

August 9, 2023

**1. Call Meeting to Order**

The meeting was called to order by Chairman T. Klarich at 7:00 A.M.

**2. Roll Call:** The roll was called for the Commissioners.

**Present:** Thomas Klarich  
Keith Rochefort  
Randy Lund  
Robin LaCroix  
Dale DuFour

**Absent:** None

**Also in Attendance:** Jean Vanderville, Managing Director; Ian Stampfly, Road Engineer; Kim Rochefort, Road Foreman; Tanya Hoar, Finance Director; Roger Martin, Shop Foreman; Troy Bassett, County Commissioner

**3. Pledge of Allegiance:** The pledge was recited.

**4. Approval of Agenda:**

**It was moved** by Commissioner R. LaCroix, seconded by Commissioner R. Lund, to approve the agenda as presented.

Ayes: Five  
Nays: None

***Motion Carried***

**5. Approval of Minutes:**

**It was moved** by Commissioner K. Rochefort, seconded by Commissioner D. DuFour, to approve the minutes of the meeting held on July 26, 2023.

Ayes: Five  
Nays: None

***Motion Carried***

**6. Public Comment:** None

**7. Unfinished Business:**

- A. **Policy A6.00 Policy for Removing a Road from Seasonal Designation:**  
Nothing new to report. R. LaCroix requested that it be completed soon.
- B. **Policy 06-03 Non-Smoking Policy:** J. Vanderville updated the old smoking policy. She used language from MCRCSIP in parts of the new policy.  
Discussion was held on having a smoke-free campus.

**It was moved** by Commissioner D. DuFour, seconded by Commissioner R. Lund, to approve Policy HR16.00 Non-Smoking Policy.

Ayes: Three

Nays: Two

***Motion Carried***

## **8. New Business:**

### **A. Voucher 23-47 & 23-48:**

**It was moved** by Commissioner R. LaCroix, seconded by Commissioner K. Rochefort, to approve vouchers 23-47 & 23-48 as presented.

#### **Roll Call:**

LaCroix - yes

Rochefort - yes

Lund - yes

DuFour - yes

Klarich – yes

***Motion Carried***

### **B. Act 51 Annual Certification of Employee-related Conditions:**

**It was moved** by Commissioner R. LaCroix, seconded by Commissioner K. Rochefort, to approve the 2023 Act 51, Section 18J, Annual Certification of Employee-Related Conditions.

Ayes: Five

Nays: None

***Motion Carried***

**C. June Financial Statement:** T. Hoar reviewed the June Financial Statements.

**It was moved** by Commissioner D. DuFour, seconded by Commissioner T. Klarich, to approve the June Financial Statements.

Ayes: Five

Nays: None

***Motion Carried***

**9. Manager's Report:**

**Policy 06-03 Non-Smoking:** This was discussed earlier in the meeting.

**Fuel Station Update:** The new pumps were installed and are up and running.

**Letter of Understanding:** The LOA was approved by the Union.

**Straights Area Council:** Legislative priorities were voted on. Copies of reports and fact sheets were included in the Board Packets.

**Electrical Issues in the Old Building:** There were electrical issues in the old building. It may be a bad breaker. Research is being done to fix it.

**New Truck Status:** The new trucks are in and ready for delivery. Truck and Trailer Specialties will not be able to upfit them until the Fall of 2024. J. Vanderville contacted other potential vendors. After discussion regarding the timeline and brands of other vendors, it was decided to stay with Truck and Trailer.

**Lowboy Deck Repairs:** A bid was received to replace the deck on TR 22. The Commissioners gave J. Vanderville other potential vendors that may have the material.

**United Asphalt:** United Asphalt has done work on several driveways in the County without obtaining the proper permits. J. Vanderville is working with MCRCSIP and Bill Henn on this issue.

**Protecting MI Pension Grant:** A copy of the award letter was included in the Board Packets.

**Mackinaw Administrator Visit:** Sam will do a job site visit on August 9<sup>th</sup> to provide tips for safety and OSHA compliance.

Paint is available from Auto Value to start sand blasting. They are trying to find us primer.

## 10. Engineer's Report:

**CR-433 River Road Project (2023):** I. Stampfly is waiting to hear back from MDOT.

**Township Work:** Harrison Beach subdivision gravel work is completed. Pawley Road grading is complete. There is some ditch cleaning work left to do. Cooks School needs more grading, but it is on hold until the United Asphalt issue is resolved. The Cooper Road project was started on Monday and is anticipated to be finished early next week. Cooper Road is the final project planned for this fiscal year. If there is time in October, another Inwood Township project will be done.

**CR-448 @ Stutts Creek:** The bridge deck is now in place and the contractor is working on the bridge railing. Zenith Tech expects to be completed and demobilized this week. The road work will begin next week and is anticipated to be finished by Friday. Action Traffic and PK Contracting are scheduled to come in the week of the 21<sup>st</sup>. Then the project will be complete.

**FLAP Projects:** NEPA will be reviewing the Flap Applications soon. I. Stampfly reached out to MDOT on Monday to check the status of the program applications. Design work is progressing. He will let the Commissioners know when it is submitted for GI. He has not heard any updates on the potential call for FY25 to FY28. Final decisions have not yet been made for projects. Some areas on CR-437 (Thunder Lake Road) are being considered.

**5-Year Plan:** This plan is being reviewed and is almost finalized.

**CR-448 Guardrail:** Action Traffic may complete the guardrail installation this week.

**Fish Passage Grant:** A \$10,000 grant was awarded to use on the south Ross Lake Road crossing. This project will be completed next year.

**Soil Borings:** Coleman is scheduled to perform soil borings for the week of Labor Day. They may be able to come sooner if some of their other projects go well. J. Barham and I. Stampfly marked the locations for the soil borings last week.

Commissioner K. Rochefort stated that CR 437 needs grading and chloride and questioned why County Line Road did not receive chloride. J. Vanderville will check into it.

Discussion was held on pavement markings for CR 442. Costs, benefits, pros, and cons were all discussed. J. Vanderville will investigate a possible rotation schedule and the associated costs.

**11. Department Heads:**

**Tanya Hoar:** Reported that the pension grant will go into the MERS surplus fund so that the required contributions will not decrease. She has been working on the 2024 budget with the new Jirav software.

**Troy Bassett:** The County has been working on an ambulance millage contract. They have investigated setting up an authority for the ambulance. They plan to set up an Advisory Board.

**12. Meeting Notices**

**A. Commissioner's Seminar October 22-23, Mount Pleasant:** Commissioners should let the office know if they plan to attend.

**13. Public Comment:** R. Lund stated that he received a public compliment that we did a really good job with the grading on CR 448.

**14. Adjournment:** The meeting was adjourned at 8:06 am.

  
Jean Vanderville

  
Thomas Klarich