

ANNUAL BOARD ORGANIZATIONAL MEETING**January 04, 2023****Oath of Office**

Two new members were sworn in for the year of 2023.

County Clerk, Beth A. Edwards swore in Commissioner Keith I. Rochefort on December 19, 2022

County Clerk, Beth A. Edwards swore in Commissioner Dale J. DuFour on December 19, 2022

**Roll Call
Information**

2023 Schoolcraft County Road Commissioners:

<u>Board Members</u>	<u>Term Expires:</u>
Thomas J. Klarich	2026
Dale J. DuFour	2028
Keith I. Rochefort	2028
Randy L. Lund	2026
Robin A. LaCroix	2024

This meeting was called to order at 7:00 a.m. by Jean Vanderville, Managing Director.

Roll call showed the following Board Members in attendance:

Thomas Klarich, Dale DuFour, Keith Rochefort, Robin LaCroix, Randy Lund

Also in attendance:

Jean Vanderville, Managing Director

Ann Peterson, Payroll / Human Resources Coordinator

Ian Stampfly, County Highway Engineer

Paul Walker, Schoolcraft County Board of Commissioners Chair

Pledge of Allegiance**Nominations and Election of Chairman**

The Managing Director called for nominations for Chairman.

D. DuFour nominated T. Klarich Chairman of the Board of Road Commissioners. The nomination was seconded by R. Lund.

ROLL CALL VOTE:

AYES: D. DuFour
R. Lund
K. Rochefort
R. LaCroix

NAYS: T. Klarich

T. Klarich was elected Chairman of the Board of Road Commissioners.

The Managing Director turned the meeting over to the Chairman of the Board of Road Commissioners.

Nominations and Election of Vice-Chair

The Chairman called for nominations of Vice-Chair.

R. Lund nominated K. Rochefort for Vice Chairman of the Board of Road Commissioners. The nomination was seconded by D. DuFour.

ROLL CALL VOTE:

AYES: R. Lund
D. DuFour
R. LaCroix
T. Klarich

NAYS: None

ABSTAIN: K. Rochefort

K. Rochefort was elected vice-chair of the Board of Road Commissioners.

Public Comment:

None

New Business:**A. Set 2023 Meeting Dates****Open Meetings Act**

Recommend the Board approve the following item:

Open Public Meetings Act – Establish Meeting Dates, Time and Place

RESOLVED that the Schoolcraft County Board of Road Commissioners, pursuant to Open Meetings Act, Act 276 of 1976 does hereby proclaim the public meetings of the Board of Road Commissioners will be held in the Schoolcraft County Road Commission Conference Room, **332N East Road, Manistique, MI 49854**, at 7:00 a.m., on the 2nd and 4th Wednesday of the month as set forth below unless indicated otherwise:

BE IT FURTHER RESOLVED that the purpose of the Regular Meetings shall be for the normal conduct of business of the Board of Road Commissioners and any other items brought to the Board's attention by the Board Members, Board Attorney, Managing Director and Business Administrator/Board Secretary

BE IT FURTHER RESOLVED that the Board of Road Commissioners does hereby designate the Advisor and/or Pioneer Tribune as official newspapers to receive notices of meetings; and

BE IT FURTHER RESOLVED that notices of meetings of the Board of Road Commissioners will be posted in the Schoolcraft County Road Commission Administration Office and posted on the website.

BE IT FURTHER RESOLVED that the Board of Road Commissioners reserves the right to adjourn or recess a meeting at any time to discuss such matters that may be considered in closed session. However, the Board will first adopt a resolution stating the general nature of the subject to be discussed, and, as precisely as possible, the time and circumstances under which disclosure to the public will be made; and

BE IT FURTHER RESOLVED that, in order to conduct its meetings properly and efficiently, the Board shall require the following procedures pertaining to public participation at Board meetings:

- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than ten (10) minutes per individual.
- The Board vests in its chairman, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

BE IT FURTHER RESOLVED that individuals or organizations desiring notification of Board Meetings shall request such notification through the Schoolcraft County Road Commission office and be charged an annual fee of \$25.00, paid in advance.

