be a negotiated term, as it was eliminated in 2000. The Commission continued to pay the non-negotiated \$10 per pay period directly to employees rather than into a benefit fund. It was recommended that the payment continue to be provided to union employees under a past practice theory, but that it should be part of the next union contract negotiations.

It was moved by Commissioner K. Rochefort, seconded by Commissioner D. DuFour, to approve deletion of Policy 95-1, Fringes Administrative Staff, per recommendation of management.

Roll Call:

Rochefort – yes

DuFour - yes

Lund - yes

LaCroix – yes

Klarich – yes

Motion Carried

Equipment Auction Items: (See Item 8.E. with approval above)

Pool Cue Article: Information regarding the Open Meetings Act was provided in the latest Pool Cue article. Effective 3-31-21, board members are permitted to participate in meetings electronically due to military duty or medical condition. Effective 12-31-21, only the military membership will allow for electronic participation. Although a board member can participate in discussions, they cannot vote, and a quorum will have to be physically present for voting purposes.

10. Engineer's Report:

FLAP Grants: Received support letter from the Forest Service on 11-15-21. Attended Inwood's Township meeting on 11-17-21 to discuss a letter of support with their Board, who approved support of the projects. A letter of support will be written for the township supervisor to sign once reviewed by the board.

Category A – Transportation Economic Development Fund: Received a call from Alex Nikoloff, program manager for our region, and discussed the project in more detail. He is unsure if the application is eligible, as he believes eligibility stems from the idea that a company will leave the area unless the road project occurs. In this case, Carmeuse is not going to leave Michigan if the road project does not occur. Alex will be checking with other personnel in the program and may reach out to Carmeuse as well. He will get back in touch in the coming weeks with information.

Township Road Reports: Presented the Paved Road Report to Hiawatha Township on 11-18-21. Overall, the Board seemed interested in the information. Presented Inwood Township the Gravel Road Report at the meeting on 11-17-21, which was well received by the Board. Manistique and Germfask Township are the last two Paved Reports left to present.

County Road 448 @ Stutt's Creek: Received the title sheet for signatures. UPEA is continuing to address comments from MDOT.

County Wide Sign Project: The final inspection has been approved. Still waiting to hear about the contract modification. Jim is almost done correcting the IDR's. Once completed, this should proceed quickly to MDOT review.

Weight Restriction Road Map: Have been working on seasonal weight restriction road maps for the county. These will replace the current one on the website, which is difficult to read. The new maps split the county into three portions, north, central, and south. Hard and digital copies were distributed to the office staff to help answer potential questions regarding weight restrictions.

CR-448 Slope Concern: Reviewed the area of concern mentioned by Commissioner LaCroix at the previous board meeting for a potential guardrail. Although there is not a history of accidents occurring there, it would be a good place to install a guardrail. It was recommended that the installation be incorporated into a slightly larger project. A plan will be devised to address this project in the next few years.

11. Department Heads:

Tanya Hoar, Finance Director: T. Hoar reported that this week's pay date will be 11-24-21 due to the Thanksgiving holiday.

Kim Rochefort, Road Foreman: They have been removing berms on some roads and mowing in some areas. There was about 13 inches of snow recently in the eastern part of the county as well as northern M-94.

Roger Martin, Shop Foreman: The truck that was out for repair is ready and was \$3,900 over the estimate due to core charges. However, with the \$2,100 savings and the new mounts, clutch, etc. it was determined the increase was well warranted.

The mechanics are doing well. There are two trucks to get ready yet for winter.

Troy Bassett, County Commissioner: 93rd District Court Judge Mark Luoma is retiring, and Judge Charles Nebel will fill in for the interim. Representative Ed McBroom will work on a replacement, which he anticipates will take about a year.

The State of Emergency continues for the Senior Center in an effort to protect the seniors in our community. Remote meetings are still not allowed.

Doug Troyer, Carmeuse: He noted that he appreciates the SCRC efforts and will keep them notified of what will be needed to move forward on CR 433, which needs attention. He noted that Carmeuse is investing in the future of the area with jobs and stability for Schoolcraft and Mackinac counties as they look 50-100 years down the road.

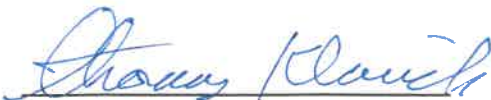
12. Meeting Notices:

- A. UPRBA February 3-4, 2022, Marquette, MI
- B. Highway Conference & Road Show March 8-10, 2022, Lansing, MI

13. Public Comment: None

14. Adjournment:

The meeting was Adjourned by Chairman T. Klarich at 7:46 am on Thursday, November 24th.



Thomas Klarich, Chairperson



Jean Vanderville, Managing Director