

**SCHOOLCRAFT COUNTY ROAD COMMISSION
332N EAST ROAD, MANISTIQUE, MI 49854
BOARD MEETING AGENDA
January 05, 2026 - 7:00 a.m.**

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Public Comment:
6. New Business:
 - A. Nomination and Chair Election
 - B. Nomination and Vice Chair Election
 - C. Open Meetings Act
 - D. Parliamentary Procedures
 - E. F5.01 Conference and Travel Policy
 - F. Board Policies/Regulations
7. Public Comment
8. Adjournment

ANNUAL BOARD ORGANIZATIONAL MEETING

001073

January 05, 2026

Oath of Office

No Commissioner Changes for 2026.

**Roll Call
Information**

2026 Schoolcraft County Road Commissioners:

<u>Board Members</u>	<u>Term Expires:</u>
Thomas J. Klarich	2026
Wayne Johnson	2028
Keith I. Rochefort	2028
Randy L. Lund	2026
Robin A. LaCroix	2030

This meeting was called to order at 7:00 a.m. by Jean Vanderville, Managing Director.

Roll call showed the following Board Members in attendance:

Thomas Klarich, Keith Rochefort, Robin LaCroix, Randy Lund, Wayne Johnson

Also in attendance:

Jean Vanderville, Managing Director
Tanya Hoar, Finance Director
Michelle Steffen, HR Generalist
Ian Stampfly, County Highway Engineer
Paul Walker, County Commissioner

Pledge of Allegiance

Nominations and Election of Chairman

The Managing Director called for nominations for Chairman.

R. Lund ___ nominated T. Klarich ___ Chairman of the Board of Road Commissioners. The nomination was seconded by W. Johnson.

ROLL CALL VOTE:

AYES: R. Lund
W. Johnson
R. LaCroix
K. Rochefort

NAYS: None

ABSENT: None

T. Klarich was elected Chairman of the Board of Road Commissioners.

The Managing Director turned the meeting over to the Chairman of the Board of Road Commissioners.

Nominations and Election of Vice-Chair

The Chairman called for nominations of Vice-Chair.

R. Lund nominated K. Rochefort for Vice Chairman of the Board of Road Commissioners. The nomination was seconded by W. Johnson

ROLL CALL VOTE:

AYES: R. Lund
W. Johnson
R. LaCroix
T. Klarich

NAYS: None

ABENT: None

K. Rochefort was elected vice-chair of the Board of Road Commissioners.

Public Comment:

J. Vanderville requested an add-on to New Business:

G. Selection of Labor Attorney for the upcoming Union negotiations.

Commissioner W. Johnson motioned that adding G. Selection of Labor Attorney for the upcoming Union negotiations to new business be accepted. Commissioner R. Lund seconded the motion.

ROLL CALL VOTE:

AYES: K. Rochefort
 R. Lund
 R. LaCroix
 W. Johnson
 T. Klarich

NAYS: None

New Business:

C. Set 2026 Meeting Dates

Open Meetings Act

Recommend the Board approve the following item:

Open Public Meetings Act – Establish Meeting Dates, Time and Place

RESOLVED that the Schoolcraft County Board of Road Commissioners, pursuant to Open Meetings Act, Act 276 of 1976 does hereby proclaim the public meetings of the Board of Road Commissioners will be held in the Schoolcraft County Road Commission Conference Room, **332N East Road, Manistique, MI 49854**, at 7:00 a.m., on the 2nd and 4th Wednesday of the month as set forth below unless indicated otherwise:

BE IT FURTHER RESOLVED that the purpose of the Regular Meetings shall be for the normal conduct of business of the Board of Road Commissioners and any other items brought to the Board's attention by the Board Members, Board Attorney, Managing Director and Business Administrator/Board Secretary

BE IT FURTHER RESOLVED that the Board of Road Commissioners does hereby designate the Advisor and/or Pioneer Tribune as official newspapers to receive notices of meetings; and

BE IT FURTHER RESOLVED that notices of meetings of the Board of Road Commissioners will be posted in the Schoolcraft County Road Commission Administration Office and posted on the website.

BE IT FURTHER RESOLVED that the Board of Road Commissioners reserves the right to adjourn or recess a meeting at any time to discuss such matters that may be considered in closed session. However, the Board will first adopt a resolution stating the general nature of the subject to be discussed, and, as precisely as possible, the time and circumstances under which disclosure to the public will be made; and

BE IT FURTHER RESOLVED that, in order to conduct its meetings properly and efficiently, the Board shall require the following procedures pertaining to public participation at Board meetings:

- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than ten (10) minutes per individual.
- The Board vests in its chairman, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

BE IT FURTHER RESOLVED that individuals or organizations desiring notification of Board Meetings shall request such notification through the Schoolcraft County Road Commission office and be charged an annual fee of \$25.00, paid in advance.

BE IT FURTHER RESOLVED that the Board of Road Commissioners will meet on the following dates:

Regular Meeting Schedule

2026

<u>Month</u>	<u>Day</u>	<u>Year</u>	<u>Type of Meeting</u>
January 14, 2026	Wednesday	2026	Regular Meeting
January 28, 2026	Wednesday	2026	Regular Meeting
February 11, 2026	Wednesday	2026	Regular Meeting
February 25, 2026	Wednesday	2026	Regular Meeting
March 11, 2026	Wednesday	2026	Regular Meeting
March 25, 2026	Wednesday	2026	Regular Meeting
April 08, 2026	Wednesday	2026	Regular Meeting
April 22, 2026	Wednesday	2026	Regular Meeting
May 13, 2026	Wednesday	2026	Regular Meeting
May 27, 2026	Wednesday	2026	Regular Meeting
June 10, 2026	Wednesday	2026	Regular Meeting
June 24, 2026	Wednesday	2026	Regular Meeting
July 08, 2026	Wednesday	2026	Regular Meeting
July 22, 2026	Wednesday	2026	Regular Meeting
August 12, 2026	Wednesday	2026	Regular Meeting
August 26, 2026	Wednesday	2026	Regular Meeting
September 09, 2026	Wednesday	2026	Regular Meeting
September 23, 2026	Wednesday	2026	Regular Meeting
October 14, 2026	Wednesday	2026	Regular Meeting
October 28, 2026	Wednesday	2026	Regular Meeting
November 11, 2026	Wednesday	2026	Regular Meeting
November 25, 2026	Wednesday	2026	Regular Meeting
December 09, 2026	Wednesday	2026	Regular Meeting
December 23, 2026	Wednesday	2026	Regular Meeting

Unforeseen circumstances may force the rescheduling of these meetings.
In such cases, notice will be given as provided in the Open Meetings Act.

Commissioner W. Johnson motioned that the meeting dates be accepted as noted. Commissioner R. LaCroix seconded the motion.

ROLL CALL VOTE:

AYES: W. Johnson
 R. LaCroix
 R. Lund
 K. Rochefort
 T. Klarich

NAYS: None

The 2026 Regular Meeting Schedule was approved.

D. Parliamentary Procedures

Recommend the Board approve the following item:

To adopt Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings for the Schoolcraft County Board of Road Commissioners.

Commissioner K. Rochefort motioned that Roberts Rules of Order be adopted as the official parliamentary procedure manual for SCRC meetings. Commissioner W. Johnson seconded the motion.

ROLL CALL VOTE:

AYES: K. Rochefort
 W. Johnson

NAYS: R. Lund
 R. LaCroix
 T. Klarich

The motion to NOT use Roberts Rules as the official parliamentary procedure manual to conduct meetings for the Schoolcraft County Board of Road Commissioners was approved.

E. F5.01 Conference and Travel Policy:

A discussion was held regarding the current Conference and Travel Policy and the need to re-write the policy so that it meets our current practices. J. Vanderville will make the revisions and bring to the next meeting.

Commissioner W. Johnson motioned that the policy be revised to add additional nights at the discretion of the Chairman and/or Vice Chairman. Commissioner R. LaCroix, seconded the motion.

ROLL CALL VOTE:

AYES: W. Johnson
 R. LaCroix
 R. Lund
 T. Klarich

NAYS: K. Rochefort

F. Board Policies / Regulations

Recommend the Board approve the following item:

The adoption of all existing Board Policies and Regulations.

Commissioner K. Rochefort motioned that all existing Board Policies and Regulations be adopted. Commissioner R. Lund seconded the motion.

ROLL CALL VOTE:

AYES: K. Rochefort
 R. Lund
 R. LaCroix
 W. Johnson
 T. Klarich

NAYS: None

The motion to adopt all existing Board Policies and Regulations was approved.

G. Selection of Labor Attorney

Recommend the Board approve the following item:

To select a Labor Attorney for the upcoming Union negotiations. The selection is either Henn Lesperance Andrew Cascini), PLC or Foster Swift (Mike Kluk).

Commissioner W. Johnson made the motion to select Foster Swift. Commissioner R. LaCroix seconded the motion.

ROLL CALL VOTE:

AYES: W. Johnson
 R. LaCroix
 R. Lund
 K. Ruchefort
 T. Klarich

NAYS: None

Public Comment:

Commissioner K. Rochefort made the comment that the board be part of the upcoming union negotiations. J. Vanderville stated that standard practice is that the board remains at arm's length.

Commissioner K. Rochefort asked if there is a hand-held radio for every truck. The response was yes each driver is assigned a radio and there are a couple of extras as well.

Commissioner K. Rochefort asked about the truck that is parked and sitting in the yard. J. Vanderville will send the Commissioners a follow-up email.

The meeting was adjourned at 7:33 am.


Thomas Klarich, Chairperson


Jean Vanderville, Managing Director