BE IT FURTHER RESOLVED that the Board of Road Commissioners will meet on the following dates:

Regular Meeting Schedule2023

<u>Month</u>	<u>Day</u>	<u>Year</u>	<u>Type of Meeting</u>
January 11, 2023	Wednesday	2023	Regular Meeting
January 25, 2023	Wednesday	2023	Regular Meeting
February 08, 2023*	Wednesday	2023	Regular Meeting
February 22, 2023*	Wednesday	2023	Regular Meeting
March 06, 2023*	Monday	2023	Regular Meeting
March 22, 2023*	Wednesday	2023	Regular Meeting
April 12, 2023	Wednesday	2023	Regular Meeting
April 26, 2023	Wednesday	2023	Regular Meeting
May 10, 2023	Wednesday	2023	Regular Meeting
May 24, 2023	Wednesday	2023	Regular Meeting
June 14, 2023	Wednesday	2023	Regular Meeting
June 28, 2023	Wednesday	2023	Regular Meeting
July 12, 2023	Wednesday	2023	Regular Meeting
July 26, 2023	Wednesday	2023	Regular Meeting
August 09, 2023	Wednesday	2023	Regular Meeting
August 23, 2023	Wednesday	2023	Regular Meeting
September 13, 2023	Wednesday	2023	Regular Meeting
September 27, 2023	Wednesday	2023	Regular Meeting
October 11, 2023	Wednesday	2023	Regular Meeting
October 25, 2023	Wednesday	2023	Regular Meeting
November 08, 2023	Wednesday	2023	Regular Meeting
November 22, 2023	Wednesday	2023	Regular Meeting
December 13, 2023	Wednesday	2023	Regular Meeting
December 27, 2023	Wednesday	2023	Regular Meeting

Unforeseen circumstances may force the rescheduling of these meetings.
In such cases, notice will be given as provided in the Open Meetings Act.

***Conflicts with CEW, Mexico & CRA Annual**

CEW – Jean and Ian out

Mexico – Jean and Kim out

CRA – Jean, Ian, potentially Keith & Randy

Commissioner D. DuFour motioned that the dates presented above be approved with the conflicts, as a quorum will be present at all meetings (K. Rochefort and R. Lund indicated they will not be attending the CRA meeting in March). Commissioner K. Rochefort seconded the motion.

ROLL CALL VOTE:

AYES: D. DuFour
K. Rochefort
R. Lund
R. LaCroix
T. Klarich

NAYS: None

The 2023 Regular Meeting Schedule was approved.

Commissioner D. DuFour motioned that there be one meeting per quarter held at 4:00 pm rather than 7:00 am Commissioner R. LaCroix seconded the motion.

ROLL CALL VOTE:

AYES: D. DuFour
R. LaCroix

NAYS: K. Rochefort
R. Lund
T. Klarich

The motion to hold one meeting per quarter at 4:00 pm did not pass.

B. Parliamentary Procedures

Recommend the Board approve the following item:

To adopt Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings for the Schoolcraft County Board of Road Commissioners.

Commissioner R. LaCroix motioned that Roberts Rules of Order NOT be used as the official parliamentary procedure manual for SCRC meetings. Commissioner D. DuFour seconded the motion.

ROLL CALL VOTE:

AYES: R. LaCroix
D. DuFour
R. Lund
T. Klarich

NAYS: K. Rochefort

The motion to NOT use Roberts Rules as the official parliamentary procedure manual to conduct meetings for the Schoolcraft County Board of Road Commissioners was approved.

C. Board Policies / Regulations

Recommend the Board approve the following item:

The adoption of all existing Board Policies and Regulations.

Commissioner R. Lund motioned that all existing Board Policies and Regulations be adopted.
Commissioner T. Klarich seconded the motion.

ROLL CALL VOTE:

AYES:	<u>R. Lund</u>
	<u>T. Klarich</u>
	<u>K. Rochefort</u>
	<u>R. LaCroix</u>
NAYS:	<u>D. DuFour</u>

The motion to adopt all existing Board Policies and Regulations was approved.

Public Comment:

Paul Walker, County Commissioner Chair, stated that he felt D. DuFour was on the right track proposing afternoon meetings for the SCRC board once per quarter. He asked the commissioners to reconsider that proposal.

He also commented that the recent newspaper article regarding the SCRC's Winter Operations was helpful and a good move on the SCRC's part, as it shows where tax dollars are going.


Discussed the ARPA money, noting that county talks are in progress to come up with an appropriate figure. The amount, which is expected to be substantial, is a top priority, as the SCRC is important to public safety.

Noted that the VFW secured \$68k to replace the roof. They are working on other craftsmanship issues as well. He felt this was moving in a positive direction and thanks the community for their generosity.

Commissioner K. Rochefort began discussion regarding the green flashing lights reserved for the city and county vehicles. He has seen some private vehicles with the green lights. J. Vanderville will look into the vehicle code / state statute.

The meeting was adjourned at 7:14 am.


Thomas Klarich, Chairperson


Jean Vanderville, Managing Director