

**SCHOOLCRAFT COUNTY ROAD COMMISSION
332N EAST ROAD, MANISTIQUE, MI 49854
BOARD MEETING AGENDA
November 26, 2025 - 7:00 a.m.**

001055

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
6. Public Comment
7. Unfinished Business:
8. New Business:
 - A. Voucher 26-7 & 26-8
 - B. Approve Resolution for FLAP Grant JN 219143 & JN 219144
9. Manager's Report
 - A. Commissioner Comments
10. Engineer's Report
 - A. Commissioner Comments
11. Department Heads
12. Meeting Notices
 - A. UPRBA Winter Meeting January 22-23, 2026, Marquette, MI
 - B. MCRC SIP Regional Training UP Commissioners, February 5, 2026, Manistique, MI
13. Public Comment
14. Adjournment

1. Call Meeting to Order

The meeting was called to order by Chairman T. Klarich at 7:00 am.

2. Roll Call: The roll was called for the Commissioners.

Present: Thomas Klarich
Randy Lund
Keith Rochefort
Robin LaCroix
Wayne Johnson

Absent: None

Also in Attendance: Jean Vanderville, Managing Director; Ian Stampfly, Road Engineer; Michelle Steffen, HR Generalist; Roger Martin, Shop Foreman; Kim Rochefort, Road Foreman; Paul Walker, County Commissioner

Absent: Tanya Hoar, Finance Director

3. Pledge of Allegiance: The pledge was recited.**4. Approval of Agenda:**

It was moved by Commissioner W. Johnson, seconded by Commissioner R. Lund, to approve the agenda as presented.

Ayes: Five

Nays: None

Motion Carried

5. Approval of Minutes:**Board Meeting 11-12-2025:**

It was moved by Commissioner R. LaCroix, seconded by Commissioner R. Lund, to approve the Board Meeting minutes from 11-12-25 as presented, except for 3 minor changes.

It was moved by Commissioner R. LaCroix, seconded by Commissioner R. Lund, to approve the changes.

Ayes: Five

Nays: None

6. Public Comment: None

7. Unfinished Business:

8. New Business:

A. Voucher 26-7 & 26-8:

It was moved by Commissioner K. Rochefort, seconded by Commissioner W. Johnson, to approve the Vouchers 26-7 & 26-8 as presented.

Roll Call:

Rochefort – Yes
Johnson – Yes
Lund – Yes
LaCroix – Yes
Klarich – Yes

Motion Carried

B. Approve Resolution for FLAP Grant JN 219143 & JN 219144:

It was moved by Commissioner W. Johnson, seconded by Commissioner R. LaCroix, to approve the Resolution for FLAP Grant JN 219143 & JN 219144 as presented.

Ayes: Five

Nays: None

Motion Carried

9. Manager's Report:

Frost Law Violations: There has been no response to email.

County Recycling Program: No new updates.

Road Funding Package/State Budget:

- The agenda for the Northern Conference shows that Day 1 morning session will be discussing road funding, so hopefully we will hear more about the status and expectations of the new road funding package.
- The Michigan Cannabis Industry Association is challenging the new 24% marijuana tax which is expected to be \$420 million of the Neighborhood Road Funding package. The filing will be heard on Tuesday, November 25th by Court of Claims Judge Sima Patel. More to come.

Federal Aid Buyout: Program information, guidelines, and forms will be published by December 2nd.

Safety Certificates: Tanya was able to confirm that last year it was a \$25.00 safety certificate per employee.

Happy Thanksgiving: Gobble til you wobble!

10. Engineer's Report:

2024 Bridge Projects: I have continued to work on the file review comments. This has slowed down due to deer season and the Thanksgiving holiday.

CR-456: I have started to put together design documents for this project. We are planning to do some work this summer such as berm removal and culvert replacements with the paving work taking place in 2027.

2025 Construction Summary: I have started to put together the public version of our construction summary. This presentation includes more financial information for the public. I will share this one with the board once it is completed.

Township Work: I attended Doyle, Manistique, and Hiawatha Township's meeting last week to present the estimates for their potential projects. Doyle and Manistique agreed to go to bid for their projects and Hiawatha will choose which project they will be doing next month. The estimated cost for these projects is about \$600,000.

Road Incorporation Policy: I have started to work on updating the road specification policy to incorporate the specifications we reviewed at the last meeting. We will bring that to you for approval after revisions are completed.

11. Department Heads:

Kim Rochefort:

Stripping pits
Trimming trees
Ditch cleaning
Mechanical brushing

Roger Martin:

All sanders are ready to go
Working on inventory for Audit next week

Michelle Steffen:

Finishing up with hiring of temps for the winter season. James, Jean and HR interviewed a candidate on Monday, and we will proceed with the hiring process, giving us the 3 temps for Seney and 2 for Manistique that we were hoping for.

12. Meeting Notices:

UPRBA Winter Meeting January 22-23, 2026, Marquette, MI

MCRCSIP Regional Training UP Commissioners, February 5, 2026, Manistique, MI

December Board Meeting date change from December 10, 2025 to December 8, 2025. J. Vanderville will advertise the change.

It was moved by Commissioner R. LaCroix, seconded by Commissioner R. Lund, to approve the date change to the board meeting from December 10th to December 8th.

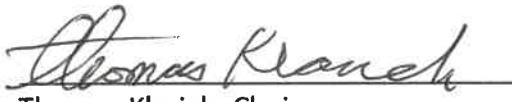
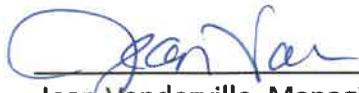
Ayes: Five

Nays: None

Motion Carried**13. Public Comment:**

J. Vanderville noted that the Category E Forest Fund Program has increased their annual allocation from \$177,000 to \$248,000 (\$71,000 increase) for 2026.

Commissioner P. Walker questioned the frost law violations issue. J. Vanderville provided information as to what the SCRC is asking for from the magistrate.

14. Adjournment: The meeting was adjourned at 7:33 am.
Thomas Klarich, Chairperson
Jean Vanderville, Managing Director