

SCHOOLCRAFT COUNTY ROAD COMMISSION

NOTICE TO BIDDERS

Sealed bids will be received by the Board of Schoolcraft County Road Commissioners at the county road commission building located at 332N East Road, Manistique, Michigan until **Friday October 18th, 2024, at 1 pm**, and will be publicly opened and read on Friday October 18th, 2024, at 1:15 pm for purchase of the following:

1. 2021 or NEWER FRONT-END LOADER

Detailed specifications may be obtained at the Schoolcraft County Road Commission office or online at www.schoolcraftcountyroads.org.

The Board reserves the right to reject any and all bids and to make the award in any manner deemed to be in the best interest of the Road Commission.

PLEASE NOTE THAT THIS IS A LUMP SUM BID

Bidder Name: _____

Contact: _____

Phone: _____

Address: _____

RFP # 2025-02

REQUEST FOR PROPOSAL

TO PROVIDE

2021 or Newer Front-End Loader

FOR

SCHOOLCRAFT COUNTY ROAD COMMISSION

RELEASE DATE: September 25, 2024

DUE DATE: October 18, 2024

- 1. Statement of Purpose:** Schoolcraft County Road Commission (the “Commission”) is requesting proposals for one (1) front-end loader.

- 2. Background Information:** The Commission is located in Manistique, MI. It is responsible for the maintenance of the County Road system and certain State Trunkline roads located within or adjacent to the County. The Commission has the authority for construction, reconstruction, operating and maintenance of those roads.

- 3. Instructions:** All bids should include the following information:
 - Product Specifications (See Section #4)
 - Price: _____
 - Payment Terms: _____
 - Purchase Agreement Type (direct purchase and/or lease): _____
 - Lease Contract and Terms: _____
 - Shipping Terms: _____
 - Delivery Date: _____
 - Signature for Acceptance: (See Section #14)

4. Bid Specifications:

These are minimum bid specifications for a FRONT-END LOADER, for Schoolcraft County Road Commission. The unit should be a 2021 or current model year in new or slightly used condition.

Basic Specifications

- Y_____ N_____ 2021 or newer Front-End Loader
- Y_____ N_____ Less than 500 hours of operation
- Y_____ N_____ Operating weight of 41,000 lbs or greater
- Y_____ N_____ Snow plus Michelin tires
- Y_____ N_____ Road fenders
- Y_____ N_____ Window cleaning platform, front
- Y_____ N_____ Tire pressure monitor
- Y_____ N_____ Corrosion resistant paint/coating
- Y_____ N_____ Auto greaser
- Y_____ N_____ Front roading lights (2)
- Y_____ N_____ Warning beacon

Engine/Powertrain System Specifications

- Y_____ N_____ Engine manufactured by the loader manufacturer
- Y_____ N_____ Engine turbo charged
- Y_____ N_____ Engine has 190 horsepower or greater
- Y_____ N_____ Machine electrical and operating system is a 12-volt system
- Y_____ N_____ Fuel tank capacity is greater than 50 gallons
- Y_____ N_____ Engine air filter service indicator on the instrument panel
- Y_____ N_____ Cold weather start aid (ether, glow plugs, etc.)
- Y_____ N_____ Tilting radiator and hydraulic oil cooler
- Y_____ N_____ Hydrostatic transmission
- Y_____ N_____ Automatic speed control
- Y_____ N_____ Engine torque is 800 lb-ft or better
- Y_____ N_____ 4-wheel drive
- Y_____ N_____ Locking differential

Bucket Specifications

- Y_____ N_____ 4 cubic yard capacity or greater
- Y_____ N_____ Quick connect attachment
- Y_____ N_____ Scale for material
- Y_____ N_____ Teeth on cutting edge
- Y_____ N_____ Hinge pin height at maximum lift is 13 feet or greater
- Y_____ N_____ Auto ride/ride control
- Y_____ N_____ Single joystick controls
- Y_____ N_____ Breakout force of 35,000 lbf or better

Operators Station

- | | | |
|--------|--------|--|
| Y_____ | N_____ | Enclosed cab with rollover protection system (ROPS) |
| Y_____ | N_____ | Cab has replaceable air filter |
| Y_____ | N_____ | Cab has front and rear windshield wipers and washer fluid outlets |
| Y_____ | N_____ | Loader has a back-up camera |
| Y_____ | N_____ | Loader has a standard electronic horn |
| Y_____ | N_____ | Cab has heat, A/C and air circulation system with multiple outlets |
| Y_____ | N_____ | Fully adjustable air suspension, retractable seat with seat belt |
| Y_____ | N_____ | Adjustable arm rests |
| Y_____ | N_____ | Back up alarm |
| Y_____ | N_____ | Cab includes charging or power ports |
| Y_____ | N_____ | Cab includes dome light and cup holder for operator convenience |
| Y_____ | N_____ | Machine includes work lights (front and rear preferably) |
| Y_____ | N_____ | Cab includes AM/FM radio, speakers and wiring |
| Y_____ | N_____ | Interior lighting throughout machine |
| Y_____ | N_____ | Loader has steering wheel |

Serviceability

- | | | |
|--------|--------|--|
| Y_____ | N_____ | Diagnostic test bank is included for ease of service |
| Y_____ | N_____ | Daily service points available at ground level |
| Y_____ | N_____ | Quick disconnect hydraulic pressure fittings |
| Y_____ | N_____ | Two (2) fuel filters in series with no by-pass |

Manuals

- | | | |
|--------|--------|---|
| Y_____ | N_____ | Successful bidder can provide (1) operator manual, (1) service manual and (1) parts manual (electronic manuals preferred) upon delivery |
|--------|--------|---|

Any deviations from the specifications list must be itemized on company letterhead stating the omissions or equivalents.

Provide the best warranty available or offered by the manufacturer or dealer.

Trade Unit: the trade-in value of a 2002 Caterpillar 950G is to be included in this bid. The Commission owned unit is available for inspection at the Schoolcraft County Road Commission, 332N East Road, Manistique, Michigan, 49854. Note that the machine will be traded in as is.

5. **Requirements for Bid Submission:** The Bidder shall submit their bid(s) by certified mail or in person in a **sealed** envelope. The envelope should be addressed as shown below:

Attn: Jean Vanderville
Sealed Bid
RFP #2025-02 Loader
Schoolcraft County Road Commission
332N East Road
Manistique, MI 49854

6. **Deadline for Submission:** Bids should be delivered to the Commission at the address specified above no later than 1 pm on October 18, 2024.

7. **Late Bids:** Any bids received by the Commission after the deadline will be disqualified and will be returned unopened to the Bidder.

8. **Bid Opening:** The Commission will open all bids received by the deadline at a public bid opening to be held on October 18, 2024, at 1:15 pm. The following information will be read at the bid opening:

- Name of Bidder
- Price
- Items offered and exceptions, if applicable
- Payment Terms
- Shipping Terms
- Delivery Date

9. **The Manner to Compare Bids:** The Commission will evaluate all bids and may request to inspect the equipment prior to awarding the bid. The Commission will make its decision based on the product meeting the requested specifications, price, quality, and the service history of the Company if applicable.

10. **Award of Bid:** The Commission will award the bid to the bidder who submits a responsive bid that is the most advantageous to the public. A responsive bid is one which is in substantial conformance with the specifications and requirement in the Request for Bids. Examples of nonresponsive bidders are:

- **The bid does not conform with required delivery schedule**
- **A qualification of their price**
- **A qualification of the Commission's standard terms and conditions**

- **Failure to furnish bond surety if applicable**
- **Failure to follow the instructions to bidders**

When applicable, the Commission will consider in the evaluation not only the net cost, but also evaluate the anticipated cost for operating the bid item, including the expenses associated with the administration of the item. Life cycle costing, which is also known as total cost buying, takes into consideration the cost of maintenance on a guaranteed basis for a predetermined active life of the item, as well as the original cost.

There is no obligation to award to a bidder that does not meet the specifications. The Commission reserves the right to award the bid in the best interest of the Commission; the right to waive irregularities in any bid; and the right to reject any or all bids.

The Commission will award the bid at its public Board Meeting to be held on October 23, 2024, at 7 am.

11. Bidders List: Failure to answer will result in removal from the Bidder’s List.

12. Bid Sheet: The undersigned proposes to furnish any and all materials, labor, and equipment necessary for the purchase of a smooth drum roller as specified in the Request for Proposal for the prices below.

Project/Equipment: **2021 or newer front-end loader**

Front-End Loader LS \$ _____

Delivery LS \$ _____

Total Cost Estimate: \$ _____

13. Bidder Signature: I hereby swear that I am an agent of the bidder and I am able to act in the name of the bidder and have the authority to sign for the company represented.

By my signature on this document, I hereby state that all the information I have provided is true, accurate and complete.

I hereby state that I have not communicated with, nor otherwise colluded with any other bidder, I have not made any agreement with, nor offered or accepted anything of value from any official or employee of Schoolcraft County Road Commission that would tend to destroy or hinder free competition or otherwise compromise the bid process.

I hereby acknowledge the bidding proposal is an offer of contract extended to the Commission, and, upon acceptance by the Commission as duly reflected in its minutes and executed by signature in the Acceptance Section # 12 of the bidding proposal in the space provided, constitutes a binding contract between the undersigned bidder and the Commission effective immediately upon the date of the Board’s meeting which reflects acceptance or the date as stated on this proposal, whichever is later.

Agent Name (printed)

Company Name

Agent Signature

Address

Date

City, State, Zip Code

Phone Number

Tax Identification Number

Email Address

14. Acceptance Signature: Motion by _____, supported by _____ to accept the bid of _____ from _____ in the amount of _____ on this day of _____, 2024. Upon roll call vote,

Chairperson: _____

Vice-Chairperson: _____

Member: _____

Member: _____

Member: _____

Board Chairman

Managing Director

During the performance of this contract, the contractor, for itself, its assignees and successors, in interest (hereinafter referred to as the “contractor”) agrees, as follows:

- 1) **Compliance with Regulations:** The contractor shall comply with Regulations relative to nondiscrimination in Federally assisted programs of the Department of Transportation, Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract. The SCRC in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.
- 2) **Nondiscrimination:** The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection, retention, and treatment of subcontractors, including procurements of materials in the discrimination prohibited by Section 21.5 of the Regulation, including employment practices when the contractor covers a program set forth in Appendix B of the Regulations.
- 3) **Solicitation for Subcontracts, Including Procurements Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under the contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
- 4) **Information and Reports:** The contractor shall provide all information and reports required by the Regulations, or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the State Highway Department of the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations or directives. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the State Highway Department or the Federal Highway Administration, as appropriate, and shall set forth what efforts it has made to obtain the information.
- 5) **Sanctions for Noncompliance:** In the event the contractor's noncompliance with the nondiscrimination provisions of this contract, the State Highway Department shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:
 - a. Withholding payments to the contractor under the contract until the contractor complies and/or
 - b. Cancellation, termination, or suspension of the contract, in whole or in part.
- 6) **Incorporation of Provisions:** The contractor shall include provisions of Appendix A in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the State Highway Department or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the State Highway Department to enter into such litigation to protect the interests of the State, and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